

ACCOUNTS PAYABLE COMMITTEE

Kimberly L. Murphy
County Administrator

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MEMBERS

Jim Van Doren, Kevon Martis, Kim Murphy
301 N. Main St, Adrian, MI 49221

MEETING LOCATION

Chambers

Minutes: Wednesday, November 26, 2025

I. Call to Order

The meeting was called to order at 09:30 AM by Commissioner Van Doren.

Present: Commissioner VanDoren, Commissioner Martis

Also Deputy Administrator Shannon Elliott, Finance Director Daniel Zimolzak,

Present: Accounts Payable Coordinator Paul Gilbert, Community Engagement Specialist Quinn Wilt

II. Approval of Minutes

A. Approval of Minutes: November 13, 2025

Motion by Commissioner Martis, Second by Deputy Administrator Elliott to Approve the minutes of November 13, 2025. Motion carried.

III. Review and Approve Accounts Payable Vouchers

A. Accounts Payable Edit Listing

Motion by Commissioner Martis, Second by Deputy Administrator Elliott to Approve the total vouchers for payment in the amount of \$2,590,498.15 with the general fund's portion being \$461,322.32. Motion carried.

IV. Other Business

The date of the year-end accounts payable meeting to address budget amendments was discussed.

Motion by Commissioner Martis, Second by Deputy Administrator Elliott to Approve scheduling the year-end accounts payable meeting on December 19, 2025. Motion carried.

V. Public Comment

There was no public comment

VI. Adjournment

Motion by Commissioner Martis, Second by Deputy Administrator Elliott to adjourn the meeting at 09:46 AM. Motion Passed.

Accounts Payable Committee
11/26/2025