

PERSONNEL/WAYS & MEANS COMMITTEE

Kimberly L. Murphy
County Administrator

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MEMBERS

Kevon Martis, Ralph Tillotson
Committee of the Whole
301 N. Main St, Adrian, MI 49221

MEETING LOCATION

Chambers

Minutes: Tuesday, July 8, 2025

I. Call to Order

The meeting was called to order at by

Present: Commissioners: David Aungst, Beth Blanco, Terry Collins, James Daly, Dustin Krasny, Kevon Martis, Ralph Tillotson, David Stimpson, James Van Doren

Also Administrator Kim Murphy, Corporate Counsel John Gillooly, Sheriff Troy Bevier,

Present: Community Development Coordinator Francine Zysk, Human Resources Director Bev Ahlers, Human Resources Assistant Rachel McAran, Brian Vish (WLEN), Finance Director Dan Zimolzak, Administrative Coordinator Carissa Zubke, Marketing & Communications Coordinator Jen Ambrose, Theresa Rupley, Brian Vish (WLEN) Captain Jacob Pifer, Kathryn Szewcuk, County Clerk Roxann Holloway, Jonathan Paz and Mike Lampman -Flock
Representatives via zoom, Judge Anna Marie Anzalone

The meeting was called to order at 10:00am by Comm. Martis.

II. Approval of Minutes

A. Approval of Minutes: June 10, 2025

Motion by Collins, seconded by Van Doren to approve the minutes of June 10, 2025. Motion carried.

III. Public Comment (on any agenda item)

No comment.

IV. Rules

No discussion.

V. Board Appointments

No appointments.

VI. Personnel Business

A. Employment Changes

The County employee changes for June are included; no discussion.

B. Employee Anniversaries

Included in packet, no discussion.

C. **Request:** Tuition Reimbursement

A County employee Tuition Reimbursement application is being submitted for a total of \$1,668.40 (\$834.20 per class). The employee currently has a Bachelor's degree and is working towards a Master's degree in the field of current employment.

Motion by Blanco, to recommend approving the Tuition Reimbursement application for a total of \$1,668.40 (\$834.20 per class), seconded by Collins. Motion carried.

D. **Request:** Reclassification - Specialty Court Administrator

Administrator Murphy provided an overview of the request to reclassify the Specialty Court Administrator from NU75CT08 to NU75CT10. This position was not included in the wage and compensation study, due to there not being a comparable position at that time. Since that time, comparable positions in other counties have been reviewed, therefore the request. The Specialty Court Administrator position oversees the operations of the Lenawee County Recovery Court and Veterans Treatment Court.

Motion by Blanco, to recommend reclassifying the Specialty Court Administrator from NU75CT08 to NU75CT10, to the Board of Commissioners, seconded by Van Doren. Motion carried.

E. Other Personnel Business

No discussion.

VII. Ways & Means Business

A. Finance Reports

Administrator Murphy reviewed the General Income Statement and Fund Equity Report, as of June 26th, 2025.

No discussion.

B. **Request:** Michigan Municipal Risk Management Authority Annual Renewal

Administrator Murphy reviewed the request to renew the property, liability, auto, and sewer backup coverage with MMRMA (Michigan Municipal Risk Management Authority) for a total of \$655,081.00.

This year the renewal rate was impacted by:

- *Property damage claims deductible increased from \$1,000 to \$1,500*
- *Decrease in Automobile Liability and Public Officials Liability coverage*

- *Increases in Auto Physical Damage, General Liability, Law Enforcement Liability, and Property coverage.*

There is about an overall 4% increase from last year.

In addition, the County has a Net Asset Distribution of \$198,404.00 and it is recommended to have the full amount disbursed to the County.

Motion by Tillotson, to recommend authorizing the County Administrator to renew the contract with MMRMA for \$655,081.00 and request the Net Asset Distribution of \$198,404 be disbursed to the County, to the Board of Commissioners, seconded by Van Doren. Motion carried.

C. Request: MSC Insurance Invoice

Early this year, the Maurice Spear Campus had a roof drain and pipe freeze, which resulted in flooding of the Administration building. The county's liability insurance, MMRMA, reimbursed the repairs for \$70,669.00, less the \$1,000 deductible. During the repairs, some improvements were recommended, primarily in the Family Counselor and Program Director offices at Maurice Spear Campus. The enhancements cost \$12,142.00 and will come from the Maurice Spear Campus Building Repairs and Maintenance account.

The request is to recommend a payment to Krieghoff Lenawee in the amount of \$82,811 to the Board of Commissioners.

Motion by Van Doren, to recommend approving a payment to Krieghoff Lenawee for \$82,811 for the MSC Administration repairs, seconded by Tillotson. Motion carried.

D. Request: Sandoz Opioid Settlement Agreement

The County has been advised by the National Opioid Settlements Implementation Administrator that a settlement has been reached with Sandoz, Inc. If the County would like to participate, there is an participation form to complete along with a recommended resolution to pass.

The anticipated payment to Lenawee County is a one-time payment of \$171,783.89, under the Settlement Agreement.

Motion by Van Doren, to recommend authorizing the County Administrator to sign the Sandoz Participation form and approving resolution #2025-08, to the Board of Commissioners, seconded by Blanco. Motion carried.

E. Request: MSC Detention Bids

Earlier this year, the County was awarded a Juvenile Justice Infrastructure Grant through (MDHHS) Michigan Department of Health and Human Services for \$1,333,194.00 with a local match of \$500,000 from the County, a total of \$1,833,194. This grant would be used to replace the aging hygiene infrastructure in the current detention center, which includes new plumbing and some modern fixtures. During the grant application, an estimate was received from Granger, the construction manager of the project.

Now that bids have been received, the actual cost of the project is \$1,835,000.00. The request is to recommend approval of the Final Expense proposal bids from Granger, for a total of \$1,835,000.00, to the Board of Commissioners. \$501,806.00 from 401.901.890 CIP Contingency, and \$1,333,194.00 from the Michigan Department of Health and Human Services.

Motion by Collins, to recommend approving the final bids for the MSC detention bids for a total of \$1,835,000 to the Board of Commissioners, seconded by Blanco. Motion carried.

Discussion was held regarding the balance of the contingency fund. Administrator Murphy stated the approximate balance is \$5 million and there is an appropriate amount to carry out this project.

F. Request: PA 116 Applications - Neuroth Family Trust (1 Application) and D&P Neuroth Land LLC (2 Applications)

Three PA116 applications are being submitted for enrollment into the PA 116 program. All applications have been reviewed by the Lenawee County Planning Commission and the Lenawee Conservation District.

- ***D&P Neuroth Land L.L.C, Application #385: Purpose: Enrollment Application. Term: 25 years***
- ***D&P Neuroth Land L.L.C, Application #386: Purpose: Enrollment Application. Term: 25 years***
- ***Neuroth Family Living Trust, Application #384: Purpose: Enrollment Application Term: 25 years***

Motion by Tillotson, to recommend approval of all three PA 116 Applications, in Ogden Township, to the Board of Commissioners seconded by Blanco. Motion carried.

G. Committee Referrals/Recommendations

1) Request: Flock Camera System

Comm. Martis provided an overview of the request to enter into a 2-year contract with Flock Group, Inc. The request to purchase the cameras and software was presented in May and has since been to several committee meetings for further discussions. On June 24th, a Special Criminal Justice Committee of the Whole met and made a recommendation to enter into a 2-year contract with Flock and a 30-day retention period.

The contract now includes an addendum that Lenawee County will not enroll in the live-stream feature.

Year 1 of service and installation is \$29,800 and year 2 is \$25,250; both to be funded by the CJ Allocation account #236.301-905.

Motion by Van Doren, seconded by Blanco to recommend a 2-year contract with Flock Group, Inc for \$55,050 to the Board of Commissioners.

Motion passed by roll call vote: Yay (7) Aungst, Blanco, Collins, Daly, Stimpson, Tillotson, Van Doren. Nay (2) Krasny, Martis.

H. Other Ways & Means Business

No discussion.

VIII. Additional Items for Consent Agenda

None.

IX. Public Comment (on any non-agenda item)

None.

X. Commissioner Comment

Administrator Murphy reminded the Committee that since the Flock camera system did not receive a unanimous vote, it would not be on the Consent agenda.

XI. Adjournment

Motion by Collins, seconded by Blanco to adjourn at 10:15am. Motion carried.