

PHYSICAL RESOURCES COMMITTEE

Kimberly L. Murphy
County Administrator

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MEMBERS

Dustin Krasny, Ralph Tillotson, Beth Blanco
301 N. Main St, Adrian, MI 49221

MEETING LOCATION

Chambers

Minutes: Thursday, April 2, 2026

I. Call to Order

Present: Comm. Krasny, Jim Van Doren, Ralph Tillotson, Terry Collins, Beth Blanco

Also Drain Commissioner Ed Scheffler, Deputy Administrator Shannon Elliott,

Present: Marketing & Communications Coordinator Jennifer Ambrose, Administrative Coordinator Carissa Zubke, Building & Grounds Superintendent Rob VanNieuwenhze, Under Sheriff Jeff Ewald, Bryan Vish (WLEN)

The meeting was called to order at 11:00 by Comm. Krasny.

II. Approval of Minutes

A. Approval of Minutes: March 5, 2026

Motion by Blacno, seconded by Tillotson to approve the minutes of March 5, 2026. Motion carried.

III. Finance Reports

A. Finance Report

Deputy Administrator reviewed the capital fund finance reports; no discussion.

IV. Building and Grounds / Maintenance

A. Building and Grounds / Maintenance

Superintendent Rob VanNieuwenhze provided highlights from the monthly report.

Hot water shut-off repairs at the Jail were completed. The annual boiler inspection at the

Sheriff's Office was completed. Spring filter changes on all HVAC systems were completed.

Health Department repairs are almost complete. MSC old detention windows will be installed next month.

Commissioner Van Doren thanked Building & Grounds and his team for all the work completed in the Human Services meeting rooms.

B. **Request:** Close HSB Meeting Room project

The renovation to HSB meeting rooms have been completed and the project is ready to close.

Motion by Tillotson, to close project HSB2502, seconded by Blanco to close. Motion carried.

C. Request: Repair to Jail padded cell

As part of the 2026 Capital Improvement Plan, \$60,000.00 was budgeted for repairs to the Jail's padded cells. There are only a few companies in the country licensed for this work and Marathon Engineering did the original installation and some recent repairs. Therefore, we only have one bid which is from Marathon Engineering in the amount of \$54,444 and requesting a \$5,000 contingency, as part of the 2026 CIP.

Motion by Blanco to accept the Marthone Enigneering bid for jail padded cell repairs in the amount of \$54,444 and \$5,000 contingency, as part of the 2026 CIP, seconded by Tillotson. Motion carried.

D. Request: Physical Resources Carpet Replacement

As part of the 2026 Capital Improvement Plan, \$37,000.00 was budgeted for carpet replacement in the physical resources (PR) building.

Motion by Blanco, to accept the bid from O'Connor and Sons for carpet replacement at the PR building in the amount of \$26,085.67 amd \$2,500 contingency, as part of the 2026 CIP, seconded by Tillotson. Motion carried.

E. Request: Physical Resources Roof Replacement

As part of the 2026 Capital Improvement Plan, \$111,000.00 was budgeted for the Physical Resources Building roof replacement.

Superintendent Rob VanNieuwenhze discussed that while this is not the lowest bid received, he highly recommends this company based on prior work done at the County. Additionally, the department has experienced some quality issues with another vendor that recently completed work at the County.

Motion by Tillotson to approve the Morss Roofing Bid for \$115,130 with a \$5,000 contingency, as part of the 2026 CIP, seconded by Blanco. Motion carried.

F. Request: MSC Gym Roof Replacement

As part of the 2026 MSC Capital Improvement Plan, \$45,000.00 was budgeted for replacement of the gymnasium's flat roof.

Motion by Blanco, to accept the Morss Roofing bid for \$27,960 and a \$2,800 contingency, to replace the MSC gym roof as part of the 2026 CIP, seconded by Tillotson. Motion carried.

V. Drain Commission

A. Monthly Report

Drain Commissioner Scheffler was present.

Drain maintenance crews are working on open ditch maintenance, and general maintenance

requests are beginning to increase.

The Burns Tile Drain petition and associated expense plans will be presented in the near future.

Repairs to a sewer lift station in Adrian Township are underway.

Scheffler received a grant for the Rollin/Woodstock area to study microplastics in the water and determine possible sources.

A line was hit near Sand Lake last weekend, requiring 13 hours of repairs by the department; the Drain Commissioner has contacted the fiberoptic business to address the repairs.

Scheffler reported that a request to replace the drain excavator will be brought forward in May.

VI. Updates & Other Business

A. Request: Purchase 3 Patrol Vehicles

Request the purchase of 3 2026 Dodge Durangos from LaFontaine CJDR of Lansing on State Bid pricing. This was approved as part of the Sheriff's Office Vehicle Capital Improvement Plan for 2026 and the vehicles are ready for delivery.

Motion by Blanco, seconded by Tillotson to approve the purchase of three 2026 Durangos from LaFontaine for \$132,990, as part of the 2026 Capital Improvement Program. Motion carried.

Discussion continued regarding the expense to up-fit the patrol vehicles; Deputy Elliott stated this expense is budgeted.

B. Request: Purchase Administrative vehicle for the Jail Captain

Request the purchase of a 2026 Dodge Durango from LaFontaine CJDR of Lansing on State Bid pricing. This was approved as part of the Sheriff's Office Vehicle Capital Improvement Plan for 2026 and the vehicle is ready for delivery. This is an administrative vehicle for the Jail Captain. This is a change from the original request for a 2026 Jeep Grand Cherokee. This vehicle is a cost savings of approximately \$9,000. The request is to purchase a 2026 Dodge Durango for \$35,567 as part of the CIP plan.

Motion by Tillotson to purchase a 2026 Dodge Durango for the Sheriffs Office in the amount of \$35,567, as part of the 2026 CIP., seconded by Blanco. Motion carried.

Discussion opened up regarding the vehicle decals. Sheriff Bevier stated a few years ago they implemented cost saving efforts by not adding these to the Administration vehicles. In addition, since they have mobile radios, they do not install the 800Mhz radios either.

C. Request: Jail Control Center

Last year, the Control Center at the Jail was renovated. However, there was not a sufficient budget for the security system upgrades. Captain Randy Casey applied for a RAP grant

through MMRMA for the funding and was awarded \$24,414 to pay for the security equipment expense. The request is to recommend authorization to use \$24,414 from the RAP grant to purchase security equipment from Secuirtas.

Motion by Blanco, to recommend authorization to use \$24,414 from the RAP grant to purchase security equipment from Secuirtas, to the Personnel/Wasy & Means Committee, seconded by Tillotson. Motion carried

D. MSC Renovations

Deputy Administrator Elliott gave brief overview of the MSC project and photos were included in the packet.

VII. Public Comment

VIII. Adjournment

Motion by Tillotson, seconded by Blanco to adjourn the meeting at 11:27am. Motion carried.