

PARKS COMMISSION

Kimberly L. Murphy
County Administrator

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MEMBERS

James Daly, Terry Collins, Dan Bruggeman, Beth Blanco, Ralph Tillotson
301 N. Main St, Adrian, MI 49221

MEETING LOCATION

Chambers

Minutes: Monday, July 20, 2026

I. Call to Order

Present: Commissioners: Ralph Tillotson, Terry Collins, Beth Blanco, Jim Van Doren

Also Present: Board Member Dan Bruggeman, Building & Grounds Deputy Superintendent Thomas Kaminski, Deputy Administrator Shannon Elliott, Marketing & Communications Coordinator Jennifer Ambrose, Administrative Coordinator Carissa Zubke

Absent: James Daly

The meeting was called to order at 11:00am by Comm. Tillotson.

II. Approval of Minutes

A. Approval of Minutes: June 15, 2026

Motion by Collins, seconded by Blanco to approve the minutes of June 15, 2026. Motion carried.

III. Finance Reports

A. Finance Report

Deputy Administrator Elliott reviewed the Parks finance reports; no further discussion.

IV. Parks Updates

A. Parks Monthly Report

Building & Grounds Deputy Kaminsk shared monthly highlights.

The department has started to paint the footbridge and Bicentennial Park and has cleared fallen trees.

Boards were replaced on the dock at Gerber.

Gravel was spread by the boat launch at Iron Lake.

The Ramsdell Park roofing project has been completed, and the siding project will be next.

Discussions continued regarding a bridge at Medina Park, to access the additional 40 acres. Kaminski stated they are working with a vendor for an updated quote.

B. Request: Bicentennial Soccer Program

Deputy Kaminski reviewed the request. Last year, the Parks Commission approved the Onsted Recreational Committee, now Onsted Wildcats, to use Bicentennial Park for their fall soccer program. Building & Grounds reported the collaboration was very successful.

Motion by Blanco to renew the Onsted Wildcats fall soccer agreement at BiCentennial Park, seconded by Collins. Motion carried.

Discussion opened that the park would remain open to the public during the soccer program.

C. Request: Ramsdell Lot Gravel

As part of the 2026 CIP, \$5,000 was budgeted to replace the gravel for the Ramsdell Park drive and lot. The request is to accept the bid from Sluskarski for \$4,950 and \$450 contingency.

Motion by Blanco, seconded by Collins to approve the bid from Sluskarski for Ramsdell Park gravel in the amount of \$4950 and \$450 contingency, as part of the 2026 CIP. Motion carried.

V. Updates & Other Business

Comm. Van Doren shared information regarding another possible vendor for a bridge at Medina Park. Deputy Kaminski reported a potential bridge is estimated to be 50 ft. long.

The annual parks commission picnic was discussed and will be determined at a later date.

Deputy Administrator Elliott stated the proposed 2027 Capital Improvement Plan will come forward in the near future.

VI. Public Comment

No comment.

VII. Adjournment

Motion by Collins, seconded by Bruggeman to adjourn at 11:09am. Motion carried.