

# BOARD OF COMMISSIONERS



## MEMBERS

Committee of the Whole  
Second Floor, Old Courthouse  
301 N, Main St.  
Adrian, MI 49221

**MEETING LOCATION**  
Commission Chambers

**Minutes:** Wednesday, June 10, 2026

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## CALL TO ORDER: Invocation - Pledge - Cell Phone Reminder:

**Present:** Commissioners: David Aungst, Beth Blanco, Terry Collins, James Daly, Dustin Krasny, Kevon Martis, Ralph Tillotson, David Stimpson, James Van Doren

**Also Present:** Administrator Kim Murphy, Corporate Counsel John Gillooly, Deputy Administrator Shannon Elliott, Sheriff Troy Bevier, Emergency Management Coordinator Craig Tanis, Human Resources Director Bev Ahlers, Human Resources Assistant Rachel McAran, Brian Vish (WLEN), Accountant Matt Turgeon, Finance Director Dan Zimolzak, Administrative Coordinator Carissa Zubke, Marketing & Communications Coordinator Jen Ambrose, Community Engagement Quinn Wilt, Community Development Coordinator Lisa Hewitt-Cruz, Chief Public Defender Christine Beecher, Veterans Affairs Director Tammy Sheldon, Deputy VA Director Timothy Ruple, VA Board Chair Russ Amo, IT Director Ben Ricker, Budget Analyst Tracy Stace, Todd Gillman, Mike Shadewald

The meeting was called to order at 1:30pm by Comm. Van Doren.

## ROLL CALL

Roll call completed (9) Present: Aungst, Blanco, Collins, Daly, Krasny, Martis, Stimpson, Tillotson, Van Doren.

## APPROVAL OF MINUTES:

Approval of Minutes: May 13, 2026

**Motion by Blanco to approve the minutes of May 13, 2026, seconded by Aungst. Motion carried.**

## AMENDMENTS TO THE AGENDA

**Comm. Martis moved to amend the agenda and, under New Business, add an item: Solicit RFPs for Building Assessment, seconded by Aungst- Motion carried- (8) Yays-, (1) Nay (Stimpson).**

## PETITIONS and COMMUNICATIONS:

None.

## INTRODUCTION OF SPECIAL GUESTS:

*Administrator Murphy introduced two new County employees; Christine Beecher - Chief Public Defender, and Community Development Coordinator — Lisa Hewitt-Cruz.*

**LIMITED PUBLIC COMMENT: [on any agenda item – 3 minute limit]**

*No comment.*

**RESOLUTIONS/PROCLAMATIONS:**

Retirement Tammy Sheldon - (Comm. Collins)

*PRO#2026-14 Honoring the Retirement of Veteran's Service Director Tammy Sheldon*

*WHEREAS, Tammy Sheldon began her distinguished career with Lenawee County on October 4, 1982, and will retire on July 9, 2026, concluding an extraordinary 43 years and 9 months of dedicated public service; and WHEREAS, Tammy served the Lenawee County Department of Veterans Affairs in a variety of capacities, beginning as a Clerk Typist I, advancing to Secretary I on January 1, 1986, and later being appointed as a Veteran's Service Officer on March 7, 2003, a position re-titled to Veterans Service Director on February 1, 2024; and WHEREAS, throughout her career, Tammy demonstrated exceptional professionalism, integrity, and commitment to public service while providing invaluable assistance to veterans and their families in obtaining benefits, services, and resources earned through their service to our nation; and WHEREAS, through her knowledge, leadership, and compassionate advocacy, Tammy earned the respect and appreciation of veterans, colleagues, elected officials, and community partners, leaving a lasting and positive impact on the citizens of Lenawee County; and WHEREAS, Tammy's dedication to serving veterans and her unwavering commitment to Lenawee County exemplify the highest standards of public service and have strengthened the support available to those who have served our country; NOW, THEREFORE, BE IT RESOLVED, that the Lenawee County Board of Commissioners hereby recognizes and honors Tammy Sheldon for her 43 years and 9 months of dedicated service to Lenawee County and extends its deepest gratitude and appreciation for her outstanding contributions to the Department of Veterans Affairs and the veteran community. BE IT FURTHER RESOLVED, that the Lenawee County Board of Commissioners congratulates Tammy Sheldon on her retirement and extends its best wishes for health, happiness, and fulfillment in the years ahead.*

***Motion by Collins, to approve Proclamation #2026-14 Honoring the retirement of Tammy Sheldon, seconded by Tillotson; motion passed by UNANIMOUS ROLL CALL VOTE.***

**SPECIAL PRESENTATIONS:**

*None.*

**APPROVAL OF CONSENT AGENDA:**

(Roll Call Vote)

June 2026 Consent agenda

**JUNE 2026 CONSENT AGENDA**  
**3RD QUARTER ALLOTMENT OF APPROPRIATIONS**

*Attached is Resolution 2026-07 authorizing the Third Quarterly Allotment of Allocations for the period July 1, 2026- September 30, 2026.*

*RES#2026-07 THIRD QUARTER: JULY 1, 2026 – SEPTEMBER 30, 2026 Resolution Enacting Third Quarterly Allotment of Allocations WHEREAS, the 2026 General Appropriations Act provided for the allotment of appropriations on a periodic basis when financial circumstances warrant; and WHEREAS, the Lenawee County Board of Commissioners deems that financial circumstances exist whereby the quarterly allotment of appropriations contained in the 2026 General Fund Budget is deemed desirable; and WHEREAS, the financial circumstances dictate that other steps also be taken to contain expenditures during the fiscal year. THEREFORE, BE IT RESOLVED by the Lenawee County Board of Commissioners, that the expenditure of the 2026 appropriations as contained in the 2026 General Fund Budget be established for the period beginning January 1, 2026, and ending December 31, 2026, and that the elected and appointed officials responsible for appropriations be so notified, and; BE IT RESOLVED that said County officials shall not cause obligations to be incurred against, nor shall payment be made from appropriations in excess of the amount provided in the schedule.*

***Motion by Tillotson, to recommend approval of the Third Quarterly Allotment of Allocations for period of July 1 - September 30, 2026 via resolution #2026-07, to the Board of Commissioners, seconded by Blanco. Motion carried.***

**MMRMA ANNUAL RENEWAL**

*We have received our renewal rates from Michigan Municipal Risk Management Authority (MMRMA) for our property, liability, auto, and sewer backup coverage. This year we are seeing a 13% increase in the General Liability and Public Officials Liability coverage, and a 19% increase in our property exposure — mostly due to the \$20 million addition to the Maurice Spear Campus. We are proposing to continue with our "Stop Loss" coverage, which limits the County's cash payment for claims to \$330,000 during the policy year. Our total premium this year is \$726,581.00. This is an increase of approximately 10.76%. In addition, the County will be receiving a Net Asset Distribution of \$195,211, which I recommend having the total amount disbursed to the County.*

*The request is to recommend authorizing the County Administrator to sign the MMRMA renewal in the amount of \$726,581.00 and to request the Net Asset Distribution in the amount of \$195,211 be disbursed directly to the County.*

***Motion by Van Doren, to accept and renew the MMRMA annual renewal and authorize the County Administrator to sign, for \$726,581.00 and to request the Net Asset Distribution in the amount of \$195,211 be disbursed directly to the County, to the Board of Commissioners, seconded by Tillotson. Motion carried.***

**GENERAL LIABILITY RENEWAL-LENAWEE COUNTY AIRPORT**

*MMRMA does not cover liability insurance for Lenawee County Airport. Therefore, we work with Kapnick Insurance for Airport Owners and Operators Liability Insurance. The current*

*contract will expire in July. The proposed quote is for a period of three years, July 1, 2026-July 1, 2029 with annual installments of \$10,515.00 for a total of \$31,545.00. The request is to recommend entering into a (3) year agreement with Kapnick Insurance for Airport Owners and Operators Liability Insurance with annual installments of \$10,515, and authorize the County Administrator to sign, to the Board of Commissioners.*

***Motion by Blanco, to recommend approving the (3) year agreement with Kapnick Insurance for Airport Owners and Operators Liability Insurance with annual installments of \$10,515, and authorize the County Administrator to sign, to the Board of Commissioners, seconded by Van Doren. Motion carried.***

**ROLLIN TWP. LAW ENFORCEMENT CONTRACT**

*There was a request from the Sheriff's Office to recommend entering into a contract with Rolling Twp. Law enforcement contract for the remainder of 2026, primarily for traffic control.*

***Motion by Collins, to recommend approving the contract for Law Enforcement service contract with Rollin Twp., to the Board of Commissioners, seconded by Aungst. Motion carried.***

**OAKLAND G2G AGREEMENT RENEWAL**

*The current credit card payment services IT software is provided by Oakland County, and it was requested to recommend renewal of the 5-year agreement with Oakland County G2G and authorize Board Chairman to sign it, to the Board of Commissioners.*

***Motion by Collins, to recommend approving the Oakland G2G agreement and authorizing Board Chairman to sign, to the Board of Commissioners, seconded by Aungst. Motion carried***

***Motion by Collins to approve the June consent agenda as presented, seconded by Martis. Passed by UNANIMOUS ROLL CALL VOTE.***

**STANDING COMMITTEE REPORTS**

**ACCOUNTS PAYABLE (Comm. Martis)**

**Approve Accounts Payable Payments**

*The County accounts payable committee met on May 14, 2026 and May 28, 2026 . The accounts payable committee approved the payments of the May 07, 2026 check run in the amount of \$1,478,719.71 with the general fund's portion being \$191,487.42, the May 14, 2026 check run in the amount of \$1,999,343.85 with the general fund's portion being \$407,801.51, the May 21, 2026 check run in the amount of \$1,505,796.42 with the general fund's portion being \$85,004.25 and the May 28, 2026 check run in the amount of \$1,096,078.62 with the general fund's portion being \$81,551.14.*

*The request is to approve the accounts payable payments in the amount of \$6,079,938.60,*

*with the general fund's portion being \$765,844.32.*

***Motion by Martis to approve the accounts payable payments in the amount of \$6,079,938.60, with the general fund's portion being \$765,844.32, seconded by Blanco. Motion carried.***

**CRIMINAL JUSTICE (Comm. Collins)**

Criminal Justice 6/4/26 Mins

*Comm. Collins reported from the Criminal Justice Committee.*

**IT/EQUALIZATION (Comm. Krasny)**

ITE 6/4/26 Mins

*Comm. Krasny reported from the IT/Equalization committee.*

**PERSONNEL / WAYS & MEANS (Comm. Martis)**

Personnel/Ways Means 6/9/26 Mins

*Comm. Martis reported from the Personnel/Ways & Means Committee.*

**POLICIES & PROCEDURES (Comm. Blanco)**

Policy Procedures 6/1/26 Mins

*Comm. Blanco reported from the Policy and Procedures Committee.*

**PHYSICAL RESOURCES (Comm. Krasny)**

Phys Resc 6/4/26 Mins

*Comm. Krasny reported from the Physical Resources Committee.*

**BOARD APPOINTMENT (VOTING MEMBER) REPORTS**

**COMMUNITY ACTION AGENCY (Comm. Stimpson)**

*No report.*

**COMMUNITY MENTAL HEALTH AUTHORITY (Comm. Stimpson)**

*No report.*

**COUNTY PLANNING COMMISSION (Comm. Blanco)**

5/21/26 County Planning Mins

*Comm. Blanco reported from the Lenawee County Planning Commission.*

**DEPARTMENT ON AGING (LDA) (Comm. Aungst)**

5/28/26 Dept. on Aging Mins.

*Comm. Aungst reported from the Department on Aging Committee.*

**DEPARTMENT OF HEALTH & HUMAN SERVICES | MEDICAL CARE FACILITY (Comm. Tillotson)**

*No report.*

**EMERGENCY 911 DISTRICT BOARD (Comm. Collins)**

5/14/26 E911 Mins

*Comm. Collins reported from the E911 committee.*

**LENAWEE PUBLIC TRANSPORTATION AUTHORITY (Comm. Tillotson)**

*Comm. Tillotson reported from the Lenawee Transportation Authority.*

**MAC - Finance & General Government (Admin. Murphy)**

*Administrator Murphy reported from the MAC finance and general government meeting.*

**MAC- Judiciary & Public Safety (Deputy Elliott)**

*Deputy Administrator Shannon Elliott reported from the Judiciary & Public Safety Committee.*

**MAURICE SPEAR CAMPUS (Comm. Aungst)**

*Comm. Aungst reported from the MSC Board committee.*

**MICHIGAN WORKS (Comm. Collins)**

*No report.*

**REGION 2 PLANNING COMMISSION (Comm. Tillotson)**

*No report.*

**SOLID WASTE/MATERIALS MANAGEMENT COMMITTEES (Comm. Stimpson)**

*Administrator Murphy reported from the Materials Management Committee.*

**SUBSTANCE USE DISORDER OVERSIGHT POLICY BOARD[CMHPSM] (Comm. Tillotson)**

*Comm. Tillotson reported from the Substance Use Disorder Board.*

**LIAISON (NON-VOTING) REPORTS**

**LENAWEE NOW (Comm. Martis)**

*No report.*

**MICHIGAN TOWNSHIP ASSOCIATION [LENAWEE] (Comm. Blanco)**

*Comm. Blanco reported from the MTA.*

**ROAD COMMISSION (Comm. Martis)**

*No report.*

**VETERANS' AFFAIRS (Comm. Collins)**

*Comm. Collins reported from the Veterans' Affairs Committee.*

**WELL WISE SERVICES (Comm. Van Doren)**

*Comm. Van Doren reported from the WellWise Services committee.*

**UNFINISHED BUSINESS:**

*None.*

**NEW BUSINESS:**

**ADDED TO THE AGENDA EARLIER IN THE MEETING**

**REQUEST: SOLICIT RFP'S FOR BUILDING ASSESSMENT:**

*Comm. Martis opened the discussion. Yesterday at the Personnel/Ways & Means (PWM) meeting, there was a request to Solicit RFP's for Building Assessment. This was removed from the PWM agenda by the Chair of Personnel/Ways & Means.*

*Comm. Martis stated that after the PWM meeting yesterday, it was discovered that this is a time-sensitive matter. Further, Martis shared that moving forward with the current RFP process is the same process the County has gone through in the past, for projects of a similar nature. After proposals are received, Lenawee County (we) can request additional information from the entity and/or work with an outside consultant to review Proposals.*

***Comm. Martis moved to authorize County Administrator Murphy to proceed with the solicitation of RFP's for the purpose of a Comprehensive Facilities Space Utilization & Departmental Location Assessment, seconded by Daly.***

*Comm. Stimpson opened discussion regarding funding and qualifications to properly review the Proposals received for a large project.*

*Comm. Collins recommended including in the Request for Proposal (RFP) that "Lenawee County Board of Commissioners reserves the right to consult a third party entity prior to accepting a proposal."*

*Comm. Martis commented that the overall scope is to analyze space issues; further expenditures are far down the road and we reserve the right to decline any proposals received.*

*Comm. Stimpson further shared concerns regarding the qualifications to perform a Comprehensive Space Utilization and Departmental Assessment. Therefore, that is why he is requesting to have a firm write the RFP with proper qualifications.*

*Comm. Tillotson yielded his comment period to Collins.*

***Comm. Collins moved to amend the motion to include: bidders who submit a request***

***for proposal may be reviewed by an independent third party.  
Comm. Martis accepted the amendment, seconded by Aungst.***

*Comm. Stimpson recommended specifying the proper qualifications to write/review the Request for Proposals at the beginning of the process.*

***The clerk read the amended motion: Authorize the County Administrator to solicit RFPs for the purpose of a Comprehensive Facilities Space Utilization & Departmental Location Assessment which may be reviewed by an independent third party for review of qualifications.***

***Passed by ROLL CALL VOTE- (8) YAYS- Aungst, Blanco, Collins, Daly, Krasny, Martis, Tillotson, VanDoren (1) NAY- Stimpson.***

**PUBLIC COMMENT: [on any topic- 3 minute limit]**

*No comment.*

**COMMISSIONER COMMENT:**

*Comm. Blanco discussed the Lenawee Community Education Foundation, where the Board of Commissioners scholarship was awarded to a Blissfield student.*

**ANNOUNCEMENTS:**

*None.*

**ADJOURN/RECESS:**

***Motion by Tillotson to adjourn at 2:29pm, seconded by Aungst. Motion carried.***