

PHYSICAL RESOURCES COMMITTEE

Kimberly L. Murphy
County Administrator

301 N. Main St, Adrian, MI 49221
p: 517-264-4508 | f: 517-264-4512

[Website](#)



MEMBERS

Dustin Krasny, Ralph Tillotson, Beth Blanco
301 N. Main St, Adrian, MI 49221

MEETING LOCATION

Chambers

Minutes: Thursday, April 3, 2025

I. Call to Order

Meeting was called to order at 11:00 AM by Commissioner Krasny. Chairman Van Doren appointed himself to the committee in the absence of Commissioner Tillotson.

Present: Commissioner Krasny, Commissioner Blanco, Commissioner Van Doren

Absent: Commissioner Tillotson

Also Present: Deputy Drain Commissioner Kara Choate, Administrator Kim Murphy, Deputy Administrator Shannon Elliott, Marketing & Communications Coordinator Jennifer Ambrose, Building & Grounds Superintendent Tim Mehan, Deputy Superintendent Rob VanNieuwenhze, Accountant Matt Turgeon, Budget Analyst Tracy Stace

II. Approval of Minutes

Motion by Commissioner Blanco, Second by Commissioner VanDoren to approve the Minutes of March 6, 2025. Votes in Favor: Commissioner Krasny, Commissioner Blanco, Commissioner VanDoren. Opposed: None. Motion Passed.

A. Approval of Minutes: March 6, 2025

III. Finance Reports

Deputy Administrator Elliott presented the following Finance Reports to the Committee:

- *Capital Fund: Building & Grounds Site Division | First Quarter Report*
- *Capital Fund: Maurice Spear Campus Division | First Quarter Report*
- *Capital Fund: Building & Grounds Vehicle Division | First Quarter Report*
- *Capital Fund: Contingency Division | First Quarter Report*
- *Capital Fund: Sheriff Vehicle Division | First Quarter Report*
- *Capital Fund: Tecumseh Products Site Division | First Quarter Report*

The committee had no questions regarding the Finance Reports.

A. Finance Report

IV. Building and Grounds / Maintenance

Deputy Superintendent VanNieuwenhze reported that the projects at the jail are nearing completion. They are working on the planning for the HVAC project in the Dispatch Center. They continue to work on the ARPA projects in the Judicial Building and hope to have those wrapped up by the end of the month. The Veregy Lighting project is ongoing, but we are getting close to wrapping that project up. The DHHS renovation project is also nearing completion.

The Maurice Spear Campus Expansion and Renovation Project is about 50% complete and is right on schedule. A written report was provided to the committee.

Deputy Administrator Elliott announced the upcoming retirement of Superintendent Mehan. Sadly for Lenawee County, after many years of service, Superintendent Mehan will be retiring at the end of May. We have posted this position and will be interviewing candidates soon. The committee expressed gratitude for his many years of service.

A. Building and Grounds / Maintenance

B. Retirement Announcement: Tim Mehan, Maintenance Superintendent

V. Drain Commission

Deputy Drain Commissioner Choate reported on the account balance summary for the Drain Commission. A written report was provided to the committee.

A. Monthly Report

VI. Updates & Other Business

Deputy Administrator Elliott updated the committee on the Maurice Spear Campus project construction. The Commissioner walk-through scheduled earlier this week was canceled due to severe weather and there are two potential upcoming dates for Commissioners to walk-through the space and ask questions: April 24th and May 7th. More details will be provided to Commissioners via email.

Administrator Murphy updated the committee on a few items for the Tecumseh Products Property. Consumers Energy will be doing a project in the City of Tecumseh and has reached out to us about potentially staging project vehicles on the Tecumseh Products Property. Administrator Murphy will continue to work with Consumers Energy on these details. Additionally, Tecumseh Products may be bringing on a new Environmental Team for remediation activities on the project site. Administrator Murphy will continue to keep the committee updated.

Commissioner Van Doren requested that Administrator Murphy coordinate a meeting for the Tecumseh Products Property sub-committee and the City of Tecumseh. Administrator Murphy reported that work is already in motion. She has reached out to the representative from Tecumseh Products for availability and will keep the Commissioners updated on potential meeting dates.

- A. MSC Renovations
- B. Tecumseh Products Site
 - a. Staging for Consumers
 - b. New Environmental Team

VII. Public Comment

There was no public comment.

VIII. Adjournment

Motion by Commissioner Blanco, Second by Commissioner VanDoren to adjourn the meeting at 11:20 AM. Votes in Favor: Commissioner Krasny, Commissioner Blanco, Commissioner VanDoren. Opposed: None. Motion Passed.