

LAND BANK AUTHORITY

Erin Van Dyke
County Treasurer, Board
Chair

301 N. Main St, Adrian, MI 49221
p: 517-264-4548 | f: 517-264-4556
[Website](#)



MEMBERS

Kristen Brown, Roger Ferguson, Lynne Punnett, Heather Sarnac, Jake Wright, Beth Blanco
301 N. Main St, Adrian, MI 49221

MEETING LOCATION

Minutes: Tuesday, August 25, 2026

I. Call to Order

The meeting was called to order at 8:30 am by Chair Van Dyke.

Present: Erin Van Dyke; Heather Sarnac; Commissioner Beth Blanco; Roger Ferguson; Jake Wright; Lynne Punnett

Absent: Kristin Brown

Also Present: County Administrator Kim Murphy; Community Development Coordinator Lisa Hewitt-Cruz; Deputy Administrator Shannon Elliott; Community Engagement Specialist Quinn Wilt; Marketing and Communications Coordinator Jennifer Ambrose; Wendy Knox - Habitat for Humanity; Justin Rincon - Habitat for Humanity

II. Approval of Agenda

Motion by Commissioner Blanco, seconded by Director Wright to approve the Agenda for August 25, 2026. Motion Carried.

III. Approval of Minutes

A. Approval of Minutes:

Motion by Director Wright, seconded by Commissioner Blanco to approve the Minutes from April 28, 2026. Motion Carried.

IV. Finance Reports

A. Income Statement April 2026

B. Income Statement May 2026

C. Income Statement June 2026

D. Income Statement July 2026

E. Balance Sheet April - July 2026

Motion by Director Ferguson, seconded by Commissioner Blanco to approve Financials from April through July 2026. Motion Carried.

V. New Business

A. Application Status

1) 602 & 616 French St.

Chair Van Dyke advised the board that an application had been received for the properties at 602 & 616 French St. Wendy Knox from Habitat for Humanity spoke to the board explaining their plans for the properties. They plan on building five, three-bedroom, two-bath homes using a grant from MSHDA. The next round of funding opens on October 1st, and they will be asking for \$300,000.00. The Chair asked about the timeline for the project and if there are backup funds if they are not approved for the grant. Ms. Knox advised they plan on building two houses per year and that they do have other grant funds to use if needed. Director Ferguson asked if they had gotten approval from the City of Adrian to split the parcels to build and sell. She said they have already requested the survey. Director Sarnac made a motion to approve the sale of 602 & 616 French St to Habitat for Humanity for \$10,000.00, seconded by Director Ferguson. Passed by unanimous roll call vote.

2) 410 E. Beecher St.

Chair Van Dyke advised the board that they received two applications for the property at 410 E. Beecher St. and that she was recently informed by EGLE that there is a possibility of an underground tank on the property. The Community Development Coordinator has been doing her due diligence to find out what the potential purchaser would be required to do when acquiring the property. She said she found that a Phase 1, a BEA, as well as contacting an environmental consulting firm would be required. She would like the time to inform the potential buyers equally of the responsibilities so they can make the decision whether to move forward with their purchase agreement. She asked the board to wait until next month's meeting for discussion and decisions on the potential sale. The Chair advised the board that they would not be taking action on the applications at the August meeting.

VI. Existing Business

A. Blight Elimination Grant

1) 140 W. Main St Addison

Chair Van Dyke let the board know that the Blight Elimination Grant project at 140 W. Main St in Addison has been completed. The Land Bank submitted for and was awarded \$112,217.18; some of the administrative costs were voted on and paid for out of the Land Bank budget. She let the board know the grant was capped at 8% admin reimbursement and the project did require extra admin work that wasn't paid for by the grant. They were shown pictures of the demolition process. The Chair let them know that now they were required to get the property appraised because it must be sold at fair market value. She said that the State Land Bank must also approve the sale of the property. The board suggested a few

names to contact and the Chair suggested getting at least three bids. Commissioner Blanco made a motion to get three bids for appraisals, seconded by Director Wright. Motion Carried.

B. Application Status

1) 2000 W. US-223 BLK

Chair Van Dyke advised the board that the sale of 2000 W. US-223 BLK was sold to a neighboring property owner.

VII. Community Development Coordinator Comments

Mrs. Hewitt-Cruz let the board know that the for-sale signs on the Dura property were deteriorating and have been replaced, she also said there has been some interest in the property. There is a Land Bank conference on October 8th that she will be attending. She said she will begin working on the land-locked properties that are in the Land Banks inventory by contacting neighbors of adjoining parcels. She said she is working with Detroit Regional Partnership on the Dura site to market the property.

VIII. Public Comment

The County Administrator thanked and congratulated the Land Bank for the demolition of 140 W. Main St. in Addison.

IX. Adjournment

Motion by Director Sarnac, seconded by Commissioner Blanco to adjourn the meeting at 8:56 am. Motion Carried.