

I.T. / EQUALIZATION COMMITTEE

Kimberly L. Murphy
County Administrator

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MEMBERS

Dustin Krasny, Terry Collins, Ralph Tillotson
301 N. Main St, Adrian, MI 49221

MEETING LOCATION

Chambers

Minutes: Thursday, August 6, 2026

I. Call to Order

Present: Commissioners: Dustin Krasny, Terry Collins, Ralph Tillotson, Jim Van Doren

Also Present: Administrator Kim Murphy, Deputy Administrator Shannon Elliott, IT Director Ben Ricker, Deputy IT Director Micah Hassenzahl, Marketing & Communications Jen Ambrose, Administrative Coordinator Carissa Zubke, Equalization Director Trey Clements, Brian Vish (WLEN)

The meeting was called to order at 1:30pm by Comm. Krasny.

II. Approval of Minutes

A. Approval of Minutes: July 2, 2026

Motion by Collins to approve the minutes of July 2, 2026, seconded by Tillotson. Motion carried.

III. Information Technology

A. Finance Report

Deputy Administrator Elliott reviewed the financial reports; no discussion.

B. IT Report

Director Ben Ricker reviewed highlights from the monthly report; current projects are ongoing. Ricker reported a 2026 Capital Improvement request will be coming forward next month regarding the servers.

C. Communications

Coordinator Jen Ambrose reviewed the monthly report.

Meeting views were up slightly in July. Social media views were high during July, as well.

Constant contact was utilized this month by the Health Department for mass text messaging during case management.

Last month the Board of Commissioners approved software for website accessibility compliance. Ambrose shared that feature is now live on the County website. Ambrose highlighted the translation feature and ask a question feature. Discussion took place about Lenawee County's page on TikTok social media.

IV. Equalization

A. Equalization Report

Equalization Director Trey Clements reviewed the monthly report.

- *The sales study report was sent to local assessors for the equalization study.*
- *Discussions continue to take place regarding the future upgrades to BS&A software.*
- *Clements reported there have been no updates on the aerial imagery bill.*
- *The July Board of Review was completed.*
- *There are three tribunal classes are open right now.*

V. Other Business

No discussion.

VI. Public Comment

No comment.

VII. Adjournment

Motion by Tillotson to adjourn at 1:40pm, seconded by Collins. Motion carried.