

# LAND BANK AUTHORITY

**Erin Van Dyke**  
County Treasurer, Board  
Chair

301 N. Main St, Adrian, MI 49221  
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## MEMBERS

Kristen Brown, Roger Ferguson, Terry Collins  
Lynne Punnett, Heather Sarnac, Jake Wright

## MEETING LOCATION

301 N. Main St, Adrian, MI 49221

**Minutes:** Tuesday, February 25, 2025

### I. Call to Order

*The meeting was called to order at 8:30 am by Chair Erin Van Dyke.*

**Present:** Erin Van Dyke; Jake Wright; Commissioner Terry Collins; Roger Ferguson; Kristen Brown; Heather Sarnac

**Absent:** Lynne Punnett

**Also Present:** Community Development Coordinator Francine Zysk; Administrative Coordinator Carissa Zubke; County Administrator Kim Murphy

### II. Approval of Agenda

*Motion by Director Wright, seconded by Director Ferguson to approve the Agenda for February 25, 2025. Motion Carried.*

### III. Approval of Minutes

A. Approval of Minutes:

*Motion by Director Brown, seconded by Director Wright to approve Minutes from January 28, 2025. Motion Carried.*

### IV. Finance Reports

A. Balance Sheet January 2025

B. Income Statement January 2025

*Motion by Director Sarnac, seconded by Director Ferguson to approve the Financials from January 2025. Motion Carried.*

### V. New Business

A. Liberty St. - City of Adrian

*The Chair let the board know that she had been contacted by the City of Adrian regarding Liberty St, which lies to the east of the Land Bank owned property, 410 E Beecher St. The City would like to vacate the street and make it a private drive for Uckele Health, a business that currently uses it for trucking operations. The Chairs Concern is that the road gives access to the Land Bank property and would continue to be needed for any future owner of the*

*property. She would like to ask for an easement to it. Director Brown suggested we ask the City Engineering Director if we could have access off of Haan St. The Community Development Coordinator recommended that we ask the City for access to all surrounding streets for possible development of the property. Chair Van Dyke said that she will be in contact with the City regarding the board's wishes.*

## **VI. Existing Business**

### **A. Application Status**

#### **1) 949 Howell Ave**

*The Chair advised the board that the Sales-Committee met regarding the application from Habitat for Humanity for the purchase of 949 Howell St in Adrian for the price of \$500.00. She let them know that the amount is what they would normally sell a side lot at. Their plan is to build a Habitat home on the property. The Chair requested a motion to move forward with the sale of the property, Motion by Director Sarnac, seconded by Director Brown to sell 949 Howell St to Habitat for Humanity for \$500.00. Motion Carried. The Community Development Coordinator let the board know that Habitat would be building on another property on the same street at the same time.*

### **B. Property Inventory Review Results**

*Chair Van Dyke let the board know that they each received a copy of the property inventory review results from the Sales-Committee meeting. Each property was discussed and amounts determined for marketing. Director Ferguson asked if any of the noted action items had been done yet, Ms. Zysk said she was waiting for approval from the full board to take action. Motion by Director Wright, seconded by Director Ferguson to move forward with the suggested action items and prices determined by the Sales-Committee. Motion Carried.*

## **VII. Community Development Coordinator Comments**

*Ms. Zysk explained the Working Together for Housing program held by the Community Action Agency to be held on March 17th. She also said that the National Land Bank will be in Detroit in September of this year. She has submitted a poster proposal.*

## **VIII. Public Comment**

*N/A*

## **IX. Adjournment**

*Motion made by Director Sarnac, seconded by Director Wright to adjourn the meeting at 8:38 am. Motion Carried.*