

PARKS COMMISSION

Kimberly L. Murphy
County Administrator

301 N. Main St, Adrian, MI 49221
p: 517-264-4508 | f: 517-264-4512

[Website](#)



MEMBERS

James Daly, Terry Collins, Dan Bruggeman, Beth Blanco, Ralph Tillotson
301 N. Main St, Adrian, MI 49221

MEETING LOCATION

Chambers

Minutes: Monday, March 17, 2025

I. Call to Order

Present: Commissioners: James Daly, Terry Collins, Beth Blanco, Ralph Tillotson, Jim Van Doren

Also Present: Board Member Dan Bruggeman, Building & Grounds Deputy Superintendent Rob VanNieuwenhze, Administrator Kim Murphy, Deputy Administrator Shannon Elliott, Marketing & Communications Coordinator Jennifer Ambrose, Administrative Coordinator Carissa Zubke, Finance Director Dan Zimolzak

The meeting was called to order at 11:00am by Comm. Tillotson.

II. Approval of Minutes

A. Approval of Minutes: February 18, 2025

Motion by Collins, seconded by Blanco to approve the minutes of February 18, 2025. Motion carried.

III. Finance Reports

A. Finance Report

Deputy Administrator Elliott reviewed the Parks fund of the Capital Improvement Plan and the current Parks revenue and expense reports.

Currently, there are no open projects.

No further discussion.

IV. Parks Updates

A. Parks Monthly Report

Deputy Superintendent VanNieuwenhze shared highlights from the monthly report. Currently, all County parks are closed. VanNieuwenhze reported they had received quotes for the musical instrument project at Gerber Park. This will be funded by the awarded MSHDA grant. Also at Gerber Park, the pavilion roofing and electrical projects are planned for this year, as part of the Capital Improvement Plan.

VanNieuwenhze had the opportunity to visit Taylor Road and Bicentennial Parks to evaluate possible tree damage from the recent high winds; there was minimal tree damage.

V. Updates & Other Business

A. Gerber Park updates

Deputy Administrator Elliott provided highlights on the musical instrument park that will be at Gerber Park. Quotes have been received, and a more detailed report will be discussed next month.

The County is also working with Great Start for the planned StoryWalk at Gerber Park, which will be incorporated into the musical instrument park.

VI. Public Comment

No public comment.

VII. Adjournment

Motion by Collins, seconded by Blanco to adjourn at 11:04am. Motion carried.