

PERSONNEL/WAYS & MEANS COMMITTEE

Kimberly L. Murphy
County Administrator

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MEMBERS

Kevon Martis, Ralph Tillotson
Committee of the Whole
301 N. Main St, Adrian, MI 49221

MEETING LOCATION

Chambers

Minutes: Monday, November 10, 2025

I. Call to Order

Present: Commissioners: Beth Blanco, Terry Collins, Kevon Martis, Ralph Tillotson, James Van Doren

Also Present: Administrator Kim Murphy, Corporate Counsel John Gillooly, Deputy Administrator Shannon Elliott, Sheriff Troy Bevier, Community Development Coordinator Francine Zysk, Human Resources Director Bev Ahlers, Accountant Matt Turgeon, Finance Director Dan Zimolzak, Administrative Coordinator Carissa Zubke, Marketing & Communications Coordinator Jen Ambrose, Drain Commissioner Ed Scheffler, Captain Jacob Pifer, Judi Gilmore, Ben Ricker

Absent: David Stimpson, David Aungst, Dustin Krasny, James Daly

The meeting was called to order at 10:00am by Comm. Martis.

II. Approval of Minutes

A. Approval of Minutes: October 14, 2025

Motion by Van Doren, seconded by Collins to approve the minutes of October 14, 2025. Motion carried.

III. Public Comment (on any agenda item)

No comment.

IV. Rules

No rules.

V. Board Appointments

A. Board Appointments

There was a request for two board appointments.

Community Mental Health Authority Board - 12 members / 3 year term

Londa Pickles, Community Member- Sand Creek

3/27

Department on Aging (Lenawee) - 16 members / 3 year term

Rob Trevino, Member At Large

9/28

Motion by Van Doren, seconded by Blanco to recommend appointments, as presented to the Board of Commissioners. Motion carried.

VI. Personnel Business

A. Employment Changes

Monthly employee changes included in the packet; no discussion.

B. Employee Anniversaries

Many employee anniversaries this month, included in the packet.

C. Other Personnel Business

No discussion.

VII. Ways & Means Business

A. Finance Reports

The general fund income statement and fund equity financial reports were reviewed by Administrator Murphy.

Murphy discussed the IT service contracts are paid in one lump sum and there will be journal entry adjustments in 2026, as part of the approved budget.

B. **Authorization:** Contract with Rehmann Robson

Lenawee County has partnered with Rehman Robson for many years for professional services. The request is to recommend entering into a Consulting Agreement with Rehmann Robson for professional services related to the preparation of the 2025 audit and finance statements, and authorize the County Administrator to sign said agreement, in the amount of \$10,000.

Motion by Van Doren, seconded by Tillotson to recommend the professional services contract with Rehmann Robson, for \$10,000 to the Board of Commissioners. Motion carried.

C. Committee Referrals/Recommendations

1) **Request:** 2026 Axon Contract

There was a request to enter into a 10-year contract with Axon for their Sheriff's Office.

Motion by Collins to refer the request for an Axon contract back to the Criminal Justice committee for further discussions, seconded by Blanco. Motion carried.

Sheriff Bevier questioned if the Criminal Justice meeting would be for the Committee of the Whole.

Motion by Van Doren to amend the original motion to refer the 2026 Axon contract back to the Criminal Justice Committee, and have it be a Committee of the Whole, seconded by Blanco. Motion carried.

2) Request: Byrne JAG Grant

Sheriff Beaver provided an overview of the request. The Lenawee County Sheriff's Office applied for and was awarded a Byrne Justice Assistance Grant (JAG) through the State of Michigan. The grant is titled 'Innovative Reentry Initiatives'. The Lenawee County Jail plans to use the grant funded dollars to create a multidisciplinary reentry team to work with inmates from entry to release. Focus areas will be substance-use programs, mental health services, education, employment, and veteran services. Overall, the goal is to help individuals during their time at the Lenawee County Jail.

The grant does not require any matching dollars and does not automatically renew.

Motion by Collins, seconded by Van Doren to recommend accepting the Byrne JAG grant and authorize Captain Casey to execute the grant, to the Board of Commissioners. Motion carried.

3) Request: Lake Arrowhead Estates - Capital Improvements/Debt Service Charge

Drain Commissioner Ed Scheffler reviewed the request.

The Lake Arrowhead Estates Water system is located in Raisin Twp. at the corner of Occidental and Sutton. Lenawee County has been the owner since 1982, serving 66 residencies and consisting of 2 wells. Since ownership, there have been 2 temporary debt services, both of which have expired.

Recently the remaining original pump failed and the associated expense to correct was \$25,493.85. It is being requested to obtain a short-term loan to cover the expense via resolution.

The debt service charge per residence will be \$10.73 per month, for a total of 3 years. Scheffler is not recommending an increase to the current monthly operation and maintenance base charge.

Motion by Tillotson, seconded by Van Doren to recommend authorizing the temporary rate increase for capital improvements/debt service charge, to the Board of Commissioners, via resolution. Motion carried.

4) Request: Juvenile Justice Grant - Contingency

Administrator Murphy provided an overview of the request. The MDHHS Juvenile Justice Infrastructure grant project has started, and demolition of the existing MSC detention has begun. The budget established for this project is \$1,833,194.00, with \$132,063.00 earmarked for contingency. During construction, unforeseen issues arise and are resolved through

*change orders, which require prompt attention to prevent costly delays.
The request is to recommend authorizing the County Administrator to expend contingency funds through change orders for the MSC Detention Renovation project.*

Motion by Van Doren, to recommend authorizing the County Administrator to expend budgeted contingency funds through change orders for the MSC Detention Renovation project, to the Board of Commissioners. Motion carried.

D. Other Ways & Means Business

No discussion.

VIII. Additional Items for Consent Agenda

No comment.

IX. Public Comment (on any non-agenda item)

No comment.

X. Commissioner Comment

The next criminal justice committee will be a Committee of the Whole, on December 4, 2025.

Community Development Coordinator Francine Zysk was recognized and congratulated for recently receiving her doctorate degree.

XI. Adjournment

Motion by Van Doren, seconded by Tillotson to adjourn at 10:19am. Motion carried.