

LAND BANK AUTHORITY

Erin Van Dyke
County Treasurer, Board
Chair

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MEMBERS

Kristen Brown, Roger Ferguson, Terry Collins
Lynne Punnett, Heather Sarnac, Jake Wright

MEETING LOCATION

301 N. Main St, Adrian, MI 49221

Minutes: Tuesday, April 22, 2025

I. Call to Order

The meeting was called to order at 8:30 am by Chair Van Dyke.

Present: Erin Van Dyke; Lynne Punnett; Commissioner Terry Collins; Roger Ferguson; Jake Wright; Heather Sarnac

Absent: Kristen Brown

Also Present: Community Development Coordinator Francine Zysk; Administrative Coordinator Carissa Zubke

II. Approval of Agenda

Motion by Director Wright, seconded by Director Punnett to approve the Agenda for April 22, 2025. Motion Carried.

III. Approval of Minutes

A. Approval of Minutes:

Motion by Director Wright, seconded by Director Ferguson to approve the Minutes from February 25, 2025. Motion Carried.

IV. Finance Reports

A. Balance Sheet February 2025

B. Income Statement February 2025

C. Balance Sheet March 2025

D. Income Statement March 2025

Motion by Director Punnett, seconded by Director Collins to approve the Financials from February and March 2025.

V. New Business

A. Application Status

1) 834 Michigan Ave

The Chair let the board know that an application for purchase had been received for 834 Michigan Ave and that a Sales Committee meeting would be scheduled to discuss.

VI. Existing Business

A. Blight Elimination Grant

Chair Van Dyke advised the board that the contract for the construction management is still being worked on due to the requirements of federal funding.

B. Application Status

1) 949 Howell Ave

The Chair let the board know that the 949 Howell property was closed and sale complete with Habitat For Humanity of Lenawee.

VII. Community Development Coordinator Comments

A. Region K Housing Update

Ms. Zysk let the board know that the Region K Housing meeting was held on March 17th where a PowerPoint on the Lenawee County Land Bank was presented. They are working on determining a new location for the next meeting.

B. Land Bank East Regional Meeting

The Community Development Coordinator stated that this meeting was held in Detroit. She was asked to put on a presentation using Lenawee County Land Bank as an example of a smaller Land Bank and the efforts that have been made. She stated that there were people there that are now creating a Land Bank and were able to use Lenawee County as a starting point for policies and procedures. She said MSHDA was also there presenting their housing plans.

C. Connections To Build

Ms. Zysk spoke about making connections with the community from attending meetings and summits as well when individuals inquire about the Land Bank properties. It has opened doors to other programs and how they can fit into the County.

D. VIP/DRP Kick Off Meeting

Ms. Zysk said there was a kick off meeting with the representatives from the VIP/DRP representatives on the old Dura property. They are currently in phase 1 and gathering information, which includes assessing the property and including in-depth site condition analysis.

E. National Land Bank Summit

Ms. Zysk let the board know that the National Land Bank summit will be in Detroit this year on September 8th & 9th.

F. Connecting with Community

The Community Development Coordinator spoke on how she has made connections from speaking at the regional meeting. The Land Bank, For Sale signs generate many phone calls which create opportunity to sit down and talk with people and create visions, as well as some opportunities to get more inventory and grow in the community. She said she sees potential for the Jefferson property. Director Wright inquired about the possibility of additional funding coming from State Land Bank.

VIII. Public Comment

N/A

IX. Adjournment

Motion made by Director Collins, seconded by Director Wright to adjourn the meeting at 8:45 am. Motion Carried.