

DEPARTMENT ON AGING ADVISORY BOARD

Cari Rebottaro
LDA Director

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[Website](#)



MEMBERS

Russ Amo, President, Terry Collins, Carol Zawacki, Gloria Bortnichak, Catherine Judkins, Darwin Vandevender, Jeff DiCenzo, Burt Fenby, Ralph Tillotson, Karol Bolton, Chris Peoples, Alan Dickerson
301 N. Main St.
Adrian, MI 49221

MEETING LOCATION

Old County Courthouse

Minutes: Thursday, March 27, 2025

I. Call to Order

The meeting was called to order at 1:00PM by Russ Amo.

II. Approval of Minutes

A. Approval of Minutes: January 23, 2025

A motion to approve the minutes as written was made by Commissioner Collins. Commissioner Tillotson offered support. The motion was voted upon and passed.

III. Roll Call

Present were: Russ Amo, Gloria Bortnichak, Terry Collins, Alan Dickerson, Burt Fenby, Cathy Judkins, Chris Peoples, Ralph Tillotson, Darwin Vandevender, Carol Zawacki

Absent were: Karol Bolton, Jeff DiCenzo

Also present were: Director Cari Rebottaro, Deputy Director Dillon Donaghy, Administrator Kim Murphy, Board of Commissioners Chairperson Jim VanDoren, Marketing and Communications Coordinator Jen Ambrose

IV. Department on Aging Director's Report

A. LDA - Director's Report

Director Rebottaro noted that April is Volunteer Appreciation Month and that many of our programs are reliant on volunteers, and we could not do the work we do without them. We have 39 Home Delivered Meal routes that go out every day, Volunteer Transportation Drivers, seven senior center advisory boards, and an FGP advisory board among many other individuals that help with programming and other LDA daily functions.

Home Services - All staff have officially been enrolled and trained in MobiTrak, a new program for home care workers to record work electronically. The new program is going very well. The only growing pains are administrative as far as how data is collected and shared.

Shelf Stable Meals - Director Rebottaro thanked all Advisory Board members who helped pack meals. As of today, 620 boxes have been packed.

Budget - Revenue continues to be lower than expenses due to not receiving grant funding from WellWise before reports were created. Millage funding will be available in July, and contingency funds are being used until then to offset operational costs.

Director Rebottaro shared that a 5-year budget projection has been started in hopes of providing a glimpse into the future needs of the LDA.

V. Existing Business

Centralized Kitchen - The Advisory Board was reminded of the tours on April 10th, at 1pm & 2pm. Please RSVP to make sure we have enough protective equipment. Director Rebottaro shared that the hood has been delivered to the kitchen, and it is starting to come together.

Director Rebottaro shared some challenges that we are facing as an organization with our current kitchen spaces. There is a lot of excitement throughout the organization about the future of the Nutrition Program at the Lenawee Department on Aging.

Administrator Murphy shared that weekly pictures showing progress at the centralized kitchen site at Maurice Spears Campus are posted on the Lenawee County website every Friday. She also shared that Lenawee County appreciates the measures Granger has taken to make the process more available to Lenawee County staff, volunteers, and residents. (The website can be found at lenawee.mi.us)

VI. New Business

There is no new business to discuss.

VII. Public Comment

There was no public comment.

VIII. Board Member Comment

Following an invite from President Amo, Alan Dickerson and Chris Peoples introduced themselves to the rest of the LDA Advisory Board.

IX. Adjournment

A motion to adjourn was made by Commissioner Tillotson. Support was offered by Alan Dickerson. President Amo adjourned the meeting at 1:19PM