

PARKS COMMISSION

Kimberly L. Murphy
County Administrator

301 N. Main St, Adrian, MI 49221
p: 517-264-4508 | f:517-264-4512
[Website](#)



MEMBERS

James Daly, Terry Collins, Dan Bruggeman, Beth Blanco, Ralph Tillotson

MEETING LOCATION

Chambers
301 N. Main St, Adrian, MI 49221

Minutes: Monday, June 16, 2025

I. Call to Order

Present: Commissioners: James Daly, Terry Collins, Beth Blanco, James Van Doren

Also Present: Board Member Dan Bruggeman, Building & Grounds
Superintendent Rob VanNieuwenhze, Administrator Kim Murphy,
Deputy Administrator Shannon Elliott, Marketing & Communications
Coordinator Jennifer Ambrose, Administrative Coordinator Carissa
Zubke, Brian Vish (WLEN)

Absent: Ralph Tillotson

Comm. Collins called the meeting to order at 11:00am.

II. Approval of Minutes

A. Approval of Minutes: May 19, 2025

Motion by Blanco to approve the minutes of May 19, 2025, seconded by Daly. Motion carried.

III. Finance Reports

A. Finance Report

*Deputy Administrator Shannon Elliott reviewed the Parks Revenue & Expense report and the Parks Division of the Capital Improvement Plan.
Currently, there are two open projects at Gerber Park.*

Motion by Blanco to accept the finance reports, seconded by Daly. Motion carried.

IV. Parks Updates

A. Parks Monthly Report

*Superintendent VanNieuwenhze reviewed the monthly parks report.
The musical project at Gerber Park is going well; the concrete is set and half of the musical equipment has been installed and will be finished soon. Thereafter, the StoryWalk project will be installed.*

Iron Lake has had the dock installed.

Taylor Road park had some overflow from the pond when we received the heavy rain which has now been cleared up.

Regular mowing at the Parks are ongoing.

V. Updates & Other Business

Deputy Elliott reported that BiCentennial Park has been reserved for a corporate gathering. The Commission is happy to see the parks utilized for such gatherings.

No other business was discussed.

VI. Public Comment

No comment.

VII. Adjournment

Motion by Blanco at 11:05am to adjourn, seconded by Daly. Motion carried.