

AIRPORT COMMISSION (KADG)

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MEMBERS

Dawn Bales, Jim Goetz, John Lapham

Minutes: Monday, December 6, 2021 – 1:30 p.m.

Present: Commissioner Bales, Lapham, and Goetz

Also Present: Commissioner Jenkins-Arno, Thomas Kendziora, Ashlyn Malak, Kim Murphy, Martin Marshall, Eric Rogers, Jacob Beak, Greg Panzel, Mark Jeffery, Jo Walker

The meeting was opened with a moment of silence and pledge of allegiance.

I. Approval of Minutes

Motion by Lapham, seconded by Goetz, to approve the minutes of the November 1, 2021 meeting. Motion carried.

II. Manager's Report

Airport Manager, Thomas Kendziora reviewed the Manager's report.

Taxiway B Rehabilitation: The Taxiway B rehabilitation is nearing completion. Taxiway signs have been placed on the new concrete pads and the concerns with the Hold Short Lines have been corrected. Permanent paint is expected to be completed in the spring.

Equipment Maintenance: The plows have been attached for snow removal and the mowing equipment has been cleaned, serviced and stored.

An electrician was hired to repair the flashing end-light on Runway 05.

The parts for the flight simulator have arrived and it should be repaired soon.

Soaring Season: The Adrian Soaring Club Season is coming to a close.

Grounds Maintenance: The plowing season has begun.

Building Repairs: All cables have been replaced and the fittings greased on the Skywalker's hanger. New fuses and wiring were purchased for one of the comfort buildings resolving the electrical issues.

Maple Lane Manor Cemetery: The cemetery remains in good condition.

Meetings from November: The annual MAP meeting took place late last month outlining the five-year plan. There are plenty of airfield projects to improve the airport including general crack sealing and pavement projects. The main concern for the upcoming year for 2022 will be the tree removal on the Runway 23 approach.

Operation Good Cheer: Thomas indicated that it would appear that Operation Good Cheer would not be happening at the Airport this year. Several people in the audience indicated that

they would be willing to volunteer their services next year to bring Operation Good Cheer back to the Lenawee County Airport.

Motion by Lapham, seconded by Goetz, to approve the Manager's Report and place it on file. Motion carried.

III. Finance Report

The financial report was reviewed. Overall, revenues are approximately 74% while expenses are around 72%; both fall under the benchmark of 92%.

Motion by Goetz, seconded by Lapham to accept the finance reports and place them on file. Motion carried.

IV. New Business

Thomas indicated that he has hired a new "on-call" person and is moving Ashlyn Malak into the vacant and budgeted Clerk II position. He also indicated that there has been a boost in jet fuel sales.

V. Public Comment

Several people addressed the Commission with questions and/or comments.

Jo Walker commended the new Airport staff for the great job they are doing and their quick responsiveness. She also stated that Sky Walker Aviation now has 120 students and 7 airplanes on the field and have a total of 3 hangars. She indicated that if she had more access to hangars she could expand her business.

Mark Jeffery would like to move his plane from the Wauseon Airport to Lenawee County Airport but there is no hangar space available. He stated that he put his name on the waiting list but there are 29 other people on the waiting list and there isn't much turn over. He asked if there is any consideration of the county building additional hangars or allowing people to build private hangars. He was asked to get a proposal to the Airport Manager.

Eric Rogers asked for the total number of "on demand" and other employees.

Greg Panzel talked about the dangers of fueling planes inside of hangars. Suggesting Advisory Circular 150.05 provides details on this subject.

VI. Adjournment

Motion by Lapham, seconded by Goetz, to adjourn, the meeting at 2:09 p.m. Motion carried.