

AIRPORT COMMISSION

Thomas Kendziora
Airport Administrator

301 N. Main St, Adrian, MI 49221
p: 517-264-4508 | f:517-264-4512
airport.manager@lenawee.mi.us



MEMBERS

Beth Blanco, Ralph Tillotson, Terry Collins

MEETING LOCATION

301 N. Main St, Adrian, MI 49221

Minutes: Monday, September 8, 2025

I. Approval of Minutes

A. Approval of Minutes: August 4, 2025

Motion by Commissioner Blanco, Second by Commissioner Tillotson, to approve the minutes of August 4, 2025. Motion Carried.

II. Call to Order

The meeting was called to order at 09:00 AM by Commissioner Collins.

Present: Commissioner Collins, Commissioner Blanco, Commissioner Tillotson, Commissioner VanDoren

Also Present: Administrator Kim Murphy, Airport Manager Thomas Kendziora, Airport Account Clerk Ashlyn Malak, Carissa Zubke

III. Airport Five Year Plan

A. Current Plan

Airport manager, Thomas Kendziora, presented Lenawee County Airport's Five-Year Plan. Mr. Kendziora highlighted key projects within the plan. Annual meetings with MDOT and the Office of Aeronautics are held to reevaluate the plan based on air-field inspection data reports.

Discussion was had on the status of the 2025 projects which Mr. Kendziora and Administrator Kim Murphy clarified that everything is hoping to be completed in the near future.

Commissioner Van-Doren inquired about if projects other than airfield necessities are able to go into the five-year plan. Mr. Kendziora clarified that grant availability and air-side needs are taken into consideration first but that it is possible.

IV. Manager's Report

A. Manager's Report

Airport Manager, Thomas Kendziora reviewed the Manager's Report.

Equipment Maintenance: The Courtesy Vehicle required a new lower ball joint which was replaced by staff. All three zero turn lawn mowers required maintenance with the Bad Boy needing a rear clutch assembly, the X-Mark needing a belt, and the Kabota needing new front tires. The 100 LL self serve hose was replaced to avoid expiration.

Grounds Maintenance: Grass cutting is slowing, and final weed killer has been sprayed.

Building Repair and Maintenance: Hagar roof leaks were fixed with rubber sealant by staff. New cameras were installed on the FBO exterior to replace damaged ones.

V. Finance Reports

A. Finance Report

The finance report was reviewed.

VI. Other Business

VII. Public Comment

VIII. Adjournment

Motion by Commissioner Tillotson, second by Commissioner Blanco, to adjourn the meeting at 09:12 AM. Motion Carried.