

BOARD OF HEALTH

Monica Hunt
Health Officer

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MEMBERS

Dr. Lorrie Tritt, Lee Ann Minton,
Terry Collins, Aimrie Ream-Taylor, Darcel Shankle
301 N. Main St, Adrian, MI 49221

MEETING LOCATION

Chambers

Minutes: Wednesday, November 19, 2025

I. Call to Order

Present: BOH Vice Chair Commissioner Collins, Darcel Shankle, Lee Ann Minton

Also Present: Monica Hunt, Courtney LaCourse, Kasee Johnson, Jaime Greenwald

The November 19, 2025, BOH meeting was called to order at 4:00 PM by BOH Vice Chair Commissioner Collins.

II. Approval of Agenda

Motion by Lee Ann Minton, supported by Darcel Shankle, to approve the November 19, 2025, BOH agenda as presented. Motion carried, 3-0.

III. Approval of Minutes

A. Approval of Minutes: October 15, 2025

Motion by Darcel Shankle, supported by Lee Ann Minton, to approve the October 15, 2025, BOH meeting minutes as presented. Motion carried, 3-0.

IV. Reports - Board of Health

A. Review of Accounts Payable Report

Accounts Payable (AP) Invoice Report [October 2025] — The monthly AP Invoice Report (Full text on file) was reviewed.

B. Health Officer's Report

Monica reported that respiratory illnesses remain low in the county, including influenza, COVID-19, and RSV. Since September, there have been 12 detections of Avian Influenza, which have been increasing over the past few months. She also stated that Washington State recently reported the first U.S. detection of H5N5 in a human.

There are currently 27 cases of measles in Michigan; however, none have been reported in Lenawee.

Monica stated that ongoing construction projects are going well and remain on schedule. The

clinic will offer limited services from December 1 through December 12. From December 15 through January 2, the clinic will be closed to the public and limited to essential services only.

Monica also reported that the department has received payment for the FY26 Level funding.

The BOH Chair, Dr. Lorrie Tritt, arrived at this time (4:04 PM)

V. Existing Business

No discussion.

VI. New Business

A. 2026 Meeting Dates

2026 BOH Meeting Dates — The meeting dates for 2026 were included in the BOH agenda packet (full text on file).

B. December 17, 2025 Meeting Date

The meeting date for December 17, 2025, was discussed.

Motion by Commissioner Collins, supported by Lee Ann Minton, to cancel the December 17, 2025, BOH meeting. A special meeting will be called if necessary. Motion carried, 4-0.

C. BOH Member Term, Dr. Lorrie Tritt

Motion by Lee Ann Minton, supported by Darcel Shankle, to reappoint Dr. Lorrie Tritt to serve as BOH Chair for another 3-year term (expiration date: 12/31/2028). Motion Carried 4-0.

VII. Program Reports - Board of Health

A. Personal Health

Monica Hunt reported that the back-to-school clinic rush is winding down. The October respiratory clinics are over. However, vaccines remain available, and appointments can still be scheduled. She stated that the clinic is preparing to close for construction and that services will temporarily be provided in the River Raisin Room during that time.

B. Environmental Health

Kasee briefly reviewed the Environmental Health Reports for October 2025 (full text on file). She reported a recent detection of H1N1 in Monroe County. Kasee also reported that Environmental Health Department staff have adapted well to their temporary work area during construction.

C. Emergency Preparedness

Monica reported that she has been revising the Continuity of Operations Plan, which is required to be resubmitted to the State in January. She has been attending the regular Emergency Preparedness meetings and Region 1 meetings.

D. Finance

Jaime reported that she has been working on closing the books for the last fiscal year. She also reported that the department received level funding for FY 2026.

VIII. Public Comment

No public comment.

IX. Adjournment

The Lenawee County BOH meeting was adjourned at 4:12 PM by BOH Chair Dr. Lorrie Tritt.