

DEPARTMENT ON AGING ADVISORY BOARD

Cari Rebottaro
LDA Director

1040 S Winter St, Adrian, MI 49221
p: 517-264-5280 | f: 517-264-5299

[Website](#)



MEMBERS

Russ Amo, President
301 N. Main St.
Adrian, MI 49221

MEETING LOCATION
Old County Courthouse

Minutes: Thursday, October 23, 2025

I. Call to Order

The meeting was called to order by President Russ Amo at 1:02PM.

II. Roll Call

Present: Russ Amo, Commissioner Ralph Tillotson, Karol Bolton, Chris Peoples, Carol Zawacki, Gloria Bortnichak, Jeff DiCenzo

Also Present: Director Cari Rebottaro, Deputy Director Dillon Donaghy, Administrator Kim Murphy, Deputy Administrator Shannon Elliot, Marketing and Communications Coordinator Jennifer Ambrose, Community Engagement Specialist Quinn Wilt

Absent: Commissioner Terry Collins, Alan Dickerson, Burt Fenby, Julie Hackett

Guests: Rob Treviño

III. Approval of Minutes

A. Approval of Minutes: September 25, 2025

Commissioner Ralph Tillotson made a motion to accept the minutes as written. Karol Bolton offered support. The motion was voted upon and passed.

IV. Presentation

A. Lenawee Department on Aging Nutrition Program: Connie Fenby-Beevers, Nutrition Director

V. Department on Aging Director's Report

A. LDA - Director's Report

Director Rebottaro shared several updates on the new Centralized Kitchen. All LDA meals have been prepared there as of 10/13. The nutrition staff are still adjusting to the new space and the process that comes with it. Every day brings improvement and increased efficiency. Director Rebottaro shared that there is an open Cook II position intended to support the staff at the Centralized Kitchen. All meals have been prepared there since as of 10/13. Director Rebottaro thanked everyone for the support and understanding. Director Rebottaro also shared that there is a vacant Cook I position in Tecumseh.

Administrator Murphy explained the relationship between the Maurice Spears Campus youth and the LDA at the centralized kitchen. Right now, things are being fine-tuned, but there are plans for the future where youth and LDA staff can collaborate.

Director Rebottaro shared that we have been hiring home care staff and added three in the month of October.

Recommended donation effective as of 10/1. It will be official when the October statements are sent out in November.

Director Rebottaro shared the numbers on the website's foot traffic. In the last 30 days, there were 225 menu visits, 144 accessed the Adrian Senior Center calendar, and 136 individuals visited the resource guide.

Director Rebottaro shared that some unused/allocated millage money will be added to contingency funds. It was also shared that the LDA is working closely with WellWise to monitor the Federal Budget.

Director Rebottaro shared that the new wheelchair accessible van is in the process of being delivered and there will be a formal announcement between WellWise and the LDA in the near future.

VI. Existing Business

There was no existing business.

VII. New Business

Rob Trevino introduced himself to the board. His application was reviewed by the advisory board, and many members spoke highly of him.

Ralph Tillotson made a motion to approve the application and send it to the Lenawee County Board of Commissioners for final approval.

Chris Peoples offered support

VIII. Public Comment

A reminder was made about the Trunk or Treat on 10/30 at 5pm. It will be held at the Lenawee County Courthouse.

The Lenawee County Fall Legislative Dinner will be held on 11/19 at 6pm. This year's dinner will take place at the LISD Tech Center.

IX. Board Member Comment

Jeff mentioned how thrilled the Lenawee Youth Council is to hear positive feedback community wide with regard to the Centralized Kitchen Project.

Gloria mentioned bumps, but overall adjustment to the HDM process changes.

Russ reminded everyone of open enrollment season and that the LDA has a SHIP counselor who will help individuals navigate their benefits at no cost.

X. Adjournment

The meeting was adjourned by Russ Amo at 1:41pm.

Ralph Tillotson made a motion.

Karol Bolton offered support.