

BOARD OF HEALTH

Monica Hunt
Health Officer

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MEMBERS

Dr. Lorrie Tritt, Lee Ann Minton,
Terry Collins, Aimrie Ream-Taylor, Darcel Shankle
301 N. Main St, Adrian, MI 49221

MEETING LOCATION

Chambers

Minutes: Wednesday, June 17, 2026

I. Call to Order

Present: BOH Chair Dr. Lorrie Tritt, BOH Vice Chair Commissioner Collins, Lee Ann Minton, Darcel Shankle, Aimrie Ream-Taylor

Also Present: Monica Hunt, Courtney LaCourse, Kasee Johnson, Jaime Greenwald, Natalie Johnson

The June 17, 2026, BOH meeting was called to order at 4:01 PM by BOH Chair Dr. Lorrie Tritt.

II. Approval of Agenda

Motion by Lee Ann Minton, supported by Darcel Shankle, to approve the June 17, 2026, BOH agenda as presented. Motion carried, 5-0.

III. Approval of Minutes

A. Approval of Minutes: April 15, 2026

Motion by Commissioner Collins, supported by Aimrie Ream-Taylor, to approve the April 15, 2026, BOH meeting minutes as presented. Motion carried, 5-0.

IV. Reports - Board of Health

A. Review of Accounts Payable Report

Accounts Payable (AP) Invoice Report [April and May 2026] — The monthly AP Invoice Report (Full text on file) was reviewed.

Motion by Lee Ann Minton, supported by Aimrie Ream-Taylor, to accept the April Accounts Payable Report as explained. Motion carried, 5-0.

Motion by Lee Ann Minton, supported by Aimrie Ream-Taylor, to accept the May Accounts Payable Report as explained. Motion carried, 5-0.

B. Health Officer's Report

Health Officer Monica Hunt reported that the Health Department will be attending the Lenawee County Fair from July 26 to August 1.

Last month, the Health Department participated in the Senior Resource Fair, where the nurses connected with over 200 participants and administered over 20 vaccinations.

Dr. Chernin will be attending the August 19 meeting.

Monica applied for a Local Sharing Grant through MDHHS. This grant supports cross-jurisdictional sharing efforts related to Community Health Assessments, Community Health Improvement Plans, and health education. The funding request is to create a community data hub that will improve access to health indicators and also provide up-to-date data. The grant was awarded in the amount of \$21,520.

Monica provided an update on respiratory illness activity, noting that overall transmission levels remain low. COVID and RSV continue to decrease, and influenza activity remains unchanged.

The last detection of avian influenza was in March, and there have not been any further detections.

There have been 11 confirmed cases of measles in Michigan to date in 2026, compared to 30 confirmed cases in 2025.

Ebola has received increased media attention recently. The Health Department has participated in several response calls; however, the risk to the general public is very low.

V. Existing Business

No discussion.

VI. New Business

A. Policy Briefs

1) Protective Clothing Reimbursement Policy

The Protective Clothing Reimbursement Policy was reviewed (full text on file).

Motion by Lee Ann Minton, supported by Darcel Shankle, to approve the Protective Clothing Reimbursement Policy. Motion carried, 5-0.

2) Developing & Rescinding of Department Policy or Procedure Policy

The updated Developing and Rescinding of Departmental Policy or Procedures Policy was reviewed (full text on file).

Motion by Commissioner Collins, supported by Darcel Shankle, to approve the updated Developing and Rescinding of Departmental Policy or Procedures Policy. Motion carried, 5-0.

B. Time of Transfer Program Assessment Brief

Monica provided a report on the Time of Transfer Assessment, including a brief overview (full text is on file).

1) Onsite Wastewater System Time of Transfer Program Assessment 2026

The Board recommended that the Onsite Wastewater System Time of Transfer Program be sent to the Board of Commissioners for review.

VII. Program Reports - Board of Health

A. Personal Health

Nursing Director Natalie Johnson reported that clinic activity has remained steady. The Nurse Practitioner started a couple of weeks ago and is becoming familiar with her position.

Natalie attended the Communicable Disease conference yesterday, where updated information on Lyme disease was provided. Michigan is now considered a high-incidence Lyme disease jurisdiction. Reported cases increased from approximately 10 cases per 100,000 residents in 2023-2024 to 18.3 cases per 100,000 residents in 2025.

Locally, there were no reported Lyme disease cases in 2022. This year, an estimated 28 plus cases are projected in Lenawee County. The Health Department has been providing education regarding Lyme disease prevention and awareness.

B. Environmental Health

Environmental Health Director Kasee Johnson briefly reviewed the Environmental Health Report for April and May 2026 (full report on file). Kasee noted an increase in Food Service priority and priority foundation violations in the May food report. Well and septic permit activity remains consistent for this time of year.

Kasee also reported that the Beach Monitoring and Vector Surveillance programs are progressing as expected this season. To date, no elevated results have been identified at the monitored beaches.

C. Emergency Preparedness

Health Officer Monica Hunt reported that the year-end is approaching, resulting in numerous annual reporting requirements and plan updates.

Monica was able to order a glow kit from Region One. The glow kit uses a backlight to show the presence of germs on the hands before and after handwashing.

D. Finance

Finance Director Jaime reported the 2nd quarter that ended on March 31. We are in our third quarter right now, which ends at the end of the month. At this point, we are in alignment with our expenses from last year.

Jaime provided an opportunity for questions about the Quarter 2 report at this time.

Jaime will have department budgets submitted within the next month. Preliminary State allocations were received today, and we are looking at level funding at this time.

During Jaime's term at the Michigan Public Health Administrators Forum, she participated in a planning and development committee and created a guidebook for Public Health Administrators and Medical Billers. MDHHS has expanded the committee, and the guidebook has received National recognition.

The Health Department has received an opportunity to present this guidebook to the CDC and also to the National Association of County and City Health Officials.

1) Quarter 2 Report

VIII. Public Comment

BOH members Aimrie Ream-Taylor and Commissioner Collins provided comments.

IX. Adjournment

The Lenawee County BOH meeting was adjourned at 4:38 PM by BOH Chair Dr. Lorrie Tritt.