

BOARD OF COMMISSIONERS



MEMBERS

Committee of the Whole
Second Floor, Old Courthouse
301 N, Main St.
Adrian, MI 49221

MEETING LOCATION
Commission Chambers

Minutes: Wednesday, December 10, 2025

CALL TO ORDER: Invocation - Pledge - Cell Phone Reminder:

The meeting was called to order at 1:30 PM by Chair Van Doren.

ROLL CALL

The meeting was called to order at 01:30 PM by

Present: Commissioners: David Aungst, Beth Blanco, Terry Collins, James Daly, Dustin Krasny, Kevon Martis, Ralph Tillotson, David Stimpson, James Van Doren

Also

Present: Administrator Kim Murphy, Deputy Administrator Shannon Elliott, Sheriff Troy Bevier, Community Development Coordinator Francine Zysk, Finance Director Dan Zimolzak, Administrative Coordinator Carissa Zubke, Marketing & Communications Coordinator Jen Ambrose, Dept. on Aging Director Cari Rebottaro, Community Engagement Specialist Quinn Wilt, Older Adult Volunteer of the Year John Saxton, Adrian City Commissioner Mary Roberts, Mark Wolfe, Lenawee Now Executive Director Pat Farver, Lenawee Now Director of Operations Tim Robinson, Veteran Affairs Relief Officer Kris Eschedor, Veteran Affairs Deputy Service Director Timothy Ruple, Veteran Service Director Tammy Sheldon, Deputy IT Director Micah Hassenzahl, Robertson Brain Health CEO Dr. Joel Robertson and Lenawee County Clerk Roxann Holloway.

APPROVAL OF MINUTES:

Approval of Minutes: November 12, 2025

Comm. Daly moved to approve the Minutes of November 12, 2025, Comm. Blanco seconded, Motion CARRIED.

AMENDMENTS TO THE AGENDA

Comm. Tillotson moved to approve the agenda, as presented, Comm. Collins seconded, Motion CARRIED.

PETITIONS and COMMUNICATIONS:

None.

INTRODUCTION OF SPECIAL GUESTS:

None.

LIMITED PUBLIC COMMENT: [on any agenda item – 3 minute limit]

None.

RESOLUTIONS/PROCLAMATIONS:

Older Adult Volunteer of the Year - John Saxton (*Comm. Martis*)

RES#2025-19

Honoring Older Adult Volunteer of the Year - John Saxton

WHEREAS, the Lenawee County Board of Commissioners recognizes and honors individuals who demonstrate exceptional commitment, service, and dedication to improving the lives of others within our community; and

WHEREAS, John Richard “Dick” Saxton of Blissfield has demonstrated exceptional volunteer service for many decades and, even at 85 years old, continues to devote his time, energy, and compassion to helping others; and

WHEREAS, since joining the Lenawee Department on Aging in 2014, John has been a dependable and compassionate volunteer, driving older adults to medical appointments and delivering meals—logging more than **23,000 miles** in service; and

WHEREAS, John is known for his willingness to help, his positive attitude, and his readiness to say, “I can make it work,” even with short-notice requests. Clients and staff alike recognize him as respectful, honest, and deeply committed; and

WHEREAS, his service extends to the Blissfield Area Lions Club, where for over three decades he has supported community projects benefiting local doctors, students, and youth; and

WHEREAS, John honorably served in the United States Army, earning numerous decorations, and continues to support veterans through the Lenawee County Department of Veterans Affairs, including transporting veterans to VA medical appointments with patience and care.

NOW, THEREFORE, BE IT RESOLVED, that the Lenawee County Board of Commissioners proudly recognizes **John Richard “Dick” Saxton** as the **Older Adult Volunteer of the Year** and expresses its deep appreciation for his outstanding dedication, service, and compassion.

Comm. Martis moved to adopt RES#2025-19, Comm. Tillotson seconded, Motion CARRIED by a Unanimous Roll Call Vote.

SPECIAL PRESENTATIONS:

Dr. Joel Robertson - Mid-term Outcomes

Dr. Joel Robertson shared the results he has thus far, with Cohorts 1 and 2, from the mid-term brain health program.

APPROVAL OF CONSENT AGENDA:

(Roll Call Vote)

December Consent Agenda

Comm. Collins moved to approve the following Consent Agenda Items, Comm Martis seconded,

Board Appointments

Agricultural Advisory Land Use & Economic Development Committee - 3 year

David Aungst, County Commissioner -12/28

Jim Swindeman/Field Crop Farmer, Deerfield-12/28

Kenneth Lake/Agribusiness, Riga-12/28

Airport Commission - 3 year term

Beth Blanco, Madison Twp -12/28

Department of Health & Human Services | MEDICAL CARE FACILITY*- 3 year term

Mark Wolfe, Adrian -10/28

Economic Development Corporation (EDC) - 5 year term

District 7 – Jeff Ehlert, Blissfield -12/30

District 8 – Jessica Sattler -12/30

Emergency 9-1-1 District Board - 3 year term

David M. Gentner, Law Enforcement -12/26

Nic Wilson, Firefighter (statutory) -12/28

Craig Tanis, Emergency Management -12/28

Health Board - 3 year term

Dr. Lorrie Tritt, Tecumseh -12/28

Land Bank Authority –3 year term

Jake Wright, Member -12/28

Roger Ferguson, Member -12/28

Parks and Recreation Commission - 3 year term

James Daly, Adrian -12/28

Terry Collins, Adrian -12/28

Solid Waste Coordinating Committee - 3 year term

John Tuckerman (Community at Large) -12/28

Dave Stimpson (County Commissioner) -12/28

Matt Tomaszewski, City of Adrian -12/28

Michigan Works! Southeast Consortium - 1 year term

Terry Collins, Adrian -12/26

Jim Van Doren -12/26

Tuition Reimbursement

Approval of the tuition reimbursement application for two classes of the total cost of

\$1,668.20.

Budget Adjustments

Approval of the budget adjustments for 2025.

Accounts Payable Year-End Authorization

Authorize the Accounts Payable Committee to adjust sectors of the General Fund & Non-General Funds, as necessary within the amended 2025 budget.

1st Quarterly Allotment of Appropriation

Resolution #2025-18

First Quarter: January 1, 2026 – March 31, 2026

Whereas, the 2026 General Appropriations Act provided for the allotment of appropriations on a periodic basis when

Whereas, the Lenawee County Board of Commissioners deems that financial circumstances exist whereby the quarterly allotment of appropriations contained in the 2026 General Fund Budget is deemed desirable; and

Whereas, the financial circumstances dictate that other steps also be taken to contain expenditures during the fiscal year.

Therefore Be It Resolved by the Lenawee County Board of Commissioners, that the expenditure of the 2026 appropriations as contained in the 2026 General Fund Budget be established for the period beginning January 1, 2026, and ending December 31, 2026, and that the elected and appointed officials responsible for appropriations be so notified, and; Be It Resolved that said County officials shall not cause obligations to be incurred against, nor shall payment be made from appropriations in excess of the amount provided in the schedule.

RES#2025-18 is ADOPTED.

Execute MSHDA Rehabilitation Grant

Approve the execution of the MI Neighborhood CDBG Grants and authorize the Board Chairman to sign.

Alpine Tree Service Contract

Accept the Alpine Tree Services contract in the amount of \$251,145.

Mead & Hunt Construction Services Contract

Accept the Mead & Hunt's construction administration services contract for \$47,540.00 and authorize Board Chairman to sign.

Accept MDOT Grant Contract

Accept the MDOT Grant contract for Easement Reimbursement and authorize Board Chairman to sign.

January 2026 Meetings

Reschedule Criminal Justice, Physical Resources, and IT/Equalization meetings to January

8,2026 unless no business is required, then meetings may be cancelled by the Chair of the Committee.

Motion to APPROVE Consent Agenda CARRIED by a Unanimous Roll Call Vote.

STANDING COMMITTEE REPORTS

ACCOUNTS PAYABLE (Comm. Martis)

Approve Accounts Payable Payments

AP Minutes 11/13/25

AP Minutes 11/26/25

Comm. Martis moved to approve the accounts payable in the amount of \$6,375,114.64, with the general fund's portion being \$798,163.34, Comm Blanco seconded, Motion CARRIED.

Comm. Martis shared that the Yearly Reconciliation Accounts Payable Meeting has been moved to December 29, 2025.

CRIMINAL JUSTICE (Comm. Collins)

Criminal Justice 12/4/25 Minutes

Comm. Collins reported from the Criminal Justice Committee.

IT/EQUALIZATION (Comm. Krasny)

IT/Equal. 12/4/25 Minutes

Comm. Krasny reported from the IT/Equalization Committee.

PERSONNEL / WAYS & MEANS (Comm. Martis)

Minutes

Comm. Martis reported from the Personnel/Ways & Means Committee.

Request: Lenawee Now Contract

Comm. Martis moved to adopt the 2026 Lenawee County and Lenawee Economic Development Corporation d/b/a Lenawee Now Contract, Comm. Daly seconded, Motion CARRIED by the following Roll Call Vote: Yeas (7) Comm. Aungst, Blanco, Collins, Daly, Krasny, Martis and Van Doren. Nays (2) Comm. Stimpson and Tillotson.

Request: 2026 Axon Contract

Comm. Martis moved to adopt the 2026 Axon Contract, Comm. Collins seconded, Motion CARRIED by the following Roll Call Vote: Yeas (6) Comm. Blanco, Collins, Martis, Stimpson, Tillotson and Van Doren. Nays (3) Comm. Aungst, Daly and Krasny.

Request: Purchase Avigation Easement

Comm. Martis moved to authorize the Board Chair to sign the acquisition of real estate documents related to the Avigation Easement, as discussed in close session, Comm. Blanco seconded, Motion CARRIED by the following Roll Call Vote: Yeas (8) Comm. Aungst, Blanco, Collins, Daly, Krasny, Martis, Stimpson and Van Doren. Nays (1) Comm. Tillotson.

PHYSICAL RESOURCES (Comm. Krasny)

Phys. Resc 12/4/25 Minutes

Comm. Krasny reported from the Physical Resources Committee.

BOARD APPOINTMENT (VOTING MEMBER) REPORTS

AIRPORT COMMISSION (Comm. Collins)

Airport 12/1/25 Minutes

Comm. Collins reported from the Airport Commission.

BRIDGING THE GAP SUBCOMMITTEE

Bridging the Gap 11/19/25 Mins

Comm. Martis reported from Bridging the Gap Subcommittee.

COMMUNITY ACTION AGENCY (Comm. Stimpson)

Comm. Stimpson reported from the Community Action Agency.

COMMUNITY MENTAL HEALTH AUTHORITY (Comm. Stimpson)

No report.

COUNTY PLANNING COMMISSION (Comm. Blanco)

County Planning 11/20/25 Mins.

Comm. Blanco reported from the County Planning Commission.

DEPARTMENT ON AGING (LDA) (Comm. Collins)

Comm. Collins reported from the Dept. on Aging.

DEPARTMENT OF HEALTH & HUMAN SERVICES | MEDICAL CARE FACILITY (Comm. Tillotson)

No report.

EMERGENCY 911 DISTRICT BOARD (Comm. Collins)

E911 11/13/25 Minutes

Comm. Collins reported from the E911 District Board.

HEALTH BOARD (Comm. Collins)

Health Board 11/19/25 Minutes

Comm. Collins reported from the Health Board.

HOMELAND SECURITY & LOCAL EMERGENCY PLANNING (Comm. Collins)

No report.

LAND BANK AUTHORITY (Comm. Collins)

11/25/25 LandBank Minutes

Comm. Collins reported from the Land Bank Authority,

LENAWEE PUBLIC TRANSPORTATION AUTHORITY (Comm. Tillotson)

No report.

MAC - Finance & General Government (Admin. Murphy)

No report.

MAC- Judiciary & Public Safety (Deputy Elliott)

Deputy Admn. Elliott reported from MAC-Judiciary & Public Safety.

MAURICE SPEAR CAMPUS (Comm. Collins)

Comm. Collins reported from the Maurice Spear Campus.

MICHIGAN WORKS (Comm. Collins)

Comm. Collins reported from Michigan Works.

REGION 2 PLANNING COMMISSION (Comm. Tillotson)

Comm. Tillotson reported from the Region 2 Planning Commission.

SOLID WASTE/MATERIALS MANAGEMENT COMMITTEES (Comm. Stimpson)

No report.

SUBSTANCE USE DISORDER OVERSIGHT POLICY BOARD[CMHPSM] (Comm. Tillotson)

No report.

LIAISON (NON-VOTING) REPORTS

MICHIGAN TOWNSHIP ASSOCIATION [LENAWEE] (Comm. Blanco)

Comm. Blanco reported from the Michigan Township Association.

ROAD COMMISSION (Comm. Martis)

Comm. Martis reported from the Road Commission.

VETERANS' AFFAIRS (Comm. Collins)

No report.

WELL WISE SERVICES (Comm. Van Doren)

Comm. Van Doren reported from the Well Wise Services.

OTHER LIASON APPOINTMENTS

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

None.

PUBLIC COMMENT: [on any topic- 3 minute limit]

None.

COMMISSIONER COMMENT:

Chair Van Doren recognized and welcomed Brady Krasny.

ANNOUNCEMENTS:

None.

ADJOURN/RECESS:

Comm. Martis moved to adjourn at 2:35 PM, Comm. Blanco seconded, Motion CARRIED.

James Van Doren, Board Chairman

Roxann Holloway, County Clerk