

DEPARTMENT ON AGING ADVISORY BOARD

Cari Rebottaro
LDA Director

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MEMBERS

Russ Amo, President
301 N. Main St.
Adrian, MI 49221

MEETING LOCATION
Old County Courthouse

Minutes: Thursday, July 24, 2025

I. Call to Order

The meeting was called to order at 1:03PM by President Russ Amo.

II. Roll Call

Present: Russ Amo, Commissioner Terry Collins, Alan Dickerson, Julie Hackett, Carol Zawacki, Gloria Bortnichak, Darwin Vandevender, Chris Peoples

Also Present: Director Cari Rebottaro, Volunteer Transportation Coordinator Amy Young, Administrative Coordinator Carissa Zubke

Absent: Commissioner Ralph Tillotson, Jeffrey DiCenzo, Burt Fenby, Karol Bolton

III. Approval of Minutes

A. Approval of Minutes: June 26, 2025

Commissioner Terry Collins made a motion to accept the minutes as written. Alan Dickerson offered support. The motion was voted upon and passed.

IV. Presentation

A. Amy Young, Volunteer Transportation Coordinator

Amy Young gave an informative presentation where she shared volunteer struggles, current ride numbers, and the process for becoming a volunteer driver.

V. Department on Aging Director's Report

A. LDA - Director's Report

- *Director Rebottaro shared an update on the annual review with the first phase being completed on July 17th. The second desktop review will be completed within the next week. Director Rebottaro shared that the first phase went very well.*
- *There is another review happening within the Foster Grandparent Program, showing an outline of challenges and how funding is being spent. It was officially submitted today, a week early.*

- *There is a lot of final prep work happening behind the scenes in preparation for the new Centralized Kitchen project.*
- *Staff members are flexible in covering for vacations during this busy time of the year.*
- *Senior center activities are in full swing and all centers are active on Facebook.*
- *Looking at the budget, Director Rebottaro pointed out the very large deposit in the report was the millage funding.*
- *The budget conversation led to talks about increasing the recommended donation amounts for LDA services. It was decided that a committee of board members and LDA staff would meet to discuss this possibility.*

VI. Existing Business

A. Centralized Kitchen

- *Director Rebottaro shared that kitchen equipment is in the building and in the process of being installed. If all goes to plan, there should be a training opportunity in the new facility for current staff members.*
- *Director Rebottaro shared that the new facility will not likely be functioning/producing meals until the first part of October.*
- *Director Rebottaro gave examples of some new equipment that will allow the LDA to produce better meals more efficiently.*

VII. New Business

- *President Russ Amo brought up a proposed date change to next month's meeting. The new date would be August 21st at 1:00PM.*
- *The next meeting in August is also the renewal date for 3 LDA Board members.*

VIII. Public Comment

There was no public comment.

IX. Board Member Comment

Gloria Bortnichak commented on Family Feud at the fair. Director Rebottaro shared that 8 teams competed and all had a great time.

X. Adjournment

There being no further business to discuss, Alan Dickerson made a motion to adjourn, supported by Commissioner Terry Collins, the motion passed. Russ Amo adjourned the meeting at 1:40PM.

Department on Aging Advisory Board
7/24/2025