

BOARD OF HEALTH

Monica Hunt
Health Officer

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MEMBERS

Dr. Lorrie Tritt, Lee Ann Minton, Terry Collins, Aimrie Ream-Taylor, Darcel Shankle

MEETING LOCATION

Chambers
301 N. Main St, Adrian, MI 49221

Minutes: Wednesday, May 21, 2025

I. Call to Order

Present: BOH Chair Dr. Lorrie Tritt, BOH Vice Chair Commissioner Collins, Aimrie Ream-Taylor, Lee Ann Minton, Darcel Shankle

Also Present: Monica Hunt, Kasee Johnson, Jaime Greenwald, Natalie Johnson, Nicole Hanna, Courtney LaCourse, Commissioner VanDoren

The May 21, 2025, BOH meeting was called to order at 4:00 PM by BOH Chair Dr. Lorrie Tritt.

II. Approval of Agenda

Motion by Dr. Lorrie Tritt, supported by Commissioner Collins, to amend the May 21, 2025, BOH agenda by moving the Appeal of Denial of Deviation Request and adding Resident Concerns for 6374 Alamo Ct. under Approval of the Agenda. Motion carried, 5-0.

III. Approval of Minutes

A. Approval of Minutes: April 16, 2025

Motion by Darcel Shankle, supported by Commissioner Collins, to approve the April 16, 2025, BOH meeting minutes as presented. Motion carried, 5-0.

IV. Public Presentations

A. Appeal of Denial of Deviation Request

At this time, Health Officer Monica Hunt provided a brief overview of the Appeal of Denial of Deviation Request for Hauled Water Service at 6315 Robb Hwy, Palmyra, MI 49268. (Full text on file.)

After review, the Health Department supports the owner's appeal and presents the case to the Board for consideration of an exception to our current policy, which would allow the use of hauled water on this property.

The property owner of 6315 Robb Hwy was given the opportunity to speak at this time.

Monica Hunt requested a motion to support the appeal and consider the exception to the current policy.

Motion by Darcelle Shankle, supported by Commissioner Collins, to support the appeal and consider the exception to the current policy. Motion carried, 5-0.

B. Resident Concerns- 6374 Alamo Ct.

Health Officer Monica Hunt provided a brief summary, included in the meeting packet, regarding the property owner's concerns at 6374 Alamo Ct related to the requirements to replace or verify the safety of the existing well and septic system. (Full text on file.)

The property owner requested the opportunity to speak directly with the Board regarding these concerns and was permitted to do so at this time.

V. Reports - Board of Health

A. Review of Accounts Payable Report

Accounts Payable (AP) Invoice Report [April 2025] - The monthly AP Invoice Report (Full text on file) was reviewed.

Motion by Lee Ann Minton, supported by Darcel Shankle, to accept the April Accounts Payable Report as explained. Motion carried, 5-0.

B. Health Officer's Report

Monica Hunt provided updates on several upcoming outreach events:

- **First Fridays** – June 6
- **Adrian City Market** – June 7, including a WLEN live broadcast promoting the Marijuana Education program
- **Scrap Tire Collection** – May 31 from 8:00 AM to 12:00 PM at the Lenawee County Fairgrounds

She also gave a brief overview of current respiratory illness activity. COVID-19 and RSV cases are currently very low and continue to decrease, while influenza activity is also low and decreasing. No new detections of avian influenza have been reported, and the public health risk remains low.

Regarding the CDC Infrastructure Projects, Monica noted that the RFP has been issued, with bids due by June 20.

She provided a brief update on the FY26 budget planning. Although no formal confirmation of funding cuts has been received, the department is preparing for multiple scenarios to ensure core services are protected in the event of reductions.

Monica also presented an overview of Medicaid coverage in Lenawee County:

- In 2024, 1 in 3 residents relied on Medicaid at some point.*
- A total of 31,260 individuals received at least one type of Medicaid service during that year.*
- As of April 2025, 21,781 individuals qualify for Medicaid, with 14,396 currently enrolled.*
- Among Medicaid recipients, 15% are seniors, and 32.7% are pregnant women and children aged 0–19.*

BOH member Aimrie Ream-Taylor reported that during Drug Take-Back Day, over 500 pounds of medications and 30 gallons of sharps were collected.

VI. Existing Business

No discussion.

VII. New Business

A. Strategic Plan

Monica is working to update the current Strategic Plan, which was originally created in 2018. She reached out to both MPHI and Mary Kushion Consulting for proposals to assist with creating a new plan.

Mary Kushion Consulting offered a more cost-effective option and has an intern who will assist with the development process. The proposed timeline would begin in June and finish by the start of the new fiscal year. The updated Strategic Plan will cover a five-year period.

Motion by Lee Ann Minton, supported by Darcel Shankle, to support the decision to use Mary Kushion Consulting to develop the new Strategic Plan. Motion carried, 5-0.

VIII. Program Reports - Board of Health

A. Personal Health

Nicole reported that the Hearing and Vision and Dental Program clinics have begun scheduling for their summer clinics. Accreditation is scheduled for next week, and staff have been working very hard and are well-prepared.

She also noted that on May 20, a new U.S. COVID-19 vaccine policy was introduced, stating that the vaccine will now be recommended only for individuals aged 65 and older or those with at least one chronic health condition.

B. Environmental Health

Kasee provided a brief overview of the Environmental Health Report for April 2025 (full text on file). There have been six new food truck plan reviews completed within the past month.

The Beach Monitoring Program will begin next week for the 2025 season. Weekly water samples will be collected from the two State Parks—Lake Hudson and Wamplers Lake. These samples are tested for bacterial levels, and if results exceed safe thresholds, an advisory will be posted at the affected beach.

With summer festival season approaching, a higher volume of food service inspections is expected. Additionally, the Vector Surveillance Program will be starting soon.

C. Emergency Preparedness

Health Officer Monica Hunt reported that Emergency Preparedness Coordinator Justin Henry attended the Homeland Security Conference last week. She also stated that Justin has formally submitted his resignation and will be departing the department next week to pursue other professional opportunities. At this time, there are no immediate plans to fill the position. Monica will serve as the interim point of contact for all Emergency Preparedness responsibilities until further notice.

D. Finance

Jaime provided an update on FY26 funding. On April 1, the department received a pause work order for its COVID-19 grant funding. This funding has supported contact tracing for communicable diseases and, in the previous year, was used to supply infection prevention materials to schools across Lenawee County. The total allocation for the current fiscal year was \$250,000. To date, \$26,131.49 has been spent, and the remaining \$223,868.51 is affected by the funding pause. This matter is currently being contested in court, and there are no further updates at this time. Additionally, the department has been awarded a one-time grant of \$74,480 for emerging health threats, intended to help bridge the gap caused by the COVID-19 funding pause.

1) Second Quarter Report FY 25

Jaime presented the FY25 Second Quarter Report and provided an opportunity for questions.

IX. Public Comment

No public comment was received.

X. Adjournment

The Lenawee County BOH meeting was adjourned at 4:51 PM by BOH Chair Dr. Lorrie Tritt.