

EMERGENCY 911 DISTRICT BOARD

Lt. Corinne Perdue
911 Director

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[Website](#)



MEMBERS

Troy Bevier, Nic Wilson, David Dixon, Craig Tanis,
Terry Collins, Lt. Rob Bow, Miranda Benner, Tony Cuevas,
2nd floor, Chambers
301 N Main St
Adrian, MI 49221

MEETING LOCATION

Old County Courthouse

Minutes: Thursday, May 8, 2025

I. Call to Order

Chairman Cuevas called the meeting to order at 3:00 pm

II. Approval of Minutes

A. Approval of Minutes: ____

Motion by Emergency Manager Tanis to approve the minutes, seconded by Sheriff Bevier. Motion carried

III. Reports - Emergency 911 District Board

A. E911 Finance Report

Lt. Perdue reviewed the financial report, advising that the target should be 33.32% and expenses are currently at 30%. Emergency Manager Tanis made a motion to accept the report, seconded by Commissioner Collins. Motion carried.

B. E911 Director's Report

Lt. Perdue highlighted a few items from the Director's Report; back at our March meeting we discussed the link layer authentication that Lucas County is required to go to by July 1, 2025. At that meeting we did not have a solid plan for how we were going to proceed. Since that meeting, Lt. Perdue has held meetings with Motorola and P & R Communications, along with some of the Fire Chiefs who are affected and also serve on the Radio Committee. We have moved forward with obtaining a radio count from each department and have ordered the code plugs for the link layer for those departments who indicated they wanted it. The cost of it will be billed directly to the individual departments. There is no timeline on when they will be received or be able to be installed.

We have posted the Shift Leader promotional procedure for our two open positions. The written examination will be held on June 17th.

As part of our 5-year plan, we have submitted a personnel request for a new position. The Systems Administrator position will be seeking a person to monitor and maintain all the systems for Central Dispatch and the systems they interface with. The job description is attached to the meeting packet.

Captain Pifer has submitted a personnel request to realign the Communications Command structure to align with the other services of the Sheriff's office. The other services have Captains as the head of the Service, where the Communication Service has a Lieutenant performing Captain's level duties and the Sergeant performing Lieutenant-level duties. Mr. Tanis asked how it affects the 5-year plan and that budget. The Sheriff advised that Captain Pifer submitted the request and did the wage study and the first year will be minimal, probably under \$1000.00. Then estimated to be around \$7-8,000 after the first year. The Sheriff wanted it brought to this meeting for discussion. Chief Wilson asked what would be done with the current Sergeant position and Lt. Perdue advised there are thoughts on how we would like to proceed in the future. No further discussion.

IV. Existing Business

Open "general public" representative position

We did receive an application for the open "general public" position; that person is in attendance today, Denise Combs. Commissioner Collins advised that he had reviewed the application and has also received information from some outside the board that she is a well-qualified candidate for the position. Emergency Manager Tanis made a motion to recommend Denise Combs to the Rules and Appointments to be the general public representative. Seconded by Chief Wilson. Motion carried.

V. New Business

VI. Public Comment

VII. Adjournment

Motion to adjourn by Sheriff Bevier. Support by Mr. Tanis. Motion carried.