

DEPARTMENT OF VETERANS AFFAIRS EXECUTIVE

Tammy Sheldon
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MEMBERS

Michael Shadbolt, Aaron Ricketts, John Saxton
301 N. Main St, Adrian, MI 49221

MEETING LOCATION

Chambers

Minutes: Friday, January 10, 2025

I. Call to Order

Chairman Shadbolt called the meeting to order at 10:00 am.

Attendance: Executive Committee Members- Chairman Shadbolt, Ricketts, and Saxton. Staff- Sheldon, Veterans Service Director; Ruple, Deputy Veterans Service Director; Eschedor, Veterans Relief Service Officer, along with Liaison Terry Collins, County Commissioner, were present. Excused Executive Committee Member Ted Crocket first meeting with be February 14, 2025.

II. Approval of Agenda

A. Approval of Agenda : January 10, 2025

Approval of Agenda: January 10, 2025, Chairman Shadbolt requested a motion to amend agenda: Motion by Ricketts, Second by Saxton to move the agenda item # 9 to agenda item # 11. Votes in Favor: Shadbolt, Ricketts, Saxton. Opposed: None. Motion Passed.

III. Approval of Minutes

A. Approval of Minutes: November 8, 2024

Motion by Saxton, Second by Ricketts to approval of Minutes: November 9, 2024. Votes in Favor: Shadbolt, Ricketts, Saxton. Opposed: None. Motion Passed.

IV. Approval of Bills

A. Executive Committee Per Diem Pay

Motion by Ricketts, Second by Saxton to approve the Executive Committee per diem pay of \$120.00 (\$40.00 x 3) for January 10, 2025. Votes in Favor: Shadbolt, Ricketts, Saxton. Opposed: None. Motion Passed.

B. County Burials

No County Burials

V. Reports - Veterans Affairs

A. Service Officer's Report

VSD Sheldon reported on the department's activities.

B. Meetings and Occurrence Reports

VSD Sheldon, and DVSS Ruple reported that they spoke on the radio the morning of November 11 regarding veteran related benefits and our services as part of the Veterans Day Dire Needs fundraiser at the WLEN/WQTE radio station. VSD Sheldon and DVSS Ruple also commented that they attended the Veteran's Day ceremony conducted at the City of Adrian Oakwood Cemetery. DVSD Ruple reported that he and VRSO Eschedor participating in the November 13, Project Connect and Veterans Stand event at the Lenawee County Fair Grounds which was well attended. VSD Sheldon commented that she and Chairman Shadbolt attended the November 13, Lenawee County Commissioner Meeting for regarding a proclamation Supporting Veterans Day and Operation Green Light. VSD Sheldon reported that DVSD Ruple attended the November 14, virtual Veterans by Name meeting. DVSD Ruple reported attending November 20 and January 8, virtual Lenawee County Veterans Treatment Court sessions. VSD Sheldon reported that during the month of November VRSO Eschedor participated in VA's online TRIP training process to become an accredited Veterans Service Officer, and passed. Now she has to complete the virtual week-long Basic Benefit Course with NACVSO this month. VSD Sheldon commented on VRSO Eschedor attending the December 11, virtual Michigan Veteran Trust Fund Policy training and the December 17 virtual MVTF Application training. VSD Sheldon states that she, DVSD Ruple, and VRSO Eschedor attended December 13, VCAT9 Leadership in person meeting. VSD Sheldon reported that she and DVSD Ruple attended the virtual December 17 and 19, CVSF Post-Award training for updates and procedures. VSD Sheldon commented that she and, DVSD Ruple, VRSO Eschedor, Chairman Shadbolt, and committee member Saxton assisted clients during the Holiday for Heroes outreach event (which was grant funded) hosted in the Lenawee County Veterans Affairs office for 2 hours on December 20. There were 29 people present including staff, we gave out 17-\$50 Meijer food only gift cards, 3-donated patriotic quilts as door prizes and 24-gift bags of containing several items. VSD Sheldon commented that the FY25 CVSF Q1 grant reports were submitted into MVAA on January 9.

VI. Existing Business

A. Update: Nomination for Appointment to the Executive Committee Member Rules and Appointment Committee appointed Ted Crocket to the Executive Committee. Commissioner Collins reported that both candidate where qualified for the position, the committee felt Crockets current employment made him the best fit.

B. Meeting Schedule for 2025

A discussion was held regarding 2025 Executive Committee meeting dates. Motion by Saxton, Second by Ricketts to approve the 2025 Executive Committee meeting schedule .Votes in Favor: Shadbolt, Ricketts, Saxton. Opposed: None. Motion Passed.

VII. New Business

A. Election of Officers

Election of officers was conducted.

Motion by Ricketts reappoint Shadbolt as Chairman. Seconded by Saxton. Votes in Favor: Ricketts, Saxton. Opposed: None. Motion Passed.

Motion by Shadbolt reappoint Ricketts as Secretary. Seconded by Saxton to. Votes in Favor: Shadbolt, Saxton. Opposed: None. Motion Passed.

VIII. Commissioner Comment

Commissioner Collins reported there are three new commissioners and everyone has their board appointments. Commissioner Collins reported he will continue as the representative commissioner for Lenawee County Veterans Affairs Department.

IX. Veterans Relief Fund

A. Review of VRF and PRF Applications

Chairman Shadbolt requested a motion to go into closed session to discuss VFR application (Reason discussing Veteran by name). Motion by Ricketts, Second by Saxton to go to closed door meeting to discuss VRF application (Reason discussing Veterans by name). Votes in Favor: Shadbolt, Ricketts, Saxton. Opposed: None. Motion Passed.

Chairman Shadbolt requested a motion to end closed door meeting after discuss VRF application (Reason discussing Veterans by name). Motion by Ricketts, Second by Saxton to end closed door meeting after discuss VRF application (Reason discussing Veterans by name). Votes in Favor: Shadbolt, Ricketts, Saxton. Opposed: None. Motion Passed.

B. VetFuel Program

Include in the Service Office's Report: Attached to the agenda packet

C. Meijer Food Voucher Program

Included in the Service Officer Report: Attached to the agenda packet

X. Partner Comments

A. MVTF Updates from Shadbolt

Chairman Shadbolt reported the MVTF reviewed (11) applications with zero from Lenawee over the last month.

XI. Public Comment

No public comments.

XII. Adjournment

Motion by Ricketts, Second by Saxton to adjourn the meeting at 10:56 AM. Motion Passed. Votes in Favor: Shadbolt, Ricketts, Saxton. Opposed: None.

