

BOARD OF HEALTH

Monica Hunt
Health Officer

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MEMBERS

Dr. Lorrie Tritt, Lee Ann Minton,
Terry Collins, Aimrie Ream-Taylor, Darcel Shankle
301 N. Main St, Adrian, MI 49221

MEETING LOCATION

Chambers

Minutes: Wednesday, January 21, 2026

I. Call to Order

Present: BOH Chair Dr. Lorrie Tritt, BOH Vice Chair Commissioner Collins, Darcel Shankle, Lee Ann Minton

Also Present: Monica Hunt, Courtney LaCourse, Kasee Johnson, Jaime Greenwald, Natalie Johnson, Nicole Hanna

The January 21, 2026, BOH meeting was called to order at 4:04 PM by BOH Chair Dr. Lorrie Tritt.

II. Approval of Agenda

Motion by Darcel Shankle, supported by Lee Ann Minton, to approve the January 21, 2026, BOH agenda as presented. Motion carried, 4-0.

III. Approval of Minutes

A. Approval of Minutes: November 19, 2025

Motion by Commissioner Collins, supported by Lee Ann Minton, to approve the November 19, 2025, BOH meeting minutes as presented. Motion carried, 4-0.

IV. Reports - Board of Health

A. Review of Accounts Payable Report

Accounts Payable (AP) Invoice Report [November and December 2025] — The monthly AP Invoice Report (Full text on file) was reviewed.

Motion by Lee Ann Minton, supported by Commissioner Collins, to accept the November Accounts Payable Report as explained. Motion carried, 4-0.

Motion by Lee Ann Minton, supported by Commissioner Collins, to accept the December Accounts Payable Report as explained. Motion carried, 4-0.

B. Health Officer's Report

Health Officer Monica Hunt reported that respiratory illnesses, including influenza and COVID-19, are currently at a moderate transmission level and have decreased slightly over the past week. RSV cases remain moderate and increasing.

As of today, overall respiratory illness leading individuals to seek health care is decreasing as a whole. Adult cases have been trending downward since the holidays, while cases among youth people aged 0–17 are seeing a very slight decrease.

Gastrointestinal illnesses resulting in health care visits are also decreasing.

The last detection of Avian influenza A (H5N1) in Michigan was on November 21, 2025.

There have been 30 confirmed measles cases in Michigan in 2025, and none to date in 2026.

Monica has been working with Emergency Management and secured funds to purchase five VP5430 1/800 MHz radios for the Emergency Operations Center (EOC), totaling just over \$15,000. Additionally, 30 automatic AEDs for all county buildings, totaling just over \$39,000.

The CDC infrastructure projects are nearing completion, and everything went as planned.

Draft four of the statewide septic code has been received.

V. Existing Business

VI. New Business

A. Election of Officers

Motion by Lee Ann Minton, supported by Commissioner Collins, to elect Dr. Lorrie Tritt as BOH Chair. Motion carried, 4-0.

Motion by Lee Ann Minton, supported by Dr. Lorrie Tritt, to elect Commissioner Terry Collins as BOH Vice Chair. Motion carried, 4-0.

Chair - Dr. Lorrie Tritt

Vice Chair - Commissioner Terry Collins

Secretary - Courtney LaCourse (per county job description)

B. 2026 Clinical Pricing Updates

Health Officer Monica Hunt presented the BOH with a Clinic Fee Schedule (full text on file).

Motion by Commissioner Collins, supported by Lee Ann Minton, to accept the 2026 Clinic Fee Schedule as proposed. Motion carried, 4-0.

C. Environmental Health Fee Schedule Update

Health Officer Monica Hunt presented the BOH with the Environmental Health Fee Schedule Update (full text on file).

Motion by Lee Ann Minton, supported by Darcel Shankle, to accept the Environmental Health Fee Schedule as proposed. Motion carried, 4-0.

VII. Program Reports - Board of Health

A. Personal Health

Natalie reported that clinic construction is nearly complete and that clinic activity remains steady. She stated that the Nurse Practitioner position for reproductive health and STI clinics is currently vacant.

B. Environmental Health

Kasee briefly reviewed the well and septic reports. She reported that January is Radon Action Month and that a press release was issued at the beginning of the month. Kasee also reported that a grant application is being submitted again this year for the Beach Monitoring Program.

The Solid Waste and Materials Management Program began a pilot program last month that provides recycling dumpsters in Hudson, Onsted, and Blissfield. The dumpsters have been well utilized to date, and the program will continue for a total of nine months.

Additionally, draft four of the statewide septic code has been received. Kasee will report any updates regarding the status of the statewide septic code.

C. Emergency Preparedness

As previously reported, Monica reported the Notice of Award for special projects being coordinated with Emergency Management and noted that final approval from the Board of Commissioners is pending. Monica also reported that she is working on mid-year reports that are due at the end of the month. She stated that she will continue to cover all Emergency Preparedness Coordinator duties at this time.

D. Finance

Finance Director Jaime Greenwald reported that the first quarter ended December 31. She noted that the first quarter financial report will be included in the packet next month.

1) FY 2025 Quarter 4 Final Financial Status Report

Jaime presented the BOH with the FY 2025 Quarter 4 Final Financial Status Report (full text on file). She projected a positive revenue balance for the General Fund from the prior fiscal year.

VIII. Public Comment

No public comment.

IX. Adjournment

The Lenawee County BOH meeting was adjourned at 4:30 PM by BOH Chair Dr. Lorrie Tritt.