

EMERGENCY 911 DISTRICT BOARD

Lt. Corinne Perdue
911 Director

405 N Winter St, Adrian, MI 49221
p: 517-263-0524 | f:517-263-3312

[Website](#)



MEMBERS

TROY BEVIER, NIC WILSON, DAVID DIXON, CRAIG
TANIS,
TERRY COLLINS, LT. ROB BOW, MIRANDA BENNER,
TONY CUEVAS,

MEETING LOCATION

OLD COUNTY COURTHOUSE
2ND FLOOR, CHAMBERS
301 N MAIN ST
ADRIAN, MI 49221

Agenda: Thursday, May 8, 2025–3:00 PM

Addition to the Agenda ***

I. Call to Order

II. Approval of Minutes

A. Approval of Minutes: ____

III. Reports - Emergency 911 District Board

A. E911 Finance Report

B. E911 Director's Report

IV. Existing Business

Open "general public" representative position

V. New Business

VI. Public Comment

VII. Adjournment

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MEMBERS

Troy Bevier, Nic Wilson, David Dixon, Craig Tanis,
Terry Collins, Lt. Rob Bow, Miranda Benner, Tony Cuevas,
2nd floor, Chambers
301 N Main St
Adrian, MI 49221

MEETING LOCATION

Old County Courthouse

Minutes: Thursday, March 13, 2025

I. Call to Order

The meeting was called to order at 03:00 PM by

Present: Sheriff Troy Bevier, Chief Tony Cuevas, Chief Nic Wilson, Lt. Rob Box, Mr. Craig Tanis, Comm. Terry Collins, Dispatcher Miranda Benner,

Also

Present: Lt. Corinne Perdue, Sgt. Chris Hudson, County Administrator Kim Murphy, Shift Leader Brian Wilcox

II. Approval of Minutes

A. Approval of Minutes: ____

Mr. Tanis made a motion to accept the January 9th, 2025 draft minutes, with support from Sheriff Bevier. Motion carried.

III. Reports - Emergency 911 District Board

A. E911 Finance Report

Lt. Perdue reviewed the budget report advising we should currently be at 16.66% expenses and we are at 19%. That is due to service contracts as we have paid our annual Tyler Technologies maintenance. Sheriff Bevier made a motion to place the financial report on file supported by Dispatcher Benner. Motion carried.

B. Director's Report

Lt. Perdue opened by asking if there were any questions about the report attached to the packet. There were none. Lt. Perdue highlighted a few items from the report. We will celebrate National Public Safety Telecommunicator Week this year the week of April 13th through 19th. Lt. Perdue reported that an interface between Clemis records management and Tyler CAD has been developed after approximately four years or working on it. Lt. Perdue advised that this was largely due to the hard work and pressure put on by Sheriff

Bevier for the interface to be developed. The Lenawee County Law Enforcement agencies went live on the interface on January 22nd, 2025. The Countywide Tornado Siren test will be on Thursday, March 20th, 2025 at 5:55 pm.

IV. Existing Business

A. Open "general public" representative position

Chairman Cuevas advised that we have an open position on our board for a "general public" position. Commissioner Collins advised he did have information on a candidate who may be interested and she has been directed to fill out the appropriate board application with the County. The position will remain open and will be tabled at this time.

B. Back-up HVAC for Dispatch Center

Lt. Perdue gave an update on the backup HVAC system for the dispatch project. The engineering design has been completed and County Buildings and Grounds has acquired vendor quotes from Adrian Mechanical Services and Adrian Electric and Generator. These were the original vendors from the Sheriff's Office renovation project and therefore were able to be the sole source to ensure all the equipment runs cohesively. The vendor quotes were included in the packet. Lt. Perdue requests board approval to move forward in the process, get the vendors scheduled and the work done. Mr. Tanis made a motion to move it forward to Personnel, Ways and Means for approval. Supported by Dispatcher Benner. Motion carried.

V. New Business

A. Core Technologies Maintenance Agreement

Lt. Perdue reported that Core Technologies is the company that supplies our NCIC data that interfaces with our current CAD system. Over the past years we have renewed our contract with them on an annual basis. However, it was noticed that they are charging a 10% increase in cost annually. Lt. Perdue reached out to the company and ask if there were any opportunities for cost savings and was then offered a five-year contract at a rate of 5% increase annually. Core Technologies is the only vendor able to supply this service to us due to the interface with CAD. Due to this being a multi-year contract, board approval is needed to move forward. Mr. Tanis made a motion to move this to the Personnel Ways and Means Committee for approval. Supported by F/Lt. Bow. Motion carried.

B. Lucas County Radio Authentication

Lt. Perdue reported to the board that as of July 1st, 2025, Lucas County is going to required radio authentication. What this means is that any Lenawee County radios that do not have the proper feature set or key in them will no longer be able to communicate with the Lucas County system. We have acquired a list of Lenawee County radios that have the Lucas County system in them but it is a process to find out who those radios belong to. The reason this was brought to this board is that there will be a cost involved to get the proper feature set or key and have it installed in the radios. Discussion was held on the timeline of getting the radios updated and where the funds are going to come from to pay for the keys and

installation. We do not have a cost yet, and it is taking a lot of research for Motorola, and MPSCS to determine what our next course of action is. We want to ensure that putting these keys in our radios is not going to have an impact on the Michigan system (MPSCS). This was brought to the board for informational purposes.

VI. Public Comment

F/Lt. Bow introduced Lt. Brett Brice as the Assistance Post Commander at the Monroe Post. Lt. Perdue brought up that in order to serve as the MSP representative alternate, which is a statutory position, the Board of Commissioners has to approve him as the alternate. Mr. Tanis made a motion to send the recommendation of Lt. Brice to serve as the alternate MSP representative on the Emergency 911 Telephone District Board to the Board of Commissioners. Supported by Chief Wilson. Motion carried.

VII. Adjournment

Commissioner Collins made a motion to adjourn. Supported by Sheriff Bevier. Motion carried.



Budget Performance Report

Fiscal Year to Date 04/30/25

Include Rollup Account and Rollup to Base Account & Detail Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 261 - 911 Service										
REVENUE										
Department 320 - Training										
540	State	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	21,535.00
Department 320 - Training Totals		\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0%	\$21,535.00
Department 325 - Communications/Dispatch										
540	State	260,000.00	.00	260,000.00	69,587.00	.00	135,634.00	124,366.00	52	261,048.00
665	Interest									
665.100	Interest Earned on Investment	30,000.00	.00	30,000.00	.00	.00	20,659.53	9,340.47	69	95,893.07
665 - Interest Totals		\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$20,659.53	\$9,340.47	69%	\$95,893.07
672	Special Assessments	2,900,000.00	.00	2,900,000.00	79,995.18	.00	136,672.44	2,763,327.56	5	3,008,411.99
676	Reimbursements	4,830.00	.00	4,830.00	.00	.00	.00	4,830.00	0	16,404.98
687	Refunds									
687.120	Refunds Retirement - DC	.00	.00	.00	4,634.81	.00	4,634.81	(4,634.81)	+++	974.67
687.150	Refunds Unemployment	.00	.00	.00	.00	.00	.00	.00	+++	3,195.02
687.160	Refunds Workers Compensation	.00	.00	.00	.00	.00	797.68	(797.68)	+++	2,374.31
687 - Refunds Totals		\$0.00	\$0.00	\$0.00	\$4,634.81	\$0.00	\$5,432.49	(\$5,432.49)	+++	\$6,544.00
697	Other Financing Sources									
697.999	Other Financing Sources Budgeted Use of Fund Reserve	296,918.00	.00	296,918.00	.00	.00	.00	296,918.00	0	.00
697 - Other Financing Sources Totals		\$296,918.00	\$0.00	\$296,918.00	\$0.00	\$0.00	\$0.00	\$296,918.00	0%	\$0.00
Department 325 - Communications/Dispatch Totals		\$3,491,748.00	\$0.00	\$3,491,748.00	\$154,216.99	\$0.00	\$298,398.46	\$3,193,349.54	9%	\$3,388,302.04
REVENUE TOTALS		\$3,511,748.00	\$0.00	\$3,511,748.00	\$154,216.99	\$0.00	\$298,398.46	\$3,213,349.54	8%	\$3,409,837.04
EXPENSE										
Department 320 - Training										
804	School & Certificate Fees	20,000.00	.00	20,000.00	2,204.90	.00	4,767.66	15,232.34	24	31,098.67
Department 320 - Training Totals		\$20,000.00	\$0.00	\$20,000.00	\$2,204.90	\$0.00	\$4,767.66	\$15,232.34	24%	\$31,098.67
Department 325 - Communications/Dispatch										
704	Wages - Regular Employees	1,254,660.00	.00	1,254,660.00	86,515.86	.00	344,204.24	910,455.76	27	1,149,765.53
706	Wages - Overtime									
706.100	Wages - Overtime Regular	40,108.00	.00	40,108.00	7,157.42	.00	23,417.56	16,690.44	58	92,793.85
706 - Wages - Overtime Totals		\$40,108.00	\$0.00	\$40,108.00	\$7,157.42	\$0.00	\$23,417.56	\$16,690.44	58%	\$92,793.85
707	Wages - Other									
707.200	Wages - Other Supplemental	8,000.00	.00	8,000.00	375.00	.00	1,300.00	6,700.00	16	7,650.00
707.500	Wages - Other Health Insurance Incentive	2,625.00	.00	2,625.00	86.54	.00	288.46	2,336.54	11	2,625.22
707.750	Wages - Other On Call	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	.00
707.990	Wages - Other Paid Leave Payoff	.00	.00	.00	.00	.00	1,194.70	(1,194.70)	+++	.00
707 - Wages - Other Totals		\$13,125.00	\$0.00	\$13,125.00	\$461.54	\$0.00	\$2,783.16	\$10,341.84	21%	\$10,275.22
715	Matching Social Security	100,056.00	.00	100,056.00	7,071.99	.00	27,827.37	72,228.63	28	94,047.56
716	Health Insurance									
716	Health Insurance	408,290.00	.00	408,290.00	24,177.31	.00	115,736.40	292,553.60	28	296,651.98



Budget Performance Report

Fiscal Year to Date 04/30/25

Include Rollup Account and Rollup to Base Account & Detail Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 261 - 911 Service										
EXPENSE										
Department 325 - Communications/Dispatch										
716	Health Insurance									
716.100	Health Insurance HSA Deductible - Employer	37,984.00	.00	37,984.00	.00	.00	33,493.28	4,490.72	88	33,508.72
	716 - Health Insurance Totals	\$446,274.00	\$0.00	\$446,274.00	\$24,177.31	\$0.00	\$149,229.68	\$297,044.32	33%	\$330,160.70
717	Life Insurance	22,164.00	.00	22,164.00	1,646.00	.00	6,761.83	15,402.17	31	19,156.96
718	Retirement									
718.100	Retirement Defined Benefit	7,119.00	.00	7,119.00	590.51	.00	2,281.48	4,837.52	32	7,191.08
718.120	Retirement Defined Benefit Liability	130,379.00	.00	130,379.00	9,413.49	.00	37,040.56	93,338.44	28	119,092.77
718.200	Retirement Defined Contribution	58,275.00	.00	58,275.00	4,116.25	.00	16,238.85	42,036.15	28	55,450.68
	718 - Retirement Totals	\$195,773.00	\$0.00	\$195,773.00	\$14,120.25	\$0.00	\$55,560.89	\$140,212.11	28%	\$181,734.53
720	Unemployment	3,799.00	.00	3,799.00	282.42	.00	1,111.21	2,687.79	29	3,758.76
721	Workers Compensation	8,219.00	.00	8,219.00	560.97	.00	2,157.31	6,061.69	26	7,255.38
723	Vision Insurance	3,011.00	.00	3,011.00	212.27	.00	918.26	2,092.74	30	2,639.92
724	Dental Insurance	12,000.00	.00	12,000.00	884.70	.00	3,735.40	8,264.60	31	10,814.80
725	Long Term Disability	4,559.00	.00	4,559.00	345.14	.00	1,392.60	3,166.40	31	3,837.81
727	Office Supplies	2,000.00	.00	2,000.00	.00	.00	218.32	1,781.68	11	1,001.24
733	Computer Supplies	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	5,997.28
740	Vehicle Operating Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	300.00
743	Other Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	991.51
745	Uniforms	4,500.00	.00	4,500.00	1,333.58	.00	1,736.43	2,763.57	39	3,145.43
746	Motor Fuel	3,500.00	.00	3,500.00	112.10	.00	351.42	3,148.58	10	821.83
801	Professional & Contractual									
801	Professional & Contractual	10,000.00	.00	10,000.00	105.75	.00	2,485.35	7,514.65	25	3,581.70
801.300	Professional & Contractual Pre-Employment	10,000.00	.00	10,000.00	.00	.00	673.00	9,327.00	7	6,755.84
	801 - Professional & Contractual Totals	\$20,000.00	\$0.00	\$20,000.00	\$105.75	\$0.00	\$3,158.35	\$16,841.65	16%	\$10,337.54
804	School & Certificate Fees	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	1,689.26
808	Membership Dues	1,500.00	.00	1,500.00	.00	.00	700.00	800.00	47	412.00
809	Service Contract	185,000.00	.00	185,000.00	6,420.01	113,862.70	149,198.96	(78,061.66)	142	244,109.58
812	Laundry/Uniform Allowance	6,500.00	.00	6,500.00	118.78	.00	661.55	5,838.45	10	2,543.15
843	Advertising & Publishing	400.00	.00	400.00	.00	.00	.00	400.00	0	.00
850	Communications	70,000.00	.00	70,000.00	8,607.80	4,447.29	22,137.49	43,415.22	38	208,493.21
851	Conferences & Seminars	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
863	Computer Software	50,000.00	.00	50,000.00	.00	.00	8,160.00	41,840.00	16	8,523.09
900	Printing & Publishing	500.00	.00	500.00	.00	.00	.00	500.00	0	354.89
901	Copy Fees									
901	Copy Fees	500.00	.00	500.00	.00	.00	41.61	458.39	8	270.06
901.100	Copy Fees Toner Program	1,000.00	.00	1,000.00	72.37	71.91	189.23	738.86	26	896.09
	901 - Copy Fees Totals	\$1,500.00	\$0.00	\$1,500.00	\$72.37	\$71.91	\$230.84	\$1,197.25	20%	\$1,166.15
912	Office Equipment & Furniture under \$10,000	3,500.00	.00	3,500.00	.00	.00	3,261.00	239.00	93	2,114.29



Budget Performance Report

Fiscal Year to Date 04/30/25

Include Rollup Account and Rollup to Base Account & Detail Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 261 - 911 Service										
EXPENSE										
Department 325 - Communications/Dispatch										
914	Computer Equipment under \$10,000	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	3,703.42
920	Utilities									
920.300	Utilities Electric	11,000.00	.00	11,000.00	889.90	.00	2,719.15	8,280.85	25	11,140.66
	920 - Utilities Totals	\$11,000.00	\$0.00	\$11,000.00	\$889.90	\$0.00	\$2,719.15	\$8,280.85	25%	\$11,140.66
931	Equipment Repair/Maint	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
932	Vehicle Repair	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	73.29
940	Rent	.00	.00	.00	.00	.00	.00	.00	+++	(2,913.78)
977	Machinery & Equipment	.00	.00	.00	.00	.00	.00	.00	+++	6,800.00
981	Vehicles	.00	.00	.00	.00	.00	.00	.00	+++	42,911.00
991	Debt Service Principal	702,510.00	.00	702,510.00	.00	.00	.00	702,510.00	0	679,804.56
995	Debt Service Interest	72,769.00	.00	72,769.00	.00	.00	.00	72,769.00	0	95,474.23
999	Transfer Out									
999.300	Transfer Out Indirect Costs	236,321.00	.00	236,321.00	59,080.25	.00	118,160.50	118,160.50	50	251,166.00
	999 - Transfer Out Totals	\$236,321.00	\$0.00	\$236,321.00	\$59,080.25	\$0.00	\$118,160.50	\$118,160.50	50%	\$251,166.00
Department 325 - Communications/Dispatch Totals		\$3,491,748.00	\$0.00	\$3,491,748.00	\$220,176.41	\$118,381.90	\$929,793.52	\$2,443,572.58	30%	\$3,486,400.85
EXPENSE TOTALS		\$3,511,748.00	\$0.00	\$3,511,748.00	\$222,381.31	\$118,381.90	\$934,561.18	\$2,458,804.92	30%	\$3,517,499.52
Fund 261 - 911 Service Totals										
REVENUE TOTALS		3,511,748.00	.00	3,511,748.00	154,216.99	.00	298,398.46	3,213,349.54	8%	3,409,837.04
EXPENSE TOTALS		3,511,748.00	.00	3,511,748.00	222,381.31	118,381.90	934,561.18	2,458,804.92	30%	3,517,499.52
Fund 261 - 911 Service Totals		\$0.00	\$0.00	\$0.00	(\$68,164.32)	(\$118,381.90)	(\$636,162.72)	\$754,544.62		(\$107,662.48)
Grand Totals										
REVENUE TOTALS		3,511,748.00	.00	3,511,748.00	154,216.99	.00	298,398.46	3,213,349.54	8%	3,409,837.04
EXPENSE TOTALS		3,511,748.00	.00	3,511,748.00	222,381.31	118,381.90	934,561.18	2,458,804.92	30%	3,517,499.52
Grand Totals		\$0.00	\$0.00	\$0.00	(\$68,164.32)	(\$118,381.90)	(\$636,162.72)	\$754,544.62		(\$107,662.48)

Lenawee County Sheriff's Office
Emergency Telephone District Board
Director's Report

MEETING DATE: May 8th, 2025

911 Board Members,

The following items are activities or issues of interest that have occurred in the dispatch center since the last report:

MSP representative alternate: The Board of Commissioners approved Lt. Brett Brice at the alternate for F/Lt. Robert Bow as the MSP representative.

Backup HVAC for the Dispatch Center: The work for the backup HVAC system for the dispatch center is in progress. It is expected to be completed in the next few weeks.

Geo-fence for Nascar: Again, this year, we will be implementing the geo-fence around MIS property during the weekend of June 6th – 8th for the NASCAR race. As in years past, 911 calls made within the geo-fenced area will be received at our Emergency Operations Center (EOC) on site at MIS.

Lucas County Radio Authentication: We have been working with Motorola and P & R Communications to coordinate efforts for the P25 link layer keys and installation. Due to other Michigan agencies having already upgraded their radios and demonstrating no impact to the MPSCS system, the Lenawee County agencies have decided to forego the testing and get the code plugs for the link layer ordered to reduce the time it will take to receive the code plugs and have them installed. Motorola and P&R Communications have provided a cost of \$225.00 per radio for the upgrade. This amount will be billed directly to each department. Each upgraded radio will also receive the new Ohio template as part of the installation process.

Tecumseh Tower- On April 10th, Chief Coker from the Tecumseh Police Department notified us that the Tecumseh units had been experiencing radio coverage issues over the last month. After contacting MPSCS and providing additional documentation, they sent a technician to the Tecumseh tower site on April 24th. It was found that an amp and receiver were failing intermittently, most likely due to a lightning strike. There is a cost involved for the replacement of part of the equipment, along with the labor costs for the project. That will be billed with the annual monitoring and maintenance costs in January 2026. MPSCS scheduled tower climbers, and the equipment was replaced on April 28th.

Core Technologies Maintenance Contract: The 5-year renewal agreement was approved at the Board of Commissioners meeting on April 16th.

Shift Leader Promotional Procedure: We have posted the promotional procedure for our two open Shift Leader spots. The exam will take place on June 17th.

Systems Administrator Position: As part of the 5-year plan, we have submitted the request to the County Administrator's Office for a new position to monitor and maintain

Lenawee County Sheriff's Office
Emergency Telephone District Board
Director's Report

communications center systems beginning in 2026. The job description is attached to the packet.

Realignment of Command Structure – 2026 Budget Year: To align the Communications command structure with that of other Services within the Sheriff's Office, a realignment will be requested for the 2026 budget year. Specifically, this request supports a broader effort to maintain a consistent and effective span of control across Road Patrol, Jail, and Communications Services. To ensure that each Captain maintains a manageable span of control, the proposal includes the following realignment within the Communications Services:

- The current **Communications Lieutenant** position will be elevated to a **Captain** level.
- The **Communications Sergeant** position will be elevated to a **Lieutenant** level.

This restructuring will better align the Communications Service with the organizational structure of other Sheriff's Office Services, support supervisory effectiveness, and ensure continued operational efficiency as the agency grows.

An estimated wage and fringes for this proposal for 2026 are available upon request.

Staffing: We accepted a resignation from Shift Leader Adam Warner on March 17, 2025, which left two shift leader positions open. We have given two conditional offers to candidates for dispatch positions, and they are currently in the background process.

Respectfully submitted,

Lieutenant Corinne Perdue
911 Director
Lenawee County Central Dispatch



Lenawee County Sheriff's Office

Sheriff Troy Bevier



Lenawee County Central Dispatch Systems Administrator

Job Definition

Oversee all computer-related technology at the Lenawee County Sheriff's Office Communications Center. The Systems Administrator receives general direction and supervision from the 911 Deputy Director or 911 Director.

Primary Duties & Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned

- Assist with supporting all Communications Center equipment, including computers, radios, and telecommunications systems.
- Manages user access of Communications Center applications; performs system configurations, manages logs, and conducts systems testing to ensure system functionality and security.
- Develops a working knowledge of how emergency telecommunicators, administrators, support staff, officers, and other personnel use systems; proactive in resolving issues and complaints from users.
- Assists with the creation, implementation, and maintenance of public safety dispatch systems
- In conjunction with County I.T., conducts research and makes recommendations for software and hardware improvements; assists with installation, upgrades, and special projects as needed.
- Assists in the development and implementation of new policies, procedures, programs, and goals/objectives for the Communications Center
- Supports and serves as the point of contact for Communications Center applications, equipment, and vendors.
- Identifies areas of need; analyzes existing methods of operation and determines requirements, objectives, and benefits of potential computer systems.
- Tests new programs for errors and logical correctness before implementation; revises programs as needed.
- Creates and conducts training geared towards software and programs
- Reports equipment failures/repair; documents and notifies the Deputy Director and/or the Director
- Ability to comprehend maps, and work in conjunction with the County GIS Coordinator to coordinate all databases that utilize Lenawee County mapping systems
- Completes special projects and assignments as assigned by the Deputy Director and/or the Director
- Acts as a liaison for integrated communications systems between all Law Enforcement, Fire, and EMS Agencies served by Lenawee County Central Dispatch.



Special Requirements:

- Subject to call-in during off-duty hours. Carries a department issued cell phone and responds to emergencies or service needs on a 24-hour basis
- Ability to attend meetings, conferences, and seminars scheduled at times other than normal business hours
- May be required to travel off-site
- Maintains and enhances professional knowledge, skills, and development
- Maintains required certifications to meet job proficiency requirements
- Ability to interpret and apply written policy and procedures to actual situations
- Ability to accurately document, record, and deliver information, and maintain confidentiality of restricted information
- Ability to analyze and use deductive reasoning to troubleshoot and diagnose computer software, hardware, and operating issues
- Promotes and supports the overall mission of the Lenawee County Sheriff's Office by demonstrating the Mission Statement and RISE Core Values when interacting with citizens, employees, and other agencies; acts in a manner that promotes a professional workplace environment.
- Must be able to lift up to 25 lbs.
- Must have the ability to work at a computer for extended periods.
- Possess a valid Michigan operator's license with a satisfactory driving record.
- Knowledge of Central Dispatch procedures and operations of the Communications Center

Education and Experience

- Candidates will have knowledge of Central Dispatch operations and systems.