

BOARD OF COMMISSIONERS



MEMBERS

Committee of the Whole
Second Floor, Old Courthouse
301 N, Main St.
Adrian, MI 49221

MEETING LOCATION
Commission Chambers

Minutes: Wednesday, May 14, 2025

CALL TO ORDER: Invocation - Pledge - Cell Phone Reminder:

The meeting was called to order at 1:30 PM by Chair Van Doren.

Present: Commissioners David Aungst, Beth Blanco, Terry Collins, James Daly, Dustin Krasny, Kevon Martis, Ralph Tillotson, James Van Doren.

Absent: Commissioner David Stimpson

Also Present: Administrator Kim Murphy, Corporate Counsel John Gillooly, Sheriff Troy Bevier, Undersheriff Jeff Ewald, Bryan Vish (WLEN), Ryan Maley (WLEN), Finance Director Dan Zimolzak, Administrative Coordinator Carissa Zubke, District Court Administrator Heidi Cannon, Cora Gibson, Angie Carlton, Jackie Bradley (LCMHA), Alex Perdue (LCSD), Katherine I. Flint (LCSD), Lt. Corinne Perdue (LCSD), Jacquelyn Rochon, Probate Court Administrator Dionne Bowens and Roxann Holloway.

ROLL CALL

Comm. Aungst, Blanco, Collins, Daly, Krasny, Martis, Tillotson and Van Doren present. Comm. Stimpson absent.

APPROVAL OF MINUTES:

Approval of Minutes: April 16, 2025

Comm. Aungst moved to approve the minutes of April 16, 2025, Comm. Blanco seconded, Motion CARRIED.

AMENDMENTS TO THE AGENDA

Comm. Tillotson moved to approve the agenda, as presented, Comm. Martis seconded, Motion CARRIED.

PETITIONS and COMMUNICATIONS:

Communications read.

INTRODUCTION OF SPECIAL GUESTS:

None.

LIMITED PUBLIC COMMENT: [on any agenda item – 3 minute limit]

None.

RESOLUTIONS/PROCLAMATIONS:

Apraxia Awareness Day- Jacquelyn Rochon
PRO#2025-10

Childhood Apraxia Awareness Day

Whereas, May 14, 2025, is recognized as Childhood Apraxia of Speech Awareness Day, a time to increase understanding of this complex and challenging speech disorder, which affects approximately 1 in 1,000 children; and

Whereas, Childhood Apraxia of Speech (CAS) causes children to struggle significantly with learning to speak and is among the most severe speech disorders in children; and

Whereas, while speech develops naturally for most children, those with apraxia require early diagnosis and intensive, consistent therapy, - often over many years - to achieve effective communication; and

Whereas, without proper intervention, children with CAS are at risk for lasting communication difficulties, as well as secondary challenges in reading, writing, spelling, and other academic skills; and

Whereas, raising public awareness of CAS is vital for empowering families, supporting the professionals who serve them, and ensuring access to critical services and support within our communities; and

Whereas, we extend our highest respect to these children and their families for their perseverance, determination, and strength in overcoming these challenges;

Now, therefore, be it proclaimed that the Lenawee County Board of Commissioners designates May 14, 2025, as “Apraxia Awareness Day” and encourages all citizens to join in raising awareness and fostering a greater understanding of childhood apraxia of speech.

For more information, please visit www.apraxia-kids.org – the leading nonprofit dedicated to supporting children with apraxia and those who care for them.

Comm. Blanco moved to approve Proclamation 2025-10, Comm. Martis seconded, Motion CARRIED by a Unanimous Roll Call Vote.

Mental Health Awareness Month - Lenawee County Specialty Courts, Community Mental Health
PRO#2025-12

MENTAL HEALTH AWARENESS MONTH

WHEREAS, mental health is essential to overall health and well-being and impacts every aspect of our lives—how we think, feel, work, build relationships, and contribute to our communities; and

WHEREAS, 1 in 5 adults and 1 in 6 youth in the United States experience a mental health condition in any given year, yet stigma and misunderstanding continue to prevent many individuals from seeking the support and care they need; and

WHEREAS, early identification and effective treatment of mental health conditions can greatly improve the quality of life for individuals and families, and reduce the burden on healthcare, education, and criminal justice systems; and

WHEREAS, it is essential to acknowledge and support the dedicated efforts of mental health professionals, caregivers, educators, and advocates who work to enhance the lives of those

affected by mental health conditions; and

WHEREAS, *Mental Health Awareness Month provides an important opportunity to educate the public, promote open dialogue, and support policies and practices that strengthen mental health resources in our community;*

NOW, THEREFORE, *the Lenawee County Board of Commissioners does hereby proclaim May 2025 as Mental Health Awareness Month in Lenawee County, and urges all residents, schools, businesses, and community organizations to stand together in raising awareness, eliminating stigma, and supporting mental health and wellness for all.*

Comm. Krasny moved to approve the proclamation, Comm. Martis seconded, Motion CARRIED by a Unanimous Roll Call Vote.

SPECIAL PRESENTATIONS:

Recognition of Service - Lt. Corinne Perdue (Sheriff Troy Bevier)

Sheriff Troy Bevier presented Lt. Corrine Perdue with a special Recognition of Service for her 30 years of dedicated service, in the Lenawee County Central Dispatch.

APPROVAL OF CONSENT AGENDA:

(Roll Call Vote)

May consent agenda

Comm. Collins moved to approve the following consent agenda items, as presented, Comm. Martis seconded,

May Appointments

BRIDGING THE GAP OPIOID SUB-COMMITTEE - 9 members

Tim Kelly, Mental Health Representative

DEPARTMENT ON AGING (LENAWEE) - 16 members / 3 year term

Julie Hackett, Comm. District #3 9/26

EMERGENCY 9-1-1 DISTRICT BOARD - 9 members / 3 year term

Denice Combs, General Public 12/26

Honoring the Retirement of Tim Mehan

WHEREAS, Tim Mehan has dedicated nearly four decades of loyal and outstanding service to Lenawee County, beginning his career on April 1, 1986, as a Part-Time General Laborer; and WHEREAS, through hard work, dedication, and a commitment to excellence, Tim quickly advanced in his career. He became a Full-Time Maintenance Person I on June 24, 1987, was promoted to Maintenance Person II on June 26, 1989, and continued to grow professionally, earning the role of Maintenance Person III on October 1, 1998. His leadership and expertise led to his appointment as Deputy Maintenance Superintendent on June 10, 2005, and ultimately to Maintenance Superintendent on December 31, 2010, a position he has held with distinction ever since; and WHEREAS, throughout his tenure, Tim has demonstrated exceptional knowledge, skill, and dedication in overseeing the care, safety, and operational excellence of Lenawee County's buildings and grounds, playing an instrumental role in countless projects and improvements that have benefited employees and the public alike; and WHEREAS, Tim has been a mentor to many, a problem-solver in times of challenge, and a

trusted steward of Lenawee County facilities, always putting pride and purpose into every task, large or small; and WHEREAS, his legacy will endure in the well-maintained spaces he helped create and preserve, and in the respect and admiration of colleagues, friends, and all who had the privilege of working alongside him; NOW, THEREFORE, BE IT PROCLAIMED that we, the Lenawee County Board of Commissioners, do hereby express our deepest gratitude and heartfelt congratulations to Tim Mehan on the occasion of his retirement, and wish him continued health, happiness, and fulfillment in the years ahead.

Proclamation #2025-13 passed by Unanimous Roll Call Vote.

2025 Tax Rate L-4029

*There was a Headlee Rollback reduction fraction of .9992. The millage rates have been rolled back to reflect the maximum amount that can be collected. We do **not** collect the maximum amount for the County Operating millage, or Veteran's Relief millage, therefore those didn't change.*

The Department on Aging and Medical Care Facility millage rates did get reduced.

The 2025 Tax Rate Request (L-4029) approved and authorized the Board Chairman and County Clerk to sign.

Approval of Annual Cost Allocation Plan Contract

A 1-year extension agreement with MAXIMUS consulting, for \$11,750 APPROVED.

Date Modification- DHHS Lease

The new date of possession began on April 11, 2025, after the renovated space was inspected and approved. Therefore, the new lease start date changed from 1/1/2025 to 5/1/2025, for a 30-year lease.

Approval for the Board Chairman to sign the date modification letter for the lease with the State of MI for the DHHS office space in the Human Services Building.

Change Order- DHHS Renovations

DHHS would like to replace the blinds on the windows. This was not included in the original scope of the project; bids were placed and the projected cost/installation of blinds will be \$9,600. Since it is a county-owned building, we would need to be the ones to enter into a contract for this. Administrator Murphy shared that the expense will be fully reimbursed.

Contract change order for \$9,600 to purchase/install blinds in the DHHS office and authorize Board Chair to sign APPROVED.

CDBG Agreement with Community Action Agency

Renewal of the 3-year agreement between the Community Action Agency and authorize the Board Chairman to sign APPROVED.

Law Enforcement Contracts: Deerfield Village, Macon Township, Madison Schools, Addison Village, Addison Schools, Hidden Lake Gardens

APPROVAL of the law enforcement contracts for Deerfield Village, Macon Twp., Madison Schools, Addison Village, Addison Schools, Hidden Lake Gardens.

Addendum to Prescription Drug Cap Inmate Healthcare

In 2023, the Sheriff's office entered into a contract with VitalCore for inmate healthcare services. During the review of the contract, Captain Casey discovered an oversight in the contract which stated there was a \$12,000 pharmacy cap. The annual pharmaceutical cost for 2024 was \$149,549.98.

The VitalCore addendum that sets the Pharmaceutical cap at \$150,000 APPROVED.

Professional Liability Insurance for Public Defender's Office

Liability Insurance at the Public Defender's office is not covered by Michigan Municipal Risk Management Authority (MMRMA). Last year we accepted a quote from ALTA PRO in the amount of \$16,552.00. This coverage is expiring in May. The renewal quote from ALTA Pro is for \$26,675 or \$23,139 depending on which option is selected.

A second quote from James River Insurance was received, in the amount of \$17,157.95 which will provide the coverage needed. A total of \$14,038.38, covering the 9 public defenders handling criminal cases, will be included in the Michigan Indigent Defense Commission (MIDC) budget and is fully reimbursable. The remaining \$3,119.64 will be applied to the Child Protection Legal Representation (CPLR) grant for the 2 attorneys that work with children and families involved in Abuse and Neglect cases for a 25% (\$779.91) reimbursement. The remaining \$2,339.73 will be covered by the General Fund.

The quote from James River for professional liability insurance, for \$17,157.95 was APPROVED.

Renew Contract with MGT for Friend of the Court

Due to rising costs of postage, paper, and necessary software upgrades, it was requested to enter into a new contract with MGT. The current scanning with MGT is \$3,640 per year and this is increasing to \$5,200, an increase of \$1,560.

Of the \$5,200, the County is reimbursed by the state for \$3,089 (66%).

The contract with MGT for \$5,200 APPROVED.

Purchase 2025 Ford F-250- Drain Commission

Two current vehicles in the department are in need of extensive repairs and 1 vehicle is not operable. The vehicles would be purchased through Mi-Deal for the amount of \$49,698.00 each.

The purchase of two (2) Ford -250 to the Board of Commissioners APPROVED.

Commissioning agent at MSC

Our new construction project at Maurice Spear Campus (MSC) has reached the 50% completion milestone. With progress moving steadily, it is now critical that we engage a Commissioning Agent (CxA) to ensure that the systems being installed and integrated are functioning according to the project's design intent, performance requirements, and operational needs. A third party is needed to ensure all systems and requirements are met. There were 4 competitive quotes that came in for this. If the County signs the agreement, no additional taxes are required.

The Fishbeck contract in the amount of \$28,850 was APPROVED.

Motion CARRIED by a Unanimous Roll Call Vote.

STANDING COMMITTEE REPORTS

ACCOUNTS PAYABLE (Comm. Martis)

Approve Accounts Payable Payments

AP minutes 4/17/25

AP minutes 5/1/25

Comm. Martis moved to approve accounts payable payments in the amount of \$6,321,671.13, with the general fund's portion being \$554,698.54, Comm. Tillotson seconded, Motion CARRIED.

CRIMINAL JUSTICE (Comm. Collins)

Minutes

Comm. Collins reported from the Criminal Justice Committee.

IT/EQUALIZATION (Comm. Krasny)

Minutes

Comm. Krasny reported from the IT/Equalization Committee.

PERSONNEL / WAYS & MEANS (Comm. Martis)

Minutes

Comm. Martis reported from the Personnel/Ways & Means Committee.

POLICIES & PROCEDURES (Comm. Collins)

No report.

PHYSICAL RESOURCES (Comm. Krasny)

Minutes

Comm. Krasny reported from the Physical Resources Committee.

BOARD APPOINTMENT (VOTING MEMBER) REPORTS

AIRPORT COMMISSION (Comm. Collins)

No report.

BRIDGING THE GAP SUBCOMMITTEE

Subcommittee minutes 4/16/25

Comm. Collins reported from the Bridging The Gap Subcommittee Meeting.

COMMUNITY ACTION AGENCY (Comm. Stimpson)

No report.

COMMUNITY MENTAL HEALTH AUTHORITY (Comm. Stimpson)

No report.

COUNTY PLANNING COMMISSION (Comm. Blanco)

County Planning Minutes 4/17/25

Comm. Blanco reported from the Planning Commission.

DEPARTMENT ON AGING (LDA) (Comm. Collins)

LDA Minutes 4/24/25

Comm. Collins reported from the Department on Aging Committee.

DEPARTMENT OF HEALTH & HUMAN SERVICES | MEDICAL CARE FACILITY (Comm. Tillotson)

Comm. Tillotson reported from the Department of Health & Human Services Committee.

EMERGENCY 911 DISTRICT BOARD (Comm. Collins)

E911 Minutes 5/8/25

Comm. Collins reported from the Emergency 911 District Board Meeting.

HEALTH BOARD (Comm. Collins)

HealthBoard Minutes 4/16/25

Comm. Collins reported from the Health Board Committee.

HOMELAND SECURITY & LOCAL EMERGENCY PLANNING (Comm. Collins)

No report.

LAND BANK AUTHORITY (Comm. Collins)

Landbank 4/22/25 Minutes

Comm. Collins reported from the Land Bank Authority Committee.

LENAWEE PUBLIC TRANSPORTATION AUTHORITY (Comm. Tillotson)

Comm. Tillotson reported from the Lenawee Public Transportation Authority Committee.

MAC - Finance & General Government (Admin. Murphy)

Admn. Murphy reported from the MAC-Finance & General Government Committee.

MAC- Judiciary & Public Safety (Deputy Elliott)

No report.

MAURICE SPEAR CAMPUS (Comm. Collins)

Update

Comm. Collins reported from the Maurice Spear Campus.

MICHIGAN WORKS (Comm. Collins)

No report.

PARKS COMMISSION (Comm. Tillotson)

Park Minutes 4/21/25

Comm. Tillotson reported from the Parks Commission.

REGION 2 PLANNING COMMISSION (Comm. Tillotson)

Comm. Van Doren reported from the Region 2 Planning Commission.

SOLID WASTE/MATERIALS MANAGEMENT COMMITTEES (Comm. Stimpson)

MMPC Minutes 5/7/25

No report.

SUBSTANCE USE DISORDER OVERSIGHT POLICY BOARD[CMHPSM] (Comm. Tillotson)

Comm. Tillotson reported from the Substance Use Disorder Oversight Policy Board.

LIAISON (NON-VOTING) REPORTS

MICHIGAN TOWNSHIP ASSOCIATION [LENAWEE] (Comm. Blanco)

Comm. Blanco reported from the Michigan Township Association.

ROAD COMMISSION (Comm. Martis)

Comm. Martis reported from the Road Commission.

VETERANS' AFFAIRS (Comm. Collins)

VA Minutes 5/9/25

Comm. Collins reported from Veteran's Affairs.

OTHER LIASON APPOINTMENTS

No reports.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

Results of County Administrator Review - (Comm. Van Doren)

Comm. Van Doren shared the results of the County Administrator's Review. The commissioners are very pleased to announce that the results from the review were outstanding.

Comm. Van Doren moved to adopt the following resolution, Comm. Martis seconded,

RES#2025-06

County Administrator Performance Review

Whereas, the County Administrator provides staff assistance to the County Commission and its various committees that are responsible for communication between the Commission and its various program areas, and is essential in providing efficient central services for all Lenawee County departments; and

Whereas, the Lenawee County Board of Commissioners has made known its intent to conduct an annual review of the County Administrator's performance to provide constructive feedback from the Board of Commissioners, to make any adjustments in focus, and to set goals for the upcoming year; and

Whereas, Kimberly L Murphy was appointed County Administrator on April 1, 2022; and an annual performance review was conducted on May 13, 2025; and

Whereas, the review process included written evaluations submitted by each commissioner and a formal interview by the full Commission.

Therefore, Be It Resolved that the Lenawee County Board of Commissioners find County Administrator Murphy's performance **Exceeds Expectations / outstanding**. In addition to continued efforts in collaboration, communication, and accountability, the following SMART goals have been set:

1. *Create opportunities to engage and collaborate with local government leaders.*
2. *Attend and connect with local service groups and organizations.*
3. *Work with departments to establish goals and objectives to improve operational efficiencies.*
4. *Identify "next steps" on the Judicial Building project.*
5. *Assist and direct the Board of Commissioners with a Strategic Plan.*

Resolution was ADOPTED by a Unanimous Roll Call Vote.

Comm. Blanco moved to schedule the County Administrator's Review to be completed every two years, in the odd-numbered year, Comm. Tillotson seconded, discussion

followed. Comm. Collins moved to table the motion, to further information, in respect to the administrator's contract, seconded by Comm. Krasny, Motion to table until next meeting CARRIED.

PUBLIC COMMENT: [on any topic- 3 minute limit]

None.

COMMISSIONER COMMENT:

Comm. Krasny shared that he was proud of the growth of the commission and the positive work being done, between the commission and administrator.

Comm. Aungst shared the possibility of holding the administrator review in the even years, as an option.

ANNOUNCEMENTS:

Comm. Martis announced that State Senator Aric Nesbitt, who is a candidate for Governor, will be at Hooligan's on Saturday, May 31st. He will be arriving by tractor.

ADJOURN/RECESS:

Comm. Martis moved to adjourn at 2:33 P.M., Comm Collins seconded, Motion CARRIED.

James Van Doren, Board Chairman

Roxann Holloway, County Clerk