

AIRPORT COMMISSION

Thomas Kendziora
Airport Administrator

301 N. Main St, Adrian, MI 49221
p: 517-264-4508 | f: 517-264-4512
airport.manager@lenawee.mi.us



MEMBERS

Beth Blanco, Ralph Tillotson, Terry Collins
301 N. Main St,
Adrian, MI 49221

MEETING LOCATION
Commission Chambers

Minutes: Monday, May 4, 2026

I. Call to Order

The meeting was called to order at 09:00 AM by Commissioner Blanco

Present: Commissioner Collins, Commissioner Blanco, Commissioner Tillotson,
Commissioner VanDoren

Also Present: Administrator Kim Murphy, Deputy Administrator Shannon Elliott, Marketing &
Communications Coordinator Jen Ambrose, Airport Manager Thomas
Kendziora, Airport Account Clerk Ashlyn Malak, Administrative Coordinator
Carissa Zubke

II. Approval of Minutes

A. Approval of Minutes: March 2, 2026

Motion by Commissioner Tillotson, second by Commissioner Collins to approve the minutes of March 2, 2026.

III. Manager's Report

A. Manager's Report

Airport Manager Thomas Kendziora reviewed the manager's report.

Equipment Maintenance: The New Holland Tractor is experiencing issues with the A/C. The issue is being discussed with Burnips Equipment. Yearly meter calibrations on both fueling trucks and the self-serve station have been completed.

Grounds Maintenance: Rolling the field, including the grass runway, has been completed. Weed spraying will take place once there is a break in rain. Intense wind has imposed damage to Maple Lane Cemetery. Cleanup efforts are expected in the coming weeks.

Building Repair and Maintenance: The flight school roof is in need of replacement after wind and storms have damaged the shingles. Quotes have been obtained and insurance has been contacted. T-hangar roofs are showing leaks in vacated units which will be repaired once weather allows. The East Maintenance building has received electrical repairs. One T hangar needed Adrian Electric and Generator to aid in a more complex issue. The East Maintenance

office has received minor remodeling, including paint. The hangar space is being used as a transitional storage space.

Airport Operations: Adrian Soaring Club has begun operations for the year and three new tenants have joined the field. The Runway End Identification Lights were replaced the week of April 13th with a four-day runway closure. The project went smoothly despite inclement weather. Reflective shields are being shipped and the FAA flight check is being scheduled to allow the lights to be fully operational. On April 25th, routine security camera checks showed a motorcycle and an unfamiliar person inside the airport perimeter. The man was seen wandering the ramp area before heading East. Law enforcement was called around 9:25 pm and worked with flight school staff to clear the area. At 10:35, a deputy onsite indicated the individual was located in a neighboring house near the airport. Increased security protocols are being implemented. In the last week of April, Sienna Heights hosted their farewell gathering featuring artist Flo Rida. The airport accommodated the Gulfstream 4 bringing the crew. Competitive fuel pricing incentivizes large aircraft such as this one to utilize the airport.

IV. Finance Reports

A. Finance Report

The finance report was reviewed.

V. Other Business

A. Tree Project Update: Verbal

Airport Manager, Thomas Kendziora provided an update on the tree project. Mr. Kendziora indicated that the beginning of the project went smoothly with the trees being cut within the approved environmental timeline. During the local frost laws, it was explained that a conflict involving the Lenawee County Road Commission and construction crew rose after equipment was removed outside the specified time allowed. This forced a pause in construction. Thomas explained that the project is now moving forward with stump grinding, brush cleanup, and reseeding to bring the project closer to a close.

Commissioner Tillotson questioned the status of the South West farm property. Mr. Kendziora explained that the trees have been cut, and the brush is being used as a wind barrier.

Commissioner Van Doren questioned if phase 1 is complete. Mr. Kendziora explained that the project is still a few weeks from completion.

VI. Public Comment

VII. Adjournment

Motion by Commissioner Collins, Second by Commissioner Tillotson to adjourn the meeting at 09:16 AM. Motion Passed.

Airport Commission
5/4/2026