

BOARD OF COMMISSIONERS



MEMBERS

Committee of the Whole
Second Floor, Old Courthouse
301 N, Main St.
Adrian, MI 49221

MEETING LOCATION
Commission Chambers

Minutes: Wednesday, January 14, 2026

CALL TO ORDER: Invocation - Pledge - Cell Phone Reminder:

Present: Commissioners: David Aungst, Beth Blanco, Terry Collins, James Daly, Dustin Krasny, Kevon Martis, David Stimpson, James Van Doren

Also Present: Administrator Kim Murphy, Deputy Administrator Shannon Elliott, Sheriff Troy Bevier, Community Development Coordinator Francine Zysk, Human Resources Director Bev Ahlers, Brian Vish (WLEN), Accountant Matt Turgeon, Finance Director Dan Zimolzak, Administrative Coordinator Carissa Zubke, Marketing & Communications Coordinator Jen Ambrose, Drain Commissioner Ed Scheffler, Mark Haag-LISD, Matthew and Vivian Witte, Tim Robinson-Lenawee Now, Ashley Pfund, Yvonne Thomas-School Board, Victor Boron, Todd Gillman, Ryan Tarrant, Steve Trosin-Experience Jackson, Airport Manager Thomas Kendziora, Community Engagement Quinn Wilt

Absent: Ralph Tillotson, Corporate Counsel John Gillooly, Roxann Holloway

The meeting was called to order at 01:30 PM by Board Chairman. Comm. Van Doren reported that some of those meetings that did not meet in December, were removed from this agenda.

ROLL CALL

Roll call done, **Present:** (8) Aungst, Blanco, Collins, Daly, Krasny, Martis, Stimpson, Van Doren **Absent:** (1) Tillotson

ELECTION FOR VICE CHAIRPERSON FOR 2026

Comm. Van Doren opened the floor for Vice Chair nominations.

Motion by Daly to nominate Comm. Krasny for Vice Chair, seconded by Blanco. Motion carried by roll call vote.

Comm. Van Doren asked for other nominations; No other Vice Chair nominations were made.

Motion by Martis to close the nominations for Vice Chair, seconded by Aungst. Motion carried.

Roll call vote was done for Comm. Krasny nomination for Vice-Chair: (8) Yays- Aungst, Blanco, Collins, Daly, Krasny, Martis, Stimpson, Van Doren (1) Absent: Tillotson

APPROVAL OF MINUTES:

Approval of Minutes: December 10, 2025

***Motion by Collins to approve the December 10, 2025 minutes, seconded by Martis.
Motion carried.***

AMENDMENTS TO THE AGENDA

Motion by Martis to approve the agenda as presented, seconded by Blanco. Motion carried.

PETITIONS and COMMUNICATIONS:

No discussion.

INTRODUCTION OF SPECIAL GUESTS:

None.

LIMITED PUBLIC COMMENT: [on any agenda item – 3 minute limit]

None.

RESOLUTIONS/PROCLAMATIONS:

Local School Board Member Recognition Month - Yvonne Thomas, Lenawee County
Association of School Board Chair and Mark Haag (Comm. Krasny)

PRO#2026-01

LOCAL SCHOOL BOARD MEMBER- RECOGNITION MONTH

WHEREAS, providing for the education of Michigan's school-aged children is a fundamental duty of state government, as stated in Article VIII, Section 2, of the Michigan Constitution of 1963; and WHEREAS, the education of our youth is the foundation upon which the economic, social, and intellectual strength of the State of Michigan is built; and WHEREAS, locally elected school boards play a vital role in representative democracy, and the decisions made by local boards of education directly influence instruction, policy, and student success in Michigan's public schools; and WHEREAS, Lenawee County's 82 local school board members devote significant time and effort to governing their districts, including setting policy, overseeing budgets, hiring leadership, and engaging with educators, families, and the community, all with a continued focus on student achievement; and WHEREAS, the leadership and decisions of local school board members impact the present and future lives of children and help prepare nearly 15,000 K–12 students in Lenawee County to succeed in a competitive, 21st-century global economy; and WHEREAS, Local School Board Member Recognition Month provides an opportunity to acknowledge and thank these dedicated public servants for their commitment to public education and civic responsibility; NOW, THEREFORE, BE IT PROCLAIMED that the Lenawee County Board of Commissioners does hereby proclaim January 2026 as Local School Board Member Recognition Month in Lenawee County and encourages all residents to recognize and appreciate the service, leadership, and dedication of local school board members throughout the county. PASSED BY ROLL CALL VOTE of the Lenawee County Board of Commissioners at a regular meeting held Wednesday, January 14th, 2026 in the Old County Courthouse, Adrian, Michigan.

MOTION BY KRASNY TO APPROVE PROCLAMATION #2026-01, SECONDED BY MARTIS. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE.

SPECIAL PRESENTATIONS:

2027-2028 USA Cycling Gravel National Championships Summary- *Ryan Tarrant & Steve Trosin, Experience Jackson*

Ryan Tarrant and Steve Trosin, Experience Jackson, were present to share information regarding plans to host the 2027-2028 USA Cycle Gravel National Championship in the Irish Hills area. In October, MIS hosted a cycling event that was very successful.

They are anticipating 400+ participants, which could likely provide a financial benefit to the local communities.

The planning committee is at the point of applying to be a host; if selected, Irish Hills would be the

Irish Hills would be the 3rd National Championship Host, if they are accepted as a host. This would take place in September.

Tarrant is sharing that they would love to have a letter of support from the Board of Commissioners. Experience Jackson is covering the expense.

Motion by Martis, seconded Krasny to provide a letter of support to Experience Jackson, for the 2027-2028 USA Gravel National Championship. Motion carried.

APPROVAL OF CONSENT AGENDA:

(Roll Call Vote)

January Consent Agenda

Board Appointments

The following resignations, reappointments, and appointments are submitted for your confirmation. The attached Board Appointment and Liaison appointment list is being submitted for confirmation;

Veterans' Affairs Executive Committee - 4 members - 4 year term

Todd Gillman, Onsted 12/29

District Library - 7 members / 4 year term

Britney Douglass, Adrian 12/26

Homeland Security & Local Emergency Planning Committee –13 members/2 year term

Local Law Enforcement: Chief Paterson 12/26

Lake Arrowhead Water System Subcommittee

*Ed Scheffler Ralph Tillotson
Kim Murphy James Van Doren
Kevon Martis*

County Planning Commission - 7 members/3 year term

Ralph Tillotson, Adrian Township 12/28

Becky Liedel, Adrian 12/28

Keith Dersham, Adrian 12/28

Solid Waste Coordinating Committee - 9 members - 3 year term

Brett Coker, City of Tecumseh 12/26

Motion by Blanco to recommend approving appointments as presented, to the Board of Commissioners, seconded by Van Doren. Motion carried.

Early Voting Agreement

The Lenawee County Clerks office has reviewed the County's early voting agreements and removed the options that did not apply and are not needed to facilitate early voting in our County that were originally included in the model plan from the State. Instead, an agreement will be made between the County and each municipality that chooses to participate. The request is to recommend approving the revised Lenawee County Early Voting Agreement and designate the County Clerk as the signatory, on behalf of the County.

Motion by Collins to recommend approving the revised Lenawee County Early Voting Agreement to the Board of Commissioners, seconded by Van Doren. Motion carried.

Public Health Emergency Preparedness Grant (PHEP)

The Health Department has received a Notice of Award for PHEP Special Projects funding to enhance emergency preparedness countywide. In coordination with Emergency Management, we have been approved to purchase (5) 800 MHz radios for Emergency Operations Center and 30 AED's for County Buildings.

The request is to recommend accepting the PHEP Special Projects Grant, authorize Health Officer Monica Hunt, and to purchase five 800MHz radios and 30 AEDs.

Starting this month, all non-budgeted, non-personal related expenses will go through two readings at personnel/ways & means. It was suggested to waive the dual review policy requirement due to the sensitive time frame for grant funds.

Motion by Van Doren to waive the dual review policy for the Emergency Preparedness Grant, seconded by Blanco. Motion passed by roll call vote (8) Yays- Daly, Collins, Van Doren, Blanco, Aungst, Krasny, Stimpson, Martis. (1) Absent-Tillotson

Motion by Van Doren to recommend accepting the Emergency Preparedness Grant, authorize Monica Hunt to sign, and purchase (5) 800 MHz radios and 30 AEDs, to the Board of Commissioners, seconded by Blanco. Motion carried.

Authorize RFP for 3rd Party Administrator for CDBG Housing Grant

Lenawee County has been awarded a CDBG Homeowner Rehabilitation Grant through the MSHDA MI Neighborhood Program. Last month, the Board of Commissioners provided

authorization to execute the two grants. The total budget for the project is \$1,500,000, with \$270,000 allocated to grant administration costs. Up to 75 homeowner projects will be possible with the grants and the homeowner projects will be implemented through a Third-Party Administrator. The next step is to solicit Request for Proposals (RFP's) for a Third-Party Administrator to manage and administer the Homeowner Rehabilitation Projects in compliance with all MSHDA and HUD requirements.

The request is to recommend that the Board of Commissioners authorize the solicitation of Requests for Proposals (RFPs) for a Third-Party Administrator to manage and implement homeowner rehabilitation projects as part of the MSHDA CDBG Grant.

Motion by Van Doren to recommend authorizing to solicit the Requests for Proposals for a Third-Party Administrator to manage and implement the MSHDA CDBG Housing Rehabilitation Grant, seconded by Blanco. Motion carried.

Forensic Pathologist Agreement

There are currently two Forensic Pathologists who work within the Medical Examiner's office, that perform our autopsies and there is not a formalized contract in place. The proposed Professional Service Agreement for Forensic Pathologist was reviewed by legal counsel. It is requested to recommend adopting the Professional Service Agreement for Forensic Pathologist and authorize the Board Chairman to sign.

Motion by Blanco to recommend adopting the Professional Service Agreement for Forensic Pathologist and authorize Board Chairman to sign, seconded by Krasny. Motion carried.

MiWorks! Southeast Lease

Michigan Works! Southeast has been a tenant at the Human Services Building for a very long time. Recently, the existing lease expired. As part of their process, they are required to accept Request for Proposals from potential building owners to provide a leased space for the Michigan Works! Southeast operations and Job Training Center.

This lease is for a 5-year period. The rental rate is \$11,917.62 per month or \$143,011.44 annually. This is comparable to the other tenants in the building. The proposed lease has been reviewed by legal counsel. It has also been reviewed by Michigan Works! Southeast. The request is to recommend authorizing the lease agreement with MiWorks! Southeast and authorize Board Chairman to sign.

Motion by Collins to recommend authorizing the lease agreement with MiWorks! Southeast, and authorize Board Chairman to sign, seconded by Blanco. Motion carried.

Pollution Insurance Renewal

Michigan Municipal Risk Management Authority (MMRMA), the County's property and vehicle liability insurance carrier, does not cover Pollution Insurance. Therefore, the County takes out a policy through Kapnick Insurance for this coverage. The current policy will expire in February.

The total cost for an annual plan is \$18,723.00. This fee is divided between the following departments: Airport, Drain Commission, General Fund, and Solid Waste. The request is to recommend authorizing the Administrator to sign the Pollution Insurance renewal and payment to Kapnick Insurance in the Amount of \$18,723.00, to the Board of Commissioners.

Motion by Van Doren to recommend authorizing the Administrator to sign the Pollution Insurance renewal and payment to Kapnick Insurance in the amount of \$18,723.00, seconded by Aungst. Motion carried.

MOTION BY MARTIS TO APPROVE THE JANUARY CONSENT AGENDA, SECONDED BY AUNGST. MOTION CARRIED BY ROLL CALL UNANIMOUS ROLL CALL VOTE (8) Yays- Aungst, Blanco, Collins, Daly, Krasny, Martis, Stimpson, Van Doren (1) Absent: Tillotson.

STANDING COMMITTEE REPORTS

ACCOUNTS PAYABLE (Comm. Martis)

Approve Accounts Payable Payments

AP 12/11/25 Mins.

AP 12/29/25 Mins.

AP 1/8/26 Mins.

Comm. Martis reported from the Accounts Payable Committee and reviewed the request to approve AP payments.

Motion by Blanco, to approve accounts payable payments in the amount of \$6,775,753.83, with the general fund's portion being \$550,005.05, seconded by Collins. Motion carried.

PERSONNEL / WAYS & MEANS (Comm. Martis)

Personnel/Ways and Means 1/13/26 Minutes

Comm. Martis reported from the Personnel/Ways & Means Committee.

BOARD APPOINTMENT (VOTING MEMBER) REPORTS

BRIDGING THE GAP SUBCOMMITTEE (Comm. Martis)

Bridging the Gap 12/17/25 Mins.

Comm. Martis reported from the Bridging the Gap subcommittee.

COMMUNITY ACTION AGENCY (Comm. Stimpson)

No report.

COMMUNITY MENTAL HEALTH AUTHORITY (Comm. Stimpson)

No report.

COUNTY PLANNING COMMISSION (Comm. Blanco)

Comm. Blanco reported on the Lenawee County Planning Commission; the Master Plan will be slowly updated over the course of this year.

LCPC 12/18/25

DEPARTMENT OF HEALTH & HUMAN SERVICES | MEDICAL CARE FACILITY (Comm. Tillotson)

No report.

EMERGENCY 911 DISTRICT BOARD (Comm. Collins)

Comm. Collins reported on the E911 Board.

LENAWEE PUBLIC TRANSPORTATION AUTHORITY (Comm. Tillotson)

No report.

MAURICE SPEAR CAMPUS (Comm. Aungst)

Comm. Aungst reported on the MSC Board.

MICHIGAN WORKS (Comm. Collins)

No report.

REGION 2 PLANNING COMMISSION (Comm. Van Doren)

Comm. Van Doren reported from the Region 2 Planning Commission.

SUBSTANCE USE DISORDER OVERSIGHT POLICY BOARD[CMHPSM] (Comm. Tillotson)

No report.

LIAISON (NON-VOTING) REPORTS

MICHIGAN TOWNSHIP ASSOCIATION [LENAWEE] (Comm. Blanco)

No report.

ROAD COMMISSION (Comm. Martis)

No report.

VETERANS' AFFAIRS (Comm. Collins)

VA 12/12/25 Minutes

Comm. Collins reported from the Veteran's Affairs Committee.

WELL WISE SERVICES (Comm. Van Doren)

Comm. Van Doren reported from WellWise services.

OTHER LIASON APPOINTMENTS

UNFINISHED BUSINESS:

No discussion.

NEW BUSINESS:

Strategic Planning Meeting Options

Administrator Murphy discussed the potential dates of a Strategic Planning meeting in March.

FOIA Appeal - Deputy Administrator Shannon Elliott

Deputy Elliott reviewed the request for a FOIA appeal and shared the three options the Board of Commissioners had: Reverse the denial and release information, uphold the denial, or release only some of the requested information.

Motion by Martis to affirm the FOIA appeal denial, seconded by Collins. Motion Carried.

PUBLIC COMMENT: [on any topic- 3 minute limit]

Public comment was made by Matthew Witte regarding the administration of elections.

Todd Gillman gave public comment to thank the Commission for his appointment.

Victor Boron gave a public comment discussing his love for Lenawee County.

COMMISSIONER COMMENT:

Comm. Blanco called the Policy & Procedures committee to order, and the next meeting will take place on February 2nd.

ANNOUNCEMENTS:

No discussion.

ADJOURN/RECESS:

Motion by Martis to adjourn the meeting at 2:12pm, seconded by Blanco. Motion carried.

Board of Commissioners
1/14/2026

James Van Doren, Board Chairman

Carissa Zubke, Deputy Clerk