

BOARD OF COMMISSIONERS



MEMBERS

Committee of the Whole
Second Floor, Old Courthouse
301 N, Main St.
Adrian, MI 49221

MEETING LOCATION
Commission Chambers

Minutes: Wednesday, April 16, 2025

CALL TO ORDER: Invocation - Pledge - Cell Phone Reminder:

The meeting was called to order at 01:31 PM by Chair Van Doren.

Present: Commissioners: David Aungst, Beth Blanco, Terry Collins, James Daly, Dustin Krasny, Kevon Martis, Ralph Tillotson, David Stimpson, James Van Doren

Also Present: Administrator Kim Murphy, Corporate Counsel John Gillooly, Deputy Administrator Shannon Elliott Sheriff Troy Bevier, Community Development Coordinator Francine Zysk Ian Wendt (WLEN), Bryan Vish (WLEN), Accountant Matt Turgeon, Finance Director Dan Zimolzak, Administrative Coordinator Carissa Zubke, Marketing & Communications Coordinator Jen Ambrose, Drain Comm. Ed Scheffler, Dept. on Aging Director Cari Rebottaro, Undersheriff Jeff Ewald, Captain Jacob Pifer, IT Director Ben Ricker, Dave Loop, Kris Eschedor, Kim Hooper, Randy Casey, Tammara Fitzgerald, Kristin Barrios, Chris Hudson, Corrine Perdue, Alex Perdue, Faith Wiedyk, Sophia Torres, Makayla Schlorf, Maya Juozapaitis, Amaria Brown, Elliana Funchion, Chloe Bullinger, Alli Zajac, Lauren Kilbarger, Ashlyn Moorehead, Kristy Zajar, Marcus Lyons, Carly Zilke, Rebecca Borton, Gordon Gauss, Garry Cliff, Roxann Holloway.

ROLL CALL

All nine commissioners present.

APPROVAL OF MINUTES:

Approval of Minutes: March 27, 2025

Comm. Collins moved to approve the minutes of March 27, 2025, Comm. Martis seconded, Motion CARRIED.

AMENDMENTS TO THE AGENDA

Comm. Tillotson moved to approve the agenda, as presented, Comm. Martis seconded, Motion CARRIED.

PETITIONS and COMMUNICATIONS:

None.

INTRODUCTION OF SPECIAL GUESTS:

None.

LIMITED PUBLIC COMMENT: [on any agenda item – 3 minute limit]

None.

RESOLUTIONS/PROCLAMATIONS:

Tecumseh High School Girls Basketball Proclamation - Kristy Zajac, Tecumseh Varsity Girls Basketball Coach

PRO#2025-09

Recognition Of Tecumseh High School girls' Basketball Team

Whereas, on March 22nd, the Tecumseh High School Girls Basketball Team achieved a remarkable victory, capturing the MHSAA Division 2 State Championship trophy; and
Whereas, the team's 54-44 triumph at the Breslin Center in East Lansing marked their first state championship win since 1974 and was the third all-time trip to the state championship game; and

Whereas, after the third quarter, Tecumseh was in the lead by just one point however the team held onto the lead the rest of the game, while honoring late coach, Bart Bartels; and
Whereas, this historic accomplishment is a testament to the dedication, perseverance, and teamwork of the players, coaches, and supporters who made this victory possible;
now therefore be it proclaimed, that the Lenawee County Board of Commissioners extends its heartfelt congratulations to the Tecumseh High School Girls' Basketball team and Coach Zajac for their outstanding achievement and well-deserved victory; and
now be it further proclaimed, that the team and Coach Zajac carry the pride of this victory with them for many years to come, always remembering the collective effort and support that made it possible.

Comm. Stimpson moved to approve Proclamation 2025-09, Comm. Tillotson seconded, Motion CARRIED by a Unanimous Roll Call Vote.

Volunteer Appreciation Month Proclamation: Cari Rebottaro-Department on Aging, Sheriff Bevier, Craig Tanis-Emergency Management, Kristina Eschedor-Veterans Affairs Service Officer

PRO#2025-08

Volunteer Appreciation Month

Whereas, April is recognized as Volunteer Appreciation Month to honor the hard work and dedication of volunteers nationwide; and

Whereas, County volunteers provide essential services across various programs, supporting our community and county departments, and we wish to recognize those volunteers today; and

Whereas, Volunteers with the Lenawee Department on Aging assist with meal delivery, transportation, activities at the senior centers and Daybreak, and serve on advisory boards, helping our growing senior population; and

Whereas, Michigan State University Extension in Lenawee County relies on 238 volunteers who support 4-H members through education, leadership, and events, making a lasting impact on youth and families; and

Whereas, Volunteers with Veterans Affairs provide transportation for local veterans to medical appointments, offering crucial support to our heroes; and

Whereas, The Sheriff's Office benefits from volunteers through Reserve Deputies, Mounted Unite, and Victim Services Unit, helping to keep our community safe; and

Whereas, Solid Waste collection events rely on volunteers to ensure safe disposal of items and protect our community and environment;

Whereas, The County Emergency Management office may call on local individuals, businesses, and organizations to aid the County in times of local emergencies or disasters.

Now, Therefore, Be it proclaimed that we express our heartfelt gratitude to all County volunteers for their invaluable contributions to our community;

Be it further proclaimed the Lenawee County Board of Commissioners encourage others to join in volunteering, as every contribution, big or small, creates positive change.

Comm. Martis moved to approve Proclamation #2025-08, Comm. Krasny seconded, Motion CARRIED by a UNANIMOUS Roll Call Vote.

Correctional Officers Week Proclamation

PRO#2025-05

Correctional Officers' Week

Whereas, in 1984, President Ronald Reagan signed Proclamation 5187, establishing "National Correctional Officers' Week"; and, since then, the first full week of May has been recognized as a time to honor the vital contributions of correctional officers and correctional personnel across the nation; and

Whereas, the responsibilities of correctional officers continue to evolve, becoming increasingly complex and demanding as they balance custodial, supervisory, and counseling duties, all while maintaining the safety and security of our communities; and

Whereas, correctional officers are highly trained professionals who remain vigilant and steadfast in the face of ever-present challenges, earning our deepest respect, gratitude, and admiration for their unwavering dedication; and

Whereas, the men and women working in corrections play a critical role in shaping our community's safety and well-being, often making personal sacrifices to ensure a secure and orderly environment for all;

Therefore, Be It proclaimed that the Lenawee County Board of Commissioners hereby recognizes and proclaims the week of May 4th through May 10th, 2025, as **Correctional Officers' Week**; and

Be It Further proclaimed, that the Lenawee County Board of Commissioners takes this opportunity to express our heartfelt appreciation to our local correctional officers for their tireless service, recognizing their commitment and the invaluable work they perform each day. We honor the sacrifices they make and are profoundly grateful for their continued dedication to our community.

Comm. Collins moved to approve Proclamation 2025-05, Comm. Martis seconded, Motion CARRIED by a Unanimous Roll Call Vote.

National Police Officers Week Proclamation

PRO#2025-07 National Police Week

Whereas, in 1962 President Kennedy proclaimed May 15th of each year to be “National Peace Officers Memorial Day” and designated the week this date falls within as “National Police Week”, and

Whereas, members of law enforcement deserve the appreciation and respect of the people of Lenawee County for the merit, dignity, bravery, and reliability they exhibit every day. We also recognize and honor the sacrifices made by their families as each day they face the uncertainty of their loved one’s return home, and

Whereas, Lenawee County and all Michigan citizens have turned to members of law enforcement for assistance and support in times of distress, whether they are coping with a personal crisis, or struggling through civil disorder, or a natural disaster. We rely on these courageous individuals when it is difficult to stand on our own, and we are indebted to the unwavering public service of our local sheriff, police officers, and state police. We are indeed fortunate and grateful for the contributions of law enforcement officers to the people of this state;

Whereas, we pray for the safety and protection of all 800,000 plus sworn Law Enforcement Officers being vigilant throughout our county and great nation despite nearly half a million violent crimes committed each year

Whereas, we publicly salute the service of law enforcement officers in our county, as well as, those of our state and nation, and honor police who place their lives on the line for the safety and security of their communities.

Whereas, the Lenawee County Board of Commissioners remembers and honors the ultimate sacrifice that the following 8 Lenawee County Officers have made:

*Adrian City Police Officers Dennis Lyons and Bobby Williams,
Clayton Village Constable Richard Teske,
Lenawee County Sheriff Deputy Stanley Hoisington,
MI State Troopers Calvin Jones, Dugald Pellot, Rodger Adams, and Byron Erickson*



We will never forget the officers who gave the ultimate sacrifice and their families. Whereas, Lenawee County’s fallen officers will never be forgotten, nor will their service to our communities. By choosing to commit

themselves to law enforcement, these brave individuals answered the call for service and willingly put their lives in jeopardy. We commend them for choosing a noble career and protecting public safety.

***Whereas, on May 15th** we humbly request that flags throughout the County be flown at half-staff to commemorate “Law Enforcement Officer Memorial Day” and to honor those who are serving our County.*

***Now, Therefore Be It Resolved** that the Lenawee County Board of Commissioners, does hereby proclaim the week of May 11 through May 17, 2025, as “**Police Officer Week**” in Lenawee County and calls upon the citizens in the community to show our sincere appreciation and support for the police officers of Lenawee County by deed, remark, and attitude; and to honor those who have given the ultimate sacrifice.*

Comm. Aungst moved to approve Proclamation #2025-07, Comm. Collins seconded, Motion CARRIED by a UNANIMOUS Roll Call Vote.

SPECIAL PRESENTATIONS:

None.

APPROVAL OF CONSENT AGENDA:

(Roll Call Vote)

April 2025 Consent agenda

Comm. Stimpson moved to approve the following consent agenda items, as presented, Comm. Martis seconded,

Approval Of Committee Actions - Personnel Ways & Means

March Appointments

The following resignations, re-appointments, and appointments were confirmed.

Emergency 9-1-1 District Board - 9 members / 3 year term

Lt. Brett Brice Michigan State Police representative (alternate) - 12/27

WellWise Services Area Agency On Aging - 3 members / 2 year term

Aimrie Ream-Taylor, Adrian - 4/27

Jim Van Doren - 4/27

Jury Board - 3 Members/6 year term: appointed by Co.Board on recommendation of Circuit Judges

Carol Knoblauch, Adrian - 4/31

Tuition Reimbursement Application

The tuition reimbursement for the total cost per class is \$1,668.40. Pursuant to our Tuition Reimbursement Policy, assuming all terms are met, the employee would be eligible for a reimbursement of \$834.20 per class. Funding will come from account 101.172.870 (Admin - Tuition Reimbursement) was approved

April 2025 Budget Adjustments

The roster of recommended budget adjustments that are from verified grant figures, actual expenditures, and designated expenses for 2025. Finance Director, Dan Zimolzak provided further explanation of the request. Due to some grant changes, there are various budget adjustments being recommended. The first adjustment requested is for the Veteran's Affairs Budget; earlier this year, the State of MI informed us of an accounting issue on their end, which resulted in the awarded amount to Lenawee County being cut by \$37,500.00. Zimolzak explained that most of the lost revenue was supplemented by revenue from the general fund and veteran's relief fund, without the need to increase the general fund budget. The next adjustment includes adjustments to Sobriety Court and Adult Treatment Court. These are funded by the MDCGP program. These budget adjustments are needed to balance the original amount projected. An adjustment for the Indigent Defense at the Public Defenders office is required to include indirect costs that were not previously included. The Survey/Remon grant and Landbank grants both increased slightly, that were not originally budgeted for. Director Zimolzak thanked Budget Analyst Tracy Stace for the efforts and hard work putting this together. Administrator Murphy further explained the issues with the VA grant. The state received an increased number of applicants, which resulted in decreasing the amount of awarded funds. The state is looking at other funding avenues to make the County whole again. Adjustments were APPROVED.

2026 Budget Calendar

The 2026 Budget Calendar, which outlines various actions needed by the Personnel Ways & Means Committee and the Board of Commissioners was APPROVED. Last year the County budget was brought to the Board of Commissioners earlier, and the plan is to do the same thing this year.

Delinquent Tax Revolving Loan Fund Resolution

The Treasurer requires annual authority to obtain sufficient funds to pay local units of government the amount of delinquent property taxes returned to the County. The requested amount this year is less than last year, at \$750,000 and is done via resolution.

RES#2025-04 DELINQUENT TAX REVOLVING LOAN FUND

WHEREAS, Lenawee County maintains a Delinquent Tax Revolving Fund that enables the County to obtain sufficient funds to pay local units of government the amount of delinquent property taxes returned to the County. THEREFORE, BE IT RESOLVED that an advance from the Lenawee County General Fund via a transfer to the Delinquent Tax Revolving Fund be authorized in an amount not to exceed \$750,000.00 as of June 1, 2025, and BE IT FURTHER RESOLVED that pursuant to Act 206, upon continuation of the fund, the County Treasurer is to act as agent for the County to administer the fund for 2025, and in this capacity receive administrative expenses in connection with the Fund, such sums as are provided by law subject to the following conditions: (a) interest at the rate of 2% payable to the general fund from June 1, 2025, through date of pay-off, and (b) payments back to the general fund beginning July 1, 2025, until the advance is fully paid which is anticipated to be paid off on or before August 28, 2025. Resolution ADOPTED.

2025 Equalization Report

The 2025 Equalization Report, presented by Equalization Director Shelly Delong, was APPROVED. She provided an overview of the 2025 Equalization Report. The Equalization Department completed a review of the assessment rolls submitted by township and city assessors, to compile this report. There was an increase of about 4.53% in State Equalized Value county wide and an increase of about 4.13% in taxable value. The recommended values are in compliance with MCL Section 211.34, as amended.

Approval of Remon/Monumentation Contracts

The Remonumentation Monumentation and Research Contracts with the Michigan Department of Licensing and Regulatory Affairs-Office of Land Survey and remonumentation are for surveying, monumentation, and remonumentation. The 2025 Remon monumentation & research contract rates have increased, approximately 3-4% from last year. The Monumentation Remonumentation agreements with Brian D. Fish, and The Mannik & Smith Group, Inc. to the Board of Commissioners were APPROVED.

2025 PEER Group Resolution

The County has a need for professional surveyors to serve on the Peer Group under its grant agreement with the Michigan Land Survey & Remonumentation to review corners that are to be remonumented under the provisions of the Monumentation & Remonumentation Plan for Lenawee County. The resolution below, appointing Michael Bartolo, David Erickson, Joseph Fenicle, Brian Fish, Glenn Richard, Scott Warnke and Steven Young to the 2025 Peer Group and approving the 2025 Peer Group contracts was ADOPTED.

RES#2025-05 2025 PEER Group

WHEREAS, The County of Lenawee has entered into a Grant Agreement with the Michigan Department of Licensing and Regulatory Affairs-Office of Land Survey and Remonumentation for the conduction of surveying, monumentation, and Remonumentaion in Lenawee County. The County has need for professional surveyors to serve on the Peer Group under its Grant Agreement to meet at various times during the year to review corners that are to be Remonumented under the provisions of the Monumentation and Remonumentation Plan for Lenawee County. As of June 12, 2014, the State of Michigan requires members of the PEER Group to be appointments of the County Board of Commissioners. THEREFORE, BE IT RESOLVED, that the Lenawee County Board of Commissioners does hereby appoint Michael Bartolo, David Erickson, Joseph Fenicle, Brian Fish, Glenn Richard, Steven Young, and Scott Warnke to the 2025 PEER Group; these appointments will expire on an annual basis coinciding with the terms of their agreement. BE IT FURTHER RESOLVED, that the Chairperson and County Clerk of Lenawee County are hereby authorized and directed to execute said 2025 PEER Group agreement(s) on behalf of the County of Lenawee, Michigan.

Core Technologies Contract Renewal-Central Dispatch

Core Technology supplies the multi-bridge server for the Core Talon LEIN (Law Enforcement Information Network) and NCIC (National Crime Information Center) data interfaces with the

CAD (Computer-Aided Dispatch) system. In past years, we have renewed the contract on an annual basis, which included a 10% increase annually. By agreeing to the 5-year renewal agreement, there is a cost savings of 5% annually. The request of the 5-year renewal agreement with Core Technology with an annual cost savings of 5% APPROVED.

County Government Month Proclamation

PRO#2025-06- County Government Month April 2025

Whereas, the nation's 3,069 counties, serving 330 million Americans, provide essential services to create healthy, safe and vibrant communities; and Whereas, counties fulfill a vast range of responsibilities and deliver services that touch nearly every aspect of our residents' lives; and Whereas, Lenawee County and all counties take pride in our responsibility to protect and enhance the health, well-being, and safety of our residents in efficient and cost-effective ways; and Whereas, each year since 1991 the National Association of Counties has encouraged counties across the country to elevate awareness of county responsibilities, programs and services; and Whereas, from public health and safety to criminal justice, from services for seniors and veterans to recycling and parks; your county government is committed to building a brighter future and serving Lenawee to create a better tomorrow, and Now Therefore, Be It Proclaimed that the Lenawee County Board of Commissioners do hereby proclaim, April 2025, as National County Government Month and encourage all county officials, employees, schools, and residents to become more familiar with and participate in county government activities. Proclamation APPROVED.

Motion was CARRIED by a Unanimous Roll Call Vote.

STANDING COMMITTEE REPORTS

ACCOUNTS PAYABLE (Comm. Martis)

Approve Accounts Payable Payments

Minutes 3/20/25

Minutes 4/3/25

Comm. Martis moved to approve accounts payable payments in the amount of \$5,174,692.61, with the general fund's portion being \$662,090.89, Comm. Collins seconded, Motion CARRIED.

CRIMINAL JUSTICE (Comm. Collins)

Minutes 4/3/25

Comm. Collins reported from the Criminal Justice Committee.

IT/EQUALIZATION (Comm. Krasny)

Minutes 4/3/25

Comm. Krasny reported from the IT Committee.

PERSONNEL / WAYS & MEANS (Comm. Martis)

Minutes 4/15/25

Comm. Martis reported from the Personnel/Ways & Means Committee.

POLICIES & PROCEDURES (Comm. Collins)

Minutes 4/14/25

Comm. Collins reported from the Policies & Procedures Committee.

Airport Driving Policy # 2025-04

Comm. Martis moved to approve the Airport Driving Policy, Comm. Collins seconded, Motion CARRIED.

Personnel Handbook #2025-05

Comm. Collins moved to approve the Personnel Handbook, Comm. Martis seconded, Motion CARRIED.

PHYSICAL RESOURCES (Comm. Krasny)

Minutes 4/3/25

Comm. Krasny reported from the Physical Resources Committee.

BOARD APPOINTMENT (VOTING MEMBER) REPORTS

AIRPORT COMMISSION (Comm. Collins)

Minutes 4/14/25

Comm. Collins reported from the Airport Commission

COMMUNITY ACTION AGENCY (Comm. Stimpson)

Comm. Stimpson reported from the Community Action Agency.

COMMUNITY MENTAL HEALTH AUTHORITY (Comm. Stimpson)

No report.

COUNTY PLANNING COMMISSION (Comm. Blanco)

Minutes 3/20/25

Comm. Blanco reported from the County Planning Commission.

DEPARTMENT ON AGING (LDA) (Comm. Collins)

Minutes 3/27/25

Comm. Collins reported from the Department of Agency Committee.

DEPARTMENT OF HEALTH & HUMAN SERVICES | MEDICAL CARE FACILITY (Comm. Tillotson)

Comm. Tillotson reported from the Dept. of Health & Human Services Committee.

EMERGENCY 911 DISTRICT BOARD (Comm. Collins)

No report.

HEALTH BOARD (Comm. Collins)

Minutes 3/19/25

No report.

HOMELAND SECURITY & LOCAL EMERGENCY PLANNING (Comm. Collins)

Comm. Collins reported from the Homeland Security & Local Emergency Planning Committee.

LAND BANK AUTHORITY (Comm. Collins)

No report.

LENAWEE PUBLIC TRANSPORTATION AUTHORITY (Comm. Tillotson)

No report.

MAC - Finance & General Government (Admin. Murphy)

Admn. Murphy reported from the MAC- Financial & General Government.

MAC- Judiciary & Public Safety (Deputy Elliott)

Deputy Admn. Elliott reported from the MAC- Judiciary & Public Safety.

MAURICE SPEAR CAMPUS (Comm. Collins)

Comm. Collins reported from Maurice Spear Campus.

MICHIGAN WORKS (Comm. Collins)

No report.

PARKS COMMISSION (Comm. Tillotson)

No report.

REGION 2 PLANNING COMMISSION (Comm. Tillotson)

No report.

SOLID WASTE/MATERIALS MANAGEMENT COMMITTEES (Comm. Stimpson)

Materials Management minutes 4/2/25

Solid Waste minutes 4/8/25

Comm. Stimpson reported from the Solid Waste/Materials Management Committees.

SUBSTANCE USE DISORDER OVERSIGHT POLICY BOARD[CMHPSM] (Comm. Tillotson)

Comm. Tillotson reported from the Substance Use Disorder Oversight Policy Board.

LIAISON (NON-VOTING) REPORTS

MICHIGAN TOWNSHIP ASSOCIATION [LENAWEE] (Comm. Blanco)

No report.

ROAD COMMISSION (Comm. Martis)

Comm. Martis reported from the Road Commission.

VETERANS' AFFAIRS (Comm. Collins)

Minutes 3/14/25

Comm. Collins reported from the Veteran's Affairs Committee.

OTHER LIASON APPOINTMENTS

None.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

Strategic Planning

Discussion held regarding Strategic Planning and Department Operational Goals.

PUBLIC COMMENT: [on any topic- 3 minute limit]

Public Comment:

Andrew Nouné- Deerfield , Mi Resident- shared his concerns about Deerfield Village Zoning.

COMMISSIONER COMMENT:

Comm. Martis shared that he had been in contact with Mr. Nouné and let him know that the commission doesn't get involved in local government affairs. He encouraged Mr. Nouné to work this out with the village government.

ANNOUNCEMENTS:

Comm. Van Doren announced that the Tecumseh Products sub-committee will be scheduled to meet soon.

ADJOURN/RECESS:

Comm. Tillotson moved to adjourn at 2:33 p.m., Comm. Martis seconded, Motion CARRIED.

James Van Doren, Board Chairman

Roxann Holloway, County Clerk