

PHYSICAL RESOURCES COMMITTEE

Kimberly L. Murphy
County Administrator

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MEMBERS

Dustin Krasny, Ralph Tillotson, Beth Blanco
301 N. Main St, Adrian, MI 49221

MEETING LOCATION

Chambers

Minutes: Thursday, October 9, 2025

I. Call to Order

Present: *Dustin Krasny, Ralph Tillotson, Terry Collins, Jim Van Doren, Beth Blanco*

Also Present: *Drain Commissioner Ed Scheffler, Deputy Administrator Shannon Elliott, Marketing & Communications Coordinator Jennifer Ambrose, Administrative Coordinator Carissa Zubke, Accountant Matt Turgeon, Community Engagement Quinn Wilt, Undersheriff Jeff Ewald, Superintendent Rob VanNieuwenhze*

The meeting was called to order at 11:00am by Comm. Krasny

II. Approval of Minutes

A. Approval of Minutes: September 4, 2025

Motion by Tillotson, to approve the minutes of September 4, 2025 seconded by Blanco. Motion carried.

III. Finance Reports

A. Finance Report

Deputy Administrator Elliott reviewed the Building and Site and MSC Divisions of the Capital Improvement fund.

No discussion.

IV. Building and Grounds / Maintenance

A. Building and Grounds / Maintenance

Superintendent VanNieuwenhze shared highlights from the monthly report. The internal and external cooler/freezer units at the Lenawee County Jail have been updated.

Renovations to the Health Department are ongoing and will be completed soon.

Phase 1 of the Maurice Spear Campus project has been completed and phase 2, which includes remodeling of the current detention, has started.

B. **Request:** Close MSC DT Roof project CPMS 2505

The MSC detention roof replacement project is complete and ready to close. The remaining project balance of just under \$6,500 will be returned.

Motion by Tillotson, to close project CPMS2505, seconded by Blanco. Motion carried.

C. Request: Complex Concrete Repair

Deputy Elliott reviewed the request. As part of the 2025 Capital Improvement Plan, \$15,000.00 was budgeted for complex concrete repair. It was requested to accept the proposal from Rock Hard Concrete of \$13,200 and \$1,000 contingency.

Motion by Blanco, to accept the bid from Rock Hard for Complex Concrete Repair in the amount of \$13,200 & \$1,000 Contingency, seconded by Tillotson. Motion carried.

Discussion opened up regarding the big difference in bids. VanNieuwenhze reported that Rock Hard concrete generally is a lower expense and is located in Adrian.

D. Request: HSB Meeting Rooms

As part of the 2025 Capital Improvement Plan, \$165,500.00 was budgeted for HSB Meeting Room renovations. The request is to accept the combined KL, Red Letter, and Gardner Vose proposals for \$213,248.97 and \$10,000.00 contingency.

Motion by Blanco, to recommend accepting the bids from KL, Red Letter, and Gardner Vose, in the amount of \$213,248.97 & \$10,000 Contingency, to the Board of Commissioners, seconded by Tillotson. Motion carried.

Discussion opened up regarding the heavy use of the Lenawee, River Raisin, and Spartan meeting rooms at the Human Services Building.

Deputy Administrator Elliott shared that a large part of the expense is to replace the dividing panels that have never been replaced and are now aged and outdated. Additionally, new audio/visual equipment will be placed. Currently, there are no options to display material being presented, and the acoustics are very outdated, making it difficult for attendees in the middle or back, to participate in a meeting.

The meeting rooms will also offer space for a joint information center, if the emergency operation center is activated.

The Lenawee Room will have a partial wall renovated to include a locking door. If needed, this would provide an option of a secure location for the now required early voting as well as a space for confidential conversations.

Funding for this project will come from the Human Services Building fund.

Department on Aging Director Cari Rebottaro shared her experience with the meeting rooms and discussed the need for a renovation.

The Building and Grounds Superintendent shared that the renovation of the HSB Meeting rooms has been on the Capital Improvement Plan for a couple of years, and due to other items, it has been postponed.

E. Request: HSB Chiller Repair

One of the compressors for the Human Services Building chiller went down and needs to be replaced. The request is to accept the AMS proposal of \$33,500.00 to replace the HSB chiller compressor and \$1000.00 for contingency

Motion by Tillotson, to recommend the bid from AMS for \$33,500 & \$1,000 Contingency to replace the Human Service Building Chiller, to the Board of Commissioners, seconded by Blanco. Motion carried.

Discussion opened up regarding the importance of adding funding to the contingency.

F. Request: SSA Painting

Per their lease agreement, the Social Security suite at the Human Services Building is due to be painted. It is being requested to accept the Adrian Coatings proposal of \$12,270.00 to paint the SSA suite and a \$1000.00 contingency.

Motion by Blanco, to recommend accepting the bid from Adrian Coatings to paint the Social Security Office for \$12,270 & \$1,000 contingency, to the Board of Commissioners, seconded by Tillotson. Motion carried.

G. Request: Sheriff's Office Dedication Signage

Discussions have taken place to name the Sheriff's office after the late Richard L Germond. The request is to recommend accepting the bid from Insignia for \$3107.59 to manufacture and install the signage and \$500.00 in contingency to the Board of Commissioners.

Motion by Blanco, to recommend accepting the bid from Insignia for \$3107.59 to manufacture and install the signage and \$500.00 in contingency, to the Board of Commissioners, seconded by Tillotson. Motion carried.

Comm. Van Doren shared that this was previously approved by the Board of Commissioners and they hope to have a dedication ceremony in the spring.

V. Drain Commission

A. Monthly Report

Drain Commissioner Ed Scheffler reviewed the monthly report.

Open drains in Dover & Rome Townships are being worked on.

The Gittus tile drain replacement project is scheduled to start next week. In addition, Franklin Twp. contracted with the Land & Resources Engineers to complete an engineer study; the Burns Drain Petition Project will begin soon.

Next week, Scheffler will be presenting the 2025 drain assessment role.

Concrete work at Red Mill Pond is complete, and the kayak portage is done. There is some fencing to be replaced and the gate/actuator equipment remains on back-order.

VI. Updates & Other Business

A. Request: Secondary Road Patrol Equipment & Upfit

In September, the Sheriff's Office was authorized to purchase a 2026 Dodge Durango police vehicle for the Secondary Road Patrol assignment. This was purchased through the Secondary Road Patrol grant through the State of Michigan. The new Secondary Road Patrol Grant begins in October 2025 and runs through September 2026. The Sheriff's Office is requesting \$27,050.59 to purchase equipment for the vehicle, including a radar unit, and upfit the vehicle at Adrian Sign Shop.

Motion by Tillotson, to recommend the purchase of equipment for the Secondary Road Patrol Vehicle in the amount of \$27,050.59 with funding from the SRP grant, to the Board of Commissioners, seconded by Blanco. Motion carried.

Discussion was held that the quote is consistent with the current expenses for this equipment. Under Sheriff Ewald shared that the equipment is a large computer and is all electrical. Ewald further shared that we are lucky to have the Adrian Sign Shop providing the specialized equipment locally; he has seen external counties come to Adrian for installation/upfit of road patrol vehicles.

Funding for the upfit of the secondary road patrol will come from the SRP grant and no County dollars will be used.

B. Request: Radio Boosters

During the final safety inspection at the Maurice Spear Campus, it was identified that there was a critical communication issue. The reinforced concrete walls are a huge barrier to radio transmissions. As a result, emergency responder radios—used by fire, police, and medical personnel—do not function reliably within several interior sections of the building. Further, the Maurice Spear Campus internal radio communication is also significantly obstructed. External responders typically use an 800 Mhz dual radio and the MSC staff, internally, use a single-mode radio.

The request is to recommend approving the Mobile Communications American quotes for emergency responder radio boosters as well as internal operations cell boosters for a total expense of \$98,928.05, to the Board of Commissioners. Deputy Administrator Elliott shared that these are included in the MSC renovation soft cost expenses.

Motion by Tilloston, to recommend accepting the two bids from Mobile Communications American for emergency responder boosters and internal operations radio boosters for \$98,928.05, to the Board of Commissioners, seconded by Blanco. Motion carried.

Discussion opened up regarding the life span of the radios. Under-Sheriff Ewald shared his experience at the Jail; the equipment is regularly updated, to extend the life span.

C. Request: Purchase Van for Dept. on Aging

WellWise Services Area Agency on Aging has generously approved the purchase a wheelchair accessible van for the Department on Aging with funding from Consumers Energy Foundation and the WellWise Services Board of Directors. This van will be used to transport clients to medical appointments and extended services.

Motion by Tilloston, to recommend accepting funding from WellWise Services and to purchase a wheelchair-accessible van, not to exceed \$62,200, to the Board of Commissioners, Seconded by Blanco. Motion carried.

Department on Aging Director Cari Rebottaro provided some information regarding the grant WellWise sought, to make this purchase possible. The Department is very thankful for their assistnace.

Rebottaro also informed the committee that Lenawee Department on Aging is seeking additional funding to assist with additional expenses that are incurred when providing their services.

D. MSC Renovations

Deputy Administrator Elliott discussed the completion of Phase 1 MSC renovation and Phase 2 has started. The total MSC project is expected to be completed in April 2026.

VII. Public Comment

No discussion.

VIII. Adjournment

Motion by Tillotson, seconded by Blanco to adjourn at 11:50am. Motion carried.