

AIRPORT COMMISSION (KADG)

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MEMBERS

Dawn Bales, Jim Goetz, John Lapham

Minutes: Monday, November 1, 2021 – 1:30 p.m.

Present: Commissioner Bales, Lapham, and Goetz

Also Present: Commissioner Jenkins-Arno, Thomas Kendziora, Ashlyn Malak, Kim Murphy, Martin Marshall, Eric Rogers, Jacob Beak, and Greg Panzel,

The meeting was opened with a moment of silence and pledge of allegiance.

I. Approval of Minutes

*Motion by Lapham, seconded by Bales, to approve the minutes of the October 4, 2021 meeting.
Motion carried.*

II. Manager's Report

Airport Manager, Thomas Kendziora, introduced himself to the Commission and reviewed the Manager's report.

Taxiway B Rehabilitation: The construction and rehabilitation of taxiway B is nearly complete. The center line has been painted with half rate paint. We are preparing for the permanent paint to be placed in Spring 2022. Both sides of the taxi way have been hydroseeded to prepare for the replanting of the grass. Both signs for Runway 11/29 have been prepared with concrete pads and are awaiting the installation of signs.

Equipment Maintenance: Following an electrical surge, the beacon has had new light bulbs and electrical wiring replaced. It is now fully functional and running under normal conditions. The rehabilitation of the 2011 GMC Dump Truck is complete with a replaced drivers side floor panel, bed and frame paint, and new necessary hydraulic lines. Ground maintenance equipment has been fully serviced in preparation for spring 2022 mowing season. Winter equipment is ready to be mounted following the final mow of the grounds. Both the Jet A and 100 LL fuel trucks have been fully serviced with the addition of the annual fuel filter replacements.

Soaring Season: The Adrian Soaring Club is expecting to return to the newly opened Runway 11/29 as of October 26th in full operation.

Fence Damage: A vehicle lost control on Sand Creek highway near the end of Runway 05 damaging the fence and landscape. We have received the traffic crash report stating

it was due to speeding. Adrian-Tecumseh Fence has been contacted and an estimate is pending.

Grounds Maintenance: Mowing and upkeep continues. Final spraying and weed control of grass runway cones and fence lines are complete as long as the growing season continues to go dormant.

Building Repairs: The generator located next to the Civil Air Patrol Building was serviced with a new antifreeze heater to maintain a temperature for cold winter startups in replacement of the previously damaged one. General maintenance on hangar doors such as lubrication and replacement of fuses were done on the box hangars.

Maple Lane Manor Cemetery: The cemetery remains in good condition.

Meetings for November: The annual Adrian MAP meeting is set for November 22nd at 10:30 a.m. , Mead and Hunt will be submitting the Airport's five year proposed program for upcoming projects.

Motion by Lapham, seconded by Goetz, to approve the Manager's Report and place it on file. Motion carried.

III. Finance Report

The financial report was reviewed. Overall, revenues are approximately 70% while expenses are around 64%; both fall under the benchmark of 82%.

IV. New Business

V. Public Comment

Concern was expressed about the painting on the runway that was done incorrectly citing safety concerns. Thomas is looking into the best way to remedy the situation.

Administrator Marshall reviewed the process that was taken to fill the vacated Airport Manager's position.

VI. Adjournment

Motion by Lapham, seconded by Goetz, to adjourn, the meeting at 2:05 p.m. Motion carried.