

BOARD OF COMMISSIONERS



MEMBERS

Committee of the Whole
Second Floor, Old Courthouse
301 N, Main St.
Adrian, MI 49221

MEETING LOCATION
Commission Chambers

Minutes: Wednesday, March 12, 2025

CALL TO ORDER: Invocation - Pledge - Cell Phone Reminder:

The meeting was called to order at 1:30 p.m. by Board Chairman Van Doren.

ROLL CALL

PRESENT: Commissioners: David Aungst, Beth Blanco, Terry Collins, James Daly, Dustin Krasny, Kevon Martis, Ralph Tillotson, David Stimpson, James Van Doren

Also Present:

Administrator Kim Murphy, Corporate Counsel John Gillooly, Deputy Administrator Shannon Elliott, Sheriff Troy Bevier, Emergency Management Coordinator Craig Tanis, Community Development Coordinator Francine Zysk, David Panian (The Daily Telegram), Ian Wendt (WLEN), Accountant Matt Turgeon, Finance Director Dan Zimolzak, Administrative Coordinator Carissa Zubke, Drain Commissioner Ed Scheffler, Marketing & Communications Coordinator Jen Ambrose, WellWise Services CEO Julie Wetherby, Dept. on Aging Cari Rebottaro, LCMHA Exec. Director Kahtyrn Szewczuk, LCMHA Jackie Bradley, Garry Clift and Roxann Holloway.

APPROVAL OF MINUTES:

Approval of Minutes: February 12, 2025

Comm. Marts moved to approve the minutes of the February 12, 2025, meeting, Comm. Blanco seconded, Motion CARRIED.

AMENDMENTS TO THE AGENDA

Comm. Tillotson moved to approve the agenda as presented. Comm. Martis second, Motion CARRIED.

PETITIONS and COMMUNICATIONS:

Communications were read.

INTRODUCTION OF SPECIAL GUESTS:

None

LIMITED PUBLIC COMMENT: [on any agenda item – 3 minute limit]

None.

RESOLUTIONS/PROCLAMATIONS:

Severe Weather Awareness-Craig Tanis (*Comm. Aungst*)

RES#2025-03

SEVERE WEATHER AWARENESS

Whereas, Lenawee County recognizes the potential impact that severe weather events can have on communities, infrastructure, and the economy. Severe weather can occur at any time, and understanding the importance of being prepared will help individuals act effectively when alerts are issued; and

Whereas, Michigan experiences a wide range of severe weather events throughout the year due to its location in the Great Lakes region. Spring and summer bring numerous thunderstorms that can produce lightning, hail, strong winds, and occasionally tornadoes. Winter storms can lead to power outages and hazardous driving conditions; and

Whereas, increasing public awareness and education is essential to ensure the safety and well-being of individuals, businesses, and communities during severe weather events; and

Whereas, collaboration with government agencies, emergency responders, and the community is vital for enhancing preparedness and response capabilities; and

Whereas, it is encouraged for all individuals to develop and maintain emergency kits, evacuation plans, and communication strategies to implement during severe weather.

Practicing these emergency weather plans is just as important as developing them; and

therefore, be it resolved that the Lenawee County Board of Commissioners recognizes the valuable contributions of the local Emergency Management boards and expresses its sincere appreciation for their commitment to the well-being of individuals, schools, and businesses across the county; and

be it further resolved, that the Lenawee County Board of Commissioners proclaims March 2025 as Severe Weather Awareness Month in Lenawee County and encourages families, schools, and businesses to develop and practice their emergency plans—including shelter-in-place, evacuations, and communication strategies—to enhance their preparedness for severe weather events.

Comm. Aungst moved to adopt Resolution #2025-03, Comm. Tillotson seconded, Motion CARRIED by a Unanimous Roll Call Vote.

SPECIAL PRESENTATIONS:

Annual Drain Report - Ed Scheffler, Lenawee Co. Drain Commissioner

Drain Commissioner, Ed Scheffler presented the 2024 Annual Report.

Comm. Tillotson moved to accept the report, as presented and place on file, Comm. Martis seconded, Motion CARRIED.

WellWise Services Area Agency on Aging Annual Report - Julie Wetherby, CEO & Nichole Baker, Chief Services Officer

WellWise Services Area on Aging CEO, Julie Wetherby presented their annual report.

APPROVAL OF CONSENT AGENDA:

(Roll Call Vote)

March Consent

Comm. Collins moved to approve the following Consent Agenda, Comm. Martis seconded,

Approval Of Committee Actions - Personnel Ways & Means

2025 Rules & Regulations

The 2025 Board of Commissioners Rules & Regulations were presented last month with minor changes that reflect the current committee structure and the current travel reimbursement policy. A 25-day wait period has passed, and the proposed changes are ready for approval. The request is to recommend approving the changes on the 2025 Lenawee County Board of Commissioners Rules & Regulations.

March Appointments Statement-

Homeland Security & Local Emergency Planning Committee (LEPC) /2 yr term

Jennifer Ambrose, Broadcast & Print Media 12/26

Department on Aging (Lenawee) - 16 members / 3 year term

Chris Peoples, Comm. District #8 9/27

Alan Dickerson, Comm. District #7 9/26

Region 2 Planning

Dustin Krasny- Lenawee County 12/27

Community Mental Health Authority Board - 12 members / 3 year term

Nancy Eaton Gordon 3/28

Nate Smith, Tecumseh 3/28

Erin Starlin, Hudson 3/28

Tim Kelly, LISD, Adrian 3/28

Circuit Court- Reclassify FOC Attorney Referee

Approval of the Friend of the Court Attorney/Referee Position at pay grade NU75CT08, be reclassified to pay grade NU75CT17 (\$70,944.51-\$99,321.89).

Drain- Create Account Clerk III position

Approval of the creation of an Account Clerk III position, pay grade NU7521 (\$35,220.71 - \$40,548.11) in the Drain Commission. This position will be partially reimbursed through billing of water and sewer systems. The remaining amount would be paid through the Drain Fund (Fund 251).

Drain -Create Two Systems Operation Leader

Approval to create two Systems Operations Leader positions, pay grade SWD04 (\$51,976.50 - \$59,704.53) in the Drain Commission. These positions are 100% reimbursed by the water and sewer systems.

Drain - Close Two Utility Operator positions

Approval of two Utility Operator positions, pay grade SWD02, be closed, in the Drain Commission.

Second quarterly Allotment of Appropriation

RES#2025-02 Second Quarter: April 1, 2025 – June 30, 2025

Whereas, the 2025 General Appropriations Act provided for the allotment of appropriations on a periodic basis when financial circumstances warrant; and **Whereas**, the Lenawee County Board of Commissioners deems that financial circumstances exist whereby the quarterly allotment of appropriations contained in the 2025 General Fund Budget is deemed desirable; and **Whereas**, the financial circumstances dictate that other steps also be taken to contain expenditures during the fiscal year. **THEREFORE, Be It Resolved** by the Lenawee County Board of Commissioners, that the expenditure of the 2025 appropriations as contained in the 2025 General Fund Budget be established for the period beginning January 1, 2025, and ending December 31, 2025, and that the elected and appointed officials responsible for appropriations be so notified, and; **Be It Resolved** that said County officials shall not cause obligations to be incurred against, nor shall payment be made from appropriations in excess of the amount provided in the schedule.

PA 116 Application- Philip H. Neuroth and Cheryl L. Neuroth Trust

Approval of the PA 116 Application #383, in Ogden Township.

Mead & Hunt General Services Agreement

Approval to enter into a General Services Agreement with Mead & Hunt and authorize Board Chairman Jim VanDoren as the designated signatory.

Earned Sick Time Policy

Approval of amending the County's Sick Leave Policy (#2025-03) to include the limitation of unused accrued paid earned sick time hours, not to exceed 72 hours, from one year to the next.

April Meetings

Approval to reschedule the Personnel Ways & Means to April 15th at 10:30am, and the Board of Commissioners meeting to April 16th at 1:30pm.

Administrator Annual Review Process

Approval that the Administrator's review will take place in May 2025 instead of April 2025, due to the Commissioners meeting dates being changed.

Motion by Collins to enter into closed session, seconded by Blanco. Passed by unanimous roll call vote at 10:25am.

The committee entered closed session. The meeting was called back to order at 10:40am.

Approval of 5 settlement agreements and acquisitions as recommended by Mead &

Hunt and MDOT, with the signatory being a representative from Mead & Hunt.

Motion CARRIED by a Unanimous Roll Call Vote.

STANDING COMMITTEE REPORTS

ACCOUNTS PAYABLE (Comm. Martis)

AP minutes 2/20/25

AP minutes 3/6/25

Comm. Martis reported from the Accounts Payable Committee.

February 20, 2025: Total Vouchers \$3,394,695.55, with the general fund's portion being \$673,377.63.

March 6, 2025: Total Vouchers \$2,590,253.65, with the general fund's portion being \$179,051.47.

Comm. Martis moved to approve the total vouchers, as presented, Comm. Aungst seconded, Motion CARRIED.

CRIMINAL JUSTICE (Comm. Collins)

Minutes 3/6/25

Comm. Collins reported from the Criminal Justice Committee.

IT/EQUALIZATION (Comm. Krasny)

Minutes 3/6/25

Comm. Collins reported from the IT/Equalization.

PERSONNEL / WAYS & MEANS (Comm. Martis)

Minutes 3/11/25

Comm. Martis reported from the Personnel/Ways & Means Committee.

POLICIES & PROCEDURES (Comm. Collins)

No report.

PHYSICAL RESOURCES (Comm. Krasny)

Minutes 3/6/25

Comm. Krasny reported from the Physical Resources Committee Meeting.

BOARD APPOINTMENT (VOTING MEMBER) REPORTS

AG ADVISORY LAND USE (Comm. Tillotson)

No Report.

AIRPORT COMMISSION (Comm. Collins)

No Report.

COMMUNITY ACTION AGENCY (Comm. Stimpson)

Comm. Stimpson reported from the Community Action Agency.

COMMUNITY MENTAL HEALTH AUTHORITY (Comm. Stimpson)

Comm. Stimpson reported from the Community Mental Health Authority Committee.

COUNTY PLANNING COMMISSION (Comm. Blanco)

Minutes 2/20/25

Comm. Blanco reported from the County Planning Commission Meeting.

DEPARTMENT ON AGING (LDA) (Comm. Collins)

Minutes 2/27/25

Comm. Collins reported from the Dept. of Aging Committee.

DEPARTMENT OF HEALTH & HUMAN SERVICES | MEDICAL CARE FACILITY (Comm. Tillotson)

Comm. Tillotson reported from the Dept. of Health & Human Services/Medical Care Facility Committee.

EMERGENCY 911 DISTRICT BOARD (Comm. Collins)

No Report.

HEALTH BOARD (Comm. Collins)

Board of Health minutes 2/19/25

Comm. Collins reported from the Health Board Committee.

HOMELAND SECURITY & LOCAL EMERGENCY PLANNING (Comm. Collins)

LEPC minutes 2/18/25

Comm. Collins reported from the Homeland Security & Local Emergency Planning Committee.

LAND BANK AUTHORITY (Comm. Collins)

Landbank minutes 2/25/25

Comm. Collins reported from the Land Bank Authority Committee.

LENAWEE PUBLIC TRANSPORTATION AUTHORITY (Comm. Tillotson)

Comm. Tillotson reported from the Lenawee Public Transportation Authority Committee.

MAC - Finance & General Government (Admin. Murphy)

Admn. Murphy reported from MAC - Finance & Public Safety Government.

MAC- Judiciary & Public Safety (Deputy Elliott)

Shannon Elliott reported from the MAC - Judiciary & Public Safety.

MAURICE SPEAR CAMPUS (Comm. Collins)

Comm. Collins reported from Maurice Spear Campus.

Comm. Collins reported from Michigan Works.

PARKS COMMISSION (Comm. Tillotson)

Park minutes 2/18/25

No Report.

REGION 2 PLANNING COMMISSION (Comm. Tillotson)

No Report.

SOLID WASTE/MATERIALS MANAGEMENT COMMITTEES (Comm. Stimpson)

Materials Management minutes 3/5/25

Comm. Stimpson reported from Solid Waste/Materials Management Committees.

SUBSTANCE USE DISORDER OVERSIGHT POLICY BOARD (Comm. Tillotson)

Comm. Stimpson reported from the Substance Use Disorder Oversight Policy Board.

LIAISON (NON-VOTING) REPORTS

MICHIGAN TOWNSHIP ASSOCIATION (Comm. Aungst)

Comm. Blanco reported from the Michigan Township Association.

ROAD COMMISSION (Comm. Martis)

Comm. Martis reported from the Road Commission Meeting.

VETERANS' AFFAIRS (Comm. Collins)

VA minutes 2/14/25

Comm. Collins reported from Veterans' Affairs.

OTHER LIASON APPOINTMENTS

No Reports.

UNFINISHED BUSINESS:

Bridging the Gap Subcommittee

Comm. Tillotson made a motion to confirm the appointments to the Bridging the Gap Subcommittee, as presented by Board Chairman, Jim Van Doren, Comm. Martis seconded, discussion followed. Motion CARRIED.

NEW BUSINESS:

MSC Tour: 4/2/25 at 1pm

Chairman Collins announced the MSC Tour on April 2, 2025, at 1:00 pm.

MMRMA Conference - Administrator & Deputy Administrator

Admin. Murphy and Deputy Admn. Elliot reported from the MMRMA Conference.

PUBLIC COMMENT: [on any topic- 3 minute limit]

Public Comment:

Anthony Moribito of West Bloomfield- Rep. of Cordelio Power, shared information about a current wind energy project they are working on the county. The project

COMMISSIONER COMMENT:

Comm. Van Doren announced that an evening Board of Commissioners' meeting will be held on Thursday, March 27th, at 6:00 p.m.

Comm. Martis shared an update on the Claim of Appeal against Michigan Public Service Commission.

ANNOUNCEMENTS:

None

ADJOURN/RECESS:

Comm. Tillotson moved to adjourn at 2:25 p.m., Comm. Martis seconded, Motion CARRIED.