

AIRPORT COMMISSION

Thomas Kendziora
Airport Administrator

301 N. Main St, Adrian, MI 49221
p: 517-264-4508 | f:517-264-4512
airport.manager@lenawee.mi.us



MEMBERS

Beth Blanco, Ralph Tillotson, Terry Collins
Second Floor, Old Court House
301 N. Main St,
Adrian, MI 49221

MEETING LOCATION
Commission Chambers

Minutes: Monday, March 2, 2026

I. Call to Order

The meeting was called to order at 09:00 AM by Commissioner Blanco.

Present: Commissioner Collins, Commissioner Blanco, Commissioner VanDoren
Also Administrator Kim Murphy, Marketing & Communications Coordinator Jen
Present: Ambrose, Airport Manager Thomas Kendziora, Airport Account Clerk Ashlyn
Malak, Administrative Coordinator Carissa Zubke

II. Approval of Minutes

A. Approval of Minutes: February 2, 2026

Motion by Commissioner Collins, Second by Commissioner VanDoren to approve the minutes of February 2, 2026. Motion Carried

III. Additional Business to be Added to the Agenda

IV. Manager's Report

A. Manager's Report

Airport Manager Thomas Kendziora reviewed the manager's report.

Equipment Maintenance: The Boss snow plow on the GMC pickup truck is still inoperable with advice from Boss Snowplow to replace the solenoid. The parts have been ordered. Fuel filters for the fueling trucks and storage stations have arrived and will be replaced in the following weeks. The New Holland tractor received a new battery after experiencing issues and not allowing a recharge.

Grounds Maintenance: Snow removal continued throughout February. The warmer days allowed for turf repairs due to damage during plowing and trash cleanup along the perimeter of the airport.

Building Repair and Maintenance: The East Maintenance building is undergoing a lighting replacement to LED's. The office portion of the building is undergoing cosmetic improvements

as well. Consistent weather fluctuations allowed ice to build up on the seals of other hangar doors. These seals get damaged during ice removal and are replaced.

Airport Operations: A long-standing airport tenant in the East Maintenance shop has vacated the building. The avionics business previously housed is no longer in operation. The updates being made to the unit will make it more desirable for a new tenant. Other avionics mechanics, aircraft mechanics, or corporate jet traffic are tenants being considered for the unit. The MAAE conference was held in mid-February. A large topic this year was aircraft accidents and how to properly prepare for them due to the rise in accidents in the previous year. Vendor networking is also a large benefit to obtain new means of purchasing aviation-related supplies.

Commissioner Collins suggested contacting the LAPC director and inquiring about a grant-funded training program for aircraft accidents.

V. Finance Reports

A. Finance Report

The finance report was reviewed.

Commissioner VanDoren questioned if the allocated funding to the tree project would need to wait until the project was completed before receiving reimbursement. Administrator Kim Murphy explained that the reimbursement can be requested through the airport's project consulting team prior to the project closing.

VI. Other Business

A. Tree Project Update

Airport Manager, Thomas Kendziora, provided an update on the tree project. He indicated that the start of the project went smoothly with the tree cutting being complete. Mr. Kendziora highlighted concerns from the road commission regarding the use of heavy equipment during seasonal weight restrictions. He addressed the concerns with the construction team from Alpine Tree Service and was able to coordinate a meeting to obtain additional permits and implement strategies to satisfy the concerns of the road commission. The pause on the project during this time will not affect the deadline for completion and spring operations to clear the brush and stumps are still on track.

Administrator Kim Murphy commended Mr. Kendziora's quick action on the matter and highlighted his ability to coordinate a civil and productive meeting between the involved parties.

B. Solar Project Proposal

Airport Manager Thomas Kendziora presented a proposal from Rouget Road Solar Farm, LLC to install a solar farm within Lenawee County limits. He indicated this solar farm would be within the 10-mile radius of the airport zoning perimeter. It was shown that the solar field is South East of Lenawee County. Mr. Kendziora mentioned that a request sent to the company for a glare study had not been addressed by the company.

Administrator Kim Murphy added that there has been a lack of communication from the proposing company with notices of hearings to discuss the scop of the project being delivered just within the deadline, making attendance difficult. She stressed the magnitude of the project and the potential negative impact on air traffic in the area.

VII. Public Comment

VIII. Adjournment

Motion by Commissioner Collins, Second by Commissioner VanDoren to adjourn the meeting at 09:21 AM. Motion Passed.