

LAND BANK AUTHORITY

Erin Van Dyke
County Treasurer, Board
Chair

301 N. Main St, Adrian, MI 49221
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MEMBERS

Kristen Brown, Roger Ferguson, Terry Collins
Lynne Punnett, Heather Sarnac, Jake Wright

MEETING LOCATION

301 N. Main St, Adrian, MI 49221

Minutes: Tuesday, August 26, 2025

I. Call to Order

The meeting was called to order at 8:30 am by Chair Van Dyke.

Present: Roger Ferguson; Jake Wright; Lynne Punnett; Commissioner Terry Collins; Chair Erin Van Dyke; Kristen Brown; Heather Sarnac

Also Present: Community Development Coordinator Francine Zysk; Marketing & Communications Coordinator Jennifer Ambrose; Quinn Wilt Community Engagement Specialist

II. Approval of Agenda

Motion by Director Wright, seconded by Director Sarnac to approve the Agenda for August 26, 2025. Motion Carried.

III. Approval of Minutes

A. Approval of Minutes:

Motion by Commissioner Collins seconded by Director Wright to approve the Minutes from May 28, 2025. Motion Carried.

IV. Finance Reports

- A. Balance Sheet May 2025
- B. Income Statement May 2025
- C. Balance Sheet June 2025
- D. Income Statement June 2025
- E. Balance Sheet July 2025
- F. Income Statement July 2025

Motion by Director Punnett, seconded by Director Brown to approve the Financials from May, June and July 2025. Motion Carried.

V. New Business

A. Application Status

B. Open Meeting Act-15.268 Closed Session - 1028 Railroad St. Adrian

A motion was made by Director Sarnac, seconded by Commissioner Collins to go into closed session at 8:35 am. Motion Carried. Motion was made by Commissioner Collins, seconded by Director Sarnac to begin the open session at 8:41 am. Motion Carried.

Motion made by Director Punnett, seconded by Director Brown to sell 1028 Railroad St Adrian to Diane Howard for \$300.00. Motion Carried.

C. Open Meeting Act-15.268 Closed Session - 410 E. Beecher St. Adrian

A motion was made by Director Sarnac, seconded by Director Ferguson to go into closed session at 8:41 am. Motion Carried. Motion was made by Director Sarnac seconded by Commissioner Collins to begin open session at 8:47 am. Motion Carried.

A motion was made by Director Wright, seconded by Director Ferguson to sell 410 E Beecher Adrian to Scott Champion of SCR Enterprises for \$15,000.00. Motion Carried.

VI. Existing Business

A. Property Acquisition

1) Open Meeting Act-15.268 Closed Session - 1123 Lowe Ave. Adrian

A motion was made by Director Sarnac, seconded by Commissioner Collins to go into closed session at 8:49 am. Motion Carried. A motion was made by Director Sarnac, seconded by Director Wright to begin the open session at 8:55 am. Motion Carried.

Director Sarnac made a motion, seconded by Director Brown to list the property located at 1123 Lowe Ave Adrian for \$2,500.00 or best offer. Motion Carried.

2) Open Meeting Act-15.268 Closed Session - 1117 Lowe Ave. Adrian

A motion was made by Director Sarnac, seconded by Commissioner Collins to go into closed session at 8:56 am. Motion Carried. A motion was made by Director Brown, seconded by Director Wright to begin the open session at 8:57 am. Motion Carried.

Director Sarnac made a motion, seconded by Director Ferguson to list the property located at 1117 Lowe Ave Adrian for \$2,500.00 or best offer. Motion Carried.

B. Blight Elimination Grant

1) Round 3. 140 W Main Addison - Demolition & Abatement

The Chair updated the board on the status of Round 3 Blight Elimination grant, the RFP for asbestos abatement and demolition of 140 W. Main St was posted and the Land Bank received 2 bids for each. The board was provided a summary that included the bid amounts as well as the recommendation from the Project Manager, Jake Wright from Krieghoff-

Lenawee. Director Wright requested to abstain from the vote. Motion made by Director Punnett, seconded by Director Brown to recognize Director Wright's abstention from the vote. Motion Carried. Director Punnett made a motion, seconded by Director Brown to accept the recommendation of Krieghoff-Lenawee to give the asbestos abatement contract to ALM and the demolition contract to Slusarski. Motion Carried.

C. Application Status

1) 834 Michigan Ave. Adrian

Chair Van Dyke advised the board that 834 Michigan Ave Adrian has been sold.

VII. Community Development Coordinator Comments

Ms. Zysk let the board know that the Land Bank National Summit is September 7th, 8th and 9th in Detroit, Lenawee County will be represented and will be presenting the Red Door project. She advised the board that Region K which includes Lenawee County will receive an increase in monies for My Neighborhood 3.0. The Community Development Coordinator is working on submissions for two grants to procure funds for Land Bank properties.

VIII. Public Comment

N/A

IX. Adjournment

Motion by Director Sarnac, seconded by Director Ferguson to adjourn the meeting at 9:03 am. Motion Carried.