BOARD OF COMMISSIONERS

MEMBERS
Committee of the Whole
Commission Chambers
Second Floor, Old Courthouse
301 N, Main St.
Adrian, MI 49221

MEETING LOCATION
ANNUAL MEETING

Minutes: Wednesday, October 9, 2024

BOARD OF COMMISSIONERS ANNUAL MEETING

CALL TO ORDER: Invocation - Pledge - Cell Phone Reminder:

Present: *Commissioners: James Van Doren, Terry Collins, Kevon Martis, Dawn Bales, Karol "KZ" Bolton, Ralph Tillotson, Nancy Jenkins- Arno, Dustin Krasny*

Also Present: *Administrator Kim Murphy, Deputy Administrator Shannon Elliott, Sheriff Troy Bevier, Administrative Coordinator Carissa Zubke, Budget Analyst Tracy Stace, Marketing & Communications Coordinator Jen Ambrose, Community Development Coordinator Francine Zysk, Register of Deeds Carolyn Bater, Drain Commissioner Jenny Escott, Deputy Drain Commissioner Ed Scheffler, David Panian (The Daily Telegram), Human Resources Director Ben Ahlers, Human Resources Assistant Rachel McAran, Ian Wendt (WLEN), Jackie Bradley, Health Officer Monica Hunt, Accountant Matt Turgeon, IT Director Ben Ricker, Deputy IT Micah Hassenzahl, Janelle Stewart & Sheryl Moll (4-H), Tyler Grant (Veregy)*

Absent: *David Stimpson*

The annual Board of Commissioners meeting was called to order at 01:30 PM by James Van Doren, followed by an invocation.

4-H Pledge - (National 4-H Week: October 6-12)

4-H Pledge - *(Janelle Stewart & Sheryl Moll*)

Janelle Stewart, Sheryl Moll, and youth representatives from the local 4-H club, joined in the Pledge of Allegiance and led the 4-H Pledge, for the national 4-H week, October 6-12.

ROLL CALL

Roll call was done, 8 present (Bales, Bolton, Collins, Krasny, Jenkins-Arno, Martis, Tillotson, VanDoren), 1 absent (Stimpson).

APPROVAL OF MINUTES:

Approval of Minutes: September 11, 2024

Motion by Bolton, seconded by Martis to approve the minutes of September 11, 2024. Motion carried.

AMENDMENTS TO THE AGENDA

Comm. Tillotson moved to accept the agenda as presented, seconded by Martis. Motion carried.

PETITIONS and COMMUNICATIONS:

No communications or petitions.

INTRODUCTION OF SPECIAL GUESTS:

No special guests introduced.

LIMITED PUBLIC COMMENT: [on any agenda item – 3 minute limit]

No public comment made.

1:35 PM - Public Hearing for County 2025 Budget

Comm. Van Doren opened the public hearing at 1:36pm, to accept public comment on the 2025 Lenawee County Budget.

No public comment was made.

Motion by Tillotson, seconded by Bolton to close the public hearing at 1:38pm. Motion carried.

2025 General Appropriations Act

Resolution and attachments

WHEREAS Public Act 621 of 1978, titled "Uniform Budgeting and Accounting Act" provides for a system of uniform procedures to guide the preparation and execution of budgets in all local units of government in Michigan; and WHEREAS the Act requires the legislative body of each local unit to pass a general appropriations measure in compliance with provisions of the Uniform Budgeting and Accounting Act, as the method of adopting its budget; and WHEREAS the County Board has deliberated upon the budget, presented it for public hearing and received and reviewed comments from the public and from County officials; NOW THEREFORE the Lenawee County Board of Commissioners resolves:

SECTION 1. APPROPRIATION

The 2025 General Fund Budget, comprised of revenues and expenditures in the amount of $41,662,899 as specified in the attached 2025 General Fund Budget document, is hereby adopted and made part of this resolution. Authorization for expenditure of the various appropriations is hereby granted; provided that such expenditures are in compliance with this resolution, applicable County policies and State law. "Appropriation" as used in this resolution shall mean the designation of funds to be used for a specific purpose including the operation of a County department, agency or office; and the allocation to an agency, board, commission, department or other entity whose expenditures and revenues are not accounted for through the General Fund.

Section 16(1) of the Uniform Budgeting and Accounting Act requires that the legislative body of each local unit pass a general appropriations act for certain designated funds. These funds

and their adopted budgets include:
NON-GENERAL FUND BUDGETS

Fund		Total Exp Budget
208	Parks	51,393
211	AG Committee	6
214	Sobriety Court	124,434
Fund		Total Exp Budget
215	Friend of the Court	67,000
216	Caseload Assistance	10,000
217	Enhanced Treatment Court	87,760
218	Adult Drug Treatment Court	358,206
221	Health Department	4,086,326
230	Drug Testing Facility	108,200
232	Solid Waste	213,000
236	Criminal Justice Comm Allocation	41,000
251	Drain Commission	2,961,590
252	MCF Millage	837,300
253	Indigent Defense	2,833,116
254	Survey/Remonumentation	70,100
255	Land Bank	168,325
256	Register of Deeds Automation	93,100
257	Concealed Pistol Licensing	7,500
260	Mobile Data Terminal	9,500
261	911 Service	3,511,748
262	Hard Labor	3,813
263	Marine Law Enforcement	29,350
264	Local Corrections Officer Training	39,237
265	Drug Law Enforcement	4,100
266	Law Enforcement	31,000
269	Law Library	49,979
274	Homeland Security	153,792
280	Secondary Road Patrol	188,528
284	Opioid Settlement	313,523
285	ARP Funds	9,200,000
286	Veteran Service	105,984
287	Housing Rehabilitation	35,000
292	Child Care	5,950,397
293	Veterans Relief	133,433
Fund		Total Exp Budget
296	Department on Aging	5,532,243
297	Child Care - Dept of Human Services	125,000
298	Lilley	10,250
299	Other Special Revenue	23,000

SECTION 2. APPROVED MILLAGE RATE

As provided in MCL 141.436 Section 16(2), the Truth in Budgeting Act; the Board of Commissioners approves the following 2025 millage rates: County Operating 5.4000; Lenawee Medical Care Facility Special .1896; Department on Aging Special .7478; and Veterans Relief .0150; or the maximum allowable millage after applicable millage reduction under MCL 211.34d.

SECTION 3. APPROPRIATION NOT A MANDATE TO SPEND

The various appropriations specified in the budget represent the maximum authorization to incur expenditures for the purposes specified. It is expected that all elected and appointed County officials shall exercise necessary judgment in the use of appropriated funds in order to achieve the objectives of their program with minimum expenditures.

SECTION 4. ALLOTMENT OF APPROPRIATIONS

When financial circumstances warrant, the Board may adopt a schedule for allotting the annual appropriations contained within the budget on a periodic basis of no less than one calendar quarter. Under this provision, the authorization to spend the annual appropriations provided in the budget shall be limited to the time limits and amounts established in such schedule. No elected or appointed official shall cause obligations to be incurred against, and no payment shall be made from, an appropriation in excess of the limits provided in the schedule.

SECTION 5. LIMIT ON OBLIGATION AND PAYMENTS

No elected or appointed County official shall cause an obligation to be incurred against, and no payment shall be made from, any appropriation unless there is sufficient unencumbered balance in the appropriation or allotment. Any obligation incurred or payment authorized in violation of this resolution shall be void and any payment so made illegal. Expenditures made in violation of this resolution shall be subject to the penalties specified in P.A. 621 of 1978, titled the Uniform Budgeting and Accounting Act.

The power to authorize agreements binding the County rest with the Board of Commissioners, unless some other statutory agreement exists or the Board of Commissioners specifically authorize elected officials to sign certain contracts within established guidelines, that are not otherwise prohibited by statue. Moreover, as part of the County's budgetary and appropriation policies the Board of Commissioners may require that the County be named as an additional insured on contractor's insurance policies along with a copy of the contractor's insurance policies and copy of the contractor's licenses be kept on file with the County Administrator.

Each claim against the County shall be approved and signed by the elected or appointed County official responsible for expenditure of the appropriation and shall specify the fund, appropriation account and the activity number assigned in the Budget in accordance with the State Accounting Classification System. Such claims shall be submitted on a timely basis as prescribed in the Accounts Payable Policy & Procedures. Claims against the County shall be approved by the Board. In no case shall money be drawn from the County treasury except as properly authorized in the pursuance of an appropriation provided for in the budget and no expenditures shall be charged directly to any contingent or general account.

SECTION 6. TRANSFER & PURCHASES

Transfers of any unencumbered balance, or any portion thereof, of any appropriation to any other appropriation may not be made without amendment of the General Fund Budget by regular action of the County Board of Commissioners. An elected or appointed County official *responsible for an appropriation may, within the limits of the total appropriation, transfer funds between line items; except between a personnel line item and any non-personnel line item, nor may such official create a staff position, alter salaries, or purchase equipment without prior authorization of the Board of Commissioners. Purchase of supplies, vehicles, service and equipment shall be in compliance with County purchasing policies adopted by the County Board of Commissioners. Establishment of salary levels and adjustments thereto shall be made as authorized in the adopted County personnel policies and negotiated labor contracts.*

SECTION 7. ADMINISTRATOR CONTINGENCY

The Administrator is authorized to approve expenditures using the Administrator Contingency in single amounts not to exceed $10,000 and make necessary budgets adjustments to reflect those expenditures. Such expenditures will be tabulated and reported to the Board of Commissioners prior to year-end.

SECTION 8. REVIEW OF FINANCIAL ACCOUNTS

On at least a monthly basis, the County Administrator shall review the status of expenditures and revenues as compared to the adopted budget, and shall report the findings to the Board, noting areas in which there are significant variations with the budget and providing recommendations where appropriate. A monthly status report of revenues and expenses shall be provided as appropriate to elected and appointed County officials by the Administrator.

SECTION 9. BALANCES REDUCED TO ZERO

As soon as practical after the start of the County fiscal year, the County Administrator shall examine each appropriation account for the following funds to determine whether a balance of County funds remains from the preceding fiscal year in excess of the budgeted balance and shall report the findings to the Board: Parks Commission, Health Department, Solid Waste, Drain Commission, Public Defender, Law Library, Marine Law, Child Care, Debt Service, Capital and Airport. If an excess cash balance of County funds is found in any such account, the County Board may reduce the appropriation to that account by the amount of the cash balance in excess of the budgeted anticipated balance, or any portion thereof, and transfer that amount to the General Fund Contingency Account. Elected and appointed officials are responsible for maintaining expenditures within the limits of an appropriation as provided in this resolution. Should it become apparent to the official that the rate of expenditures of the appropriation shall exhaust that appropriation before the end of the budget period or allotment period, the official shall immediately take steps to reduce the rate of expenditures. The official may request a supplemental appropriation from the County Board of Commissioners, who may in its discretion approve or deny the request.

Whenever it is reported to the County Board of Commissioners that actual and probable revenues in any fund may be less than the estimated revenues upon which appropriations from such fund were based, the Board of Commissioners shall take such actions which in its sole discretion are deemed necessary to prevent expenditures from exceeding available revenues for the current fiscal year. Such actions may include reductions or adjustments in periodic allotments and appropriations for any or all appropriations, implementation of hiring freezes, layoff of personnel, renegotiation of labor contracts, and elimination of capital outlays and equipment purchases; provided, however, that all elected and appointed officials shall be given the opportunity for review and comment on any proposed action prior to its adoption.

General Appropriations Act Resolution passed by unanimous roll call vote (8) Yays-Bales Bolton, Collins, Krasny, Jenkins-Arno, Martis, Tillotson, Van Doren, (1) absent-Stimpson.

RESOLUTIONS/PROCLAMATIONS:

Comm. Van Doren stated the Resolution honoring the Retirment of Mayor Jack Baker, of Tecumseh, is included on the consent agenda.

SPECIAL PRESENTATIONS:

Annual Drain Assessment report - *Drain Comm. Escott*

Drain Commissioner Escott shared highlights from the annual drain assessment report, included in the packet.
180 drains and 3 lake levels are included, for a total of $1,222,421.04. This included many townships, cities, and villages.
No further discussion.

Many commissioners thanked Commissioner Escott for her knowledge and many years of service to the County; Escott will be retiring this year.

APPROVAL OF CONSENT AGENDA:
(Roll Call Vote)

October 2024
Rules & Appointments
Department of Health & Human Services *- 3 members/3 year term*
Kristie Jones ****State appt.*,*** *10/27*
Department on Aging (Lenawee) - 16 members / 3 year term
Russ Amo, Adrian Comm. District #6, 9/27
Carol Zawacki, Comm. District #1, 9/27
Cathleen Judkins, Comm. District #9, 9/27
Terry Collins, County Commissioner, 9/27
Lenawee Public Transportation Authority - 7 members / 3 year term
Kathryn Szewczuk, CMH, Human Services Bldg., Adrian, 9/27

Motion by Van Doren, to recommend the reappointment(s), as presented, to the Board of Commissioners, seconded by Bolton. Motion carried.
Personnel Ways & Means
RES#2024-015 – Honoring the Retirement of Mayor Jack Baker
WHEREAS*, Jackson “Jack” Baker is a lifelong resident of the City of Tecumseh, having graduated from Tecumseh High School where he proudly played on the varsity football team; and* ***WHEREAS****, Jack married a fellow Tecumseh native, Elizabeth, and chose to raise their two children in the community where he grew up; and* ***WHEREAS****, Jack began his career at Easton’s Friendly Service in 1968 under the mentorship of then Mayor Harold Easton, developing essential business skills before purchasing the business with his brother Jeff in*

*1986; and **WHEREAS**, the Baker Brothers BP was operated by Jack and Jeff for twenty-nine years, providing employment and mentorship to many individuals, fostering their personal and professional growth; and **WHEREAS**, Mr. Baker was elected to the Tecumseh City Council in 1990, serving the citizens of Tecumseh for 4 years and earning the respect of his peers as Mayor Pro-Tem; and **WHEREAS** in 1994, Jack became the first directly elected Mayor of the City of Tecumseh, serving two consecutive two-year terms before taking a six-year hiatus to focus on family and his business; he returned to the City Council in 2006 and resumed his role as Mayor in 2014; and **WHEREAS,** Mayor Jack Baker has dedicated himself to the City of Tecumseh by actively listening to citizens' concerns and contributing his time to various organizations, including the Masonic Lodge of Tecumseh. He has represented the City in numerous capacities, including the Employee Retirement System Board, Downtown Development Authority, Brownfield Redevelopment Authority, Adrian-Tecumseh Local Development Finance Authority, and several management committees during his tenure as mayor; and **NOW, THEREFORE, BE IT RESOLVED**, that the Lenawee County Board of Commissioners honors and expresses heartfelt gratitude to Mayor Jack Baker for his 14 years of service as Mayor of the City of Tecumseh, along with his many years of leadership and contributions to the community. **BE IT FURTHER RESOLVED,** that the Board of Commissioners wishes Mayor Jack Baker many fulfilling and joyful years in retirement with his family, filled with new adventures and well-deserved relaxation.*

Two Additional Utility Operators - Drain Commission

The Wamplers Lake Sewage Disposal System is operated and maintained under a contract dated August 1, 1996 between the Drain Commissioner's Office and the Townships of Norvell, Cambridge and Franklin. This contract states, among other things, that the County Agency will employ qualified personnel for the purpose of performing the duties outlined in the contract and pursuant to Public Act 342. Over the last five months, the Drain Commissioner has been meeting with the townships that are impacted by this System. She indicates that at a meeting held on September 17, 2024 it was unanimously agreed upon by the townships that beginning January 1, 2025 they are prepared to cover the cost of two additional Utility Operators. The position of Utility Operator is Pay Grade SWD02 with a start pay of $24.987 per hour, The 2025 wage will be $51,976.50 annually with family benefits estimated at $31,300. Recommend approval of two additional Utility Operators effective January 1, 2025, to be fully reimbursed by the Wamplers Lake Sewage Disposal System.

Motion by Tillotson, to recommend approval of 2 utility operators eff 1/1/25 that will be fully reimbursed by the Wamplers Lake Sewage Disposal System, to the Board of Commissioners, seconded by Krasny. Motion carried.

Health Department Improvement Projects

To support ongoing improvements at the health department, the LCHD, in consultation with Administration and Maintenance, has developed four proposed projects aligned with the CDC Public Health Workforce & Infrastructure grant. This grant, totaling $704,738, spans four years, from September 1, 2023, to September 30, 2027.

Health Dept. Proposed Projects:

Environmental Health Entrance & Lobby Restructure This project aims to optimize space by restructuring the entrance and lobby, adding	*Room 2237 & 2338 Renovation The renovation will create a functional room by reducing the size of Room 2338. Estimated Cost: $31,241*

two workstations, a small storage room, and a closet. Estimated Cost: $149,689	
Room 2317 & 2318 Renovation	*Finishes & Furniture*
This project will repurpose wasted space to create an additional room by reducing the size of Rooms 2317 and 2318.Estimated Cost: $47,617	*This includes replacing carpet, rubber baseboards, and repainting areas that have not been updated. Additionally, aged office desks in private offices will be replaced. Estimated Cost: $214,770*

Importantly, no county funds will be used for these proposed improvements. Request is to approve proposed improvement projects for a total of $443,317 from account number 221.601.569.

Motion by Van Doren, to recommend approval of the Health Dept. projects for a total of $443,317 from fund 221.601.569, to the Board of Commissioners, seconded by Martis. Motion carried.

MSC Additional Fiber

Over the last few weeks, we have been in discussion with Lenawee Intermediate School District about the benefits of separating the ISD network from the County network at Maurice Spear Campus. Creek is currently onsite working on the fiber extension project approved last month to connect Old Detention, the Chapel, and the Administration Building. It seems like the perfect opportunity to continue with the connection of the remaining buildings so that all buildings are connected. More specifically, so we will be able to have a dedicated line for the ISD. This will secure connectivity for all campus buildings well into the future. The cost to connect both the gym and the school to the new fiber run is $22,400.00. This will enable staff and students in all buildings to have wi-fi connectivity. It will also go a long way in upgrading security, safety, and training for both staff and students. Funding is recommended to come from the Contingency Division of the Capital Fund, the same as the previous project. Request is to Recommend approval of the Creek Enterprise quote in the amount of $22,400 to connect the School and Gym buildings to the fiber lines being installed at Maurice Spear Campus with funding to come from the Contingency Division of the Capital Fund.

Motion by Martis, to recommend approval of additional fiber from Creek Enterprise for $22,400 funded by the contingency division of the capital fund, to the Board of Commissioners, seconded by Bolton. Motion carried.

Judicial ARPA Projects

After hearing the Needs and Facility Assessment Study results of the Judicial Building, it quickly became apparent that the $10 million allocation of ARPA funds for the Judicial Building would not be enough to make the necessary renovations at the Judicial Building. Due to the federal requirement to have all ARPA funds under contract by December 31, 2024, the Commission retained $250,000 of ARPA funds to use towards improvements at Judicial and reallocated the remaining funds to the Maurice Spear Campus project. Given any renovation project of Judicial will most likely be 5 or so years out, we asked the Court Administrators to come up with a list of priorities for improvements that would spend down the $250,000 ARPA allocation. The Court Administrator's did prepare such a list. Those projects were then referred to either IT, Building and Grounds, or Printing and Purchasing to obtain competitive *quotes. The projects before you today are what the Courts have prioritized as their most needed items. These projects were reviewed and recommended for approval by the Physical Resources Committee.*

As you can see, approximately $2,293.45 has already been spent on new locks on the 3rd floor. There are a variety of new projects being proposed, including new carpet, painting, chairs, cameras, TVs, Livescan, and other items, which total $246,624.46. If these projects are authorized, the total amount of Judicial Building Projects will be $248,917.91.

An Action Request Form was completed for each item and submitted to Physical Resources, which can be found via the link on the Summary Spreadsheet.

Request is to recommend approval of the 12 Judicial Building projects for a total of $248,917.91 from fund 285, ARPA, and relocate the remainder of the total, $1,082.09 to the MSC project fund, to the Board of Commissioners.

***Circuit Court AED + First Aid Kits**: The request is to recommend approval to purchase 4 AED devices and materials to make 8 first aid kits with ARPA funding to Personnel Ways & Means. The kits will allow for 1 AED device to be stationed on each floor and a first aid kit on each side of the public hallways, to increase access in the event of an emergency.* *The total amount is $7,171.63 from fund 285.*	***Circuit Court Chairs**: The request is to recommend approval to Personnel / Ways & Means to purchase (28) office/desk chairs for the two Circuit Court jury rooms for $2,772.00, (38) vinyl guest chairs to replace the jury box and counsel table chairs in both Circuit Courtrooms for $4,262.46, and (28) stacking chairs for the jury holding room for $3,636.00, with allocated ARPA funding at the Circuit Court.* *The total is $10,670 from fund 285, ARPA funding.*
***Judicial Building Livescan:** Circuit Court, District Court, Juvenile Court, and the Sheriff's Department would like to jointly purchase a LiveScan Fingerprint machine to be located at the Judicial Building to address difficulties in obtaining fingerprints from criminal defendants due to changes in the law and staff turnover. The machine would be utilized by all criminal courts, and would be located either near the lock-up area on the first floor or the third floor. Criminal defendants must be fingerprinted prior to sentencing, and providing this resource will prevent further delay of court proceedings at all levels. The project also requests a table to place the machine on, as no appropriate furniture currently exists in either potential space where the machine would be located.* *The request is to recommend the approval to purchase a LiveScan machine and table with*	***Livescan Control Access**: Due to Michigan State Police and FBI security regulations, the Livescan system requires additional security. To meet these requirements, we request the installation of FOB units at four access points, along with a control panel to manage access. Adrian Locksmith has provided a quote for this project, attached. Buildings and Grounds would also charge a $100 fee for network cable connection, which is not quoted but is included in the amount requested. The Request is to accept the bid from Adrian Locksmith, with ARPA funding, for Livescan control access in the Judicial building, to Personnel / Ways & Means for $9,980.00 from fund 285.*

ARPA funding for a total of $7,170 to Personnel / Ways & Means, from fund 285.

***District Court File Cabinets**: Use of the County ARPA funds should be under contract before the end of 2024. The District Court would like to purchase 10 black, 4 drawer locking file cabinets for proper storage of files with LEIN information contained, as well as 2 black, 3 drawer locking file cabinets.*

The request is to recommend approval to purchase 12 total file cabinets from ARPA fund 285 for $2,500, to Personnel Ways & Means.

***District Court LEIN door:** Request is to recommend approval to Personnel Ways & Means, to accept quotes from Kreighoff and Adrian Lock for a total of $17,342 from fund 285 for installation of LEIN door with support column, due to LEIN requirements for District Court Probation.*

***Carpet:** It has been requested to replace carpet in areas of the Judicial Building. The request is to recommend accepting the two quotes form O'Connor & Sons of: $53,254.28, $50,009.25, and a contingency of 50 years ($2,875) for a total of $106,138.53, to Personnel Ways & means. Funding will come from fund 285.*

***Paint:** Painting in the Judicial building is recommended. A quote was received from Lenco for $26.887 to remove wallpaper, skim coating, and painting. This will be funded by fund 285, ARPA funds.*

The request is to recommend approval to Personnel Ways & Means.

***Ballistic Shields**: Recommendation to install ballistic shields at the 4 employee entrances, 2 exit doors by accepting the quote from Lockout LLC of $9,086.90, to Personnel Ways & Means.*

Funding will be from fund 285, ARPA funds.

***Elevator Pits**: An elevator order agreement is needed per state guidelines to scrape and paint equipment in the three pits. The request is to recommend accepting the elevator quote from Schindler for $10,704 to Personnel Ways & Means, from fund 285*

***Security Tint:** Window tinting of the main Judicial lobby is being requested. This project will include tinted film for 3 doors, and 7 windows in the main entrance and paid for with APRA funding, fund 285.*

Request to recommend accepting the quote from Maple City Glass of $5,193.00, to Personnel Ways & Means.

***Reallocate remaining Judicial Building ARPA funds:** As previously discussed, all ARPA funds must be under contract no later than December 31, 2024. The Board of Commissioners previously allocated $250,000 in ARPA funds for projects in the Judicial Building. Assuming all projects listed in today's packet are recommended for approval, there will be $1,082.09 not allocated to any*

***IT- Security Cameras, Probate Courtroom, Court Hallway TV's:** To utilize ARPA funds to improve the camera security coverage of the Judicial building by implementing 24 additional security cameras throughout all four floors in identified secure and public areas at the cost of $23,617.99 (quote attached) for the cameras, $999.75 for cabling/accessories, and $2,400.00 for labor. The current Probate Courtroom camera system and TV (continued) solution has failing equipment. It is recommended these are replaced with new cameras at the cost of $3,213.76, new TV solution equipment for $2,290.00, $199.95 for cabling/accessories, and $400.00 for labor. Four of the current court hallway TV monitors are in need of being replaced. It is recommended that these are replaced at the*

Judicial Building project. It was previously discussed that any ARPA funds not allocated for a project would be reallocated to the Maurice Spear Campus project. *The request is to recommend reallocating the remaining $1,082.09 in ARPA funds from the Judicial Building projects to the Maurice Spear Renovation project, to the Board of Commissioners.*	*cost of $659.96 for all.* *To recommend approval for fund allocation for additional security cameras within the Judicial building, new cameras in the Probate Courtroom, replacement of the TV solution for the Probate Courtroom back office, and replacement of the court hallway TV monitors, in the amount of $33,781.41, to Personnel / Ways & Means.*

Motion by Bolton, seconded by Van Doren to recommend approval of the Judicial Building projects with ARPA funding for $248,917.91 and reallocate $1,082.09 to the MSC project fund, to the Board of Commissioners. Motion carried.

Contract for Representation of Parents and/or Children in Probate Court Cases

Much like we did with conflict attorneys for criminal representation, we also need to have attorneys available to represent parents and/or children in neglect/abuse and delinquency cases. To that end, we have prepared a proposed contract for those attorneys interested in this contractual work. The attached Contract for Representation of Parents and/or Children in Probate Court Cases" has been reviewed and approved by corporation counsel. Recommend approval of the Contract for Representation of Parents and/or Children in Probate Court Cases and authorize the Chairman of the Board as signatory.

Motion by Martis, to recommend approval of the Contract for Representation of Parents and/or Children in Probate Court cases, and authorize the Chairman of the Board as signatory to the Board of Commissioners, seconded by Bolton. Motion carried.

Consent agenda passed by UNANIMOUS Roll call Vote (8)Yays, (1) absent-Stimpson

STANDING COMMITTEE REPORTS

ACCOUNTS PAYABLE (Comm. Collins)

AP minutes 9/19/24

Comm. Collins reported from the Accounts Payable Committee
September 19, 2024 Total Vouchers: $5,846,491.31; General Fund portion: $248,028.11.
October 3, 2024 Total vouchers $12,378,764.39; General Fund portion $348,422.61.

Comm. Collins moved to approve total vouchers, Comm. Tillotson seconded. Motion carried.

AP minutes 10/3/24

CRIMINAL JUSTICE (Comm. Collins)

CJ minutes 10/3/24

Comm. Collins reported from the committee.

HUMAN SERVICES (Comm. Bolton)

HS minutes 10/7/24

Comm. Bolton reported from the Human Services Committee.

IT/EQUALIZATION (Comm. Krasny)

ITE minutes 10/3/24

Comm. Krasny reported from the IT/Equalization Committee.

PERSONNEL / WAYS & MEANS (Comm. Collins)

PWM minutes 10/8/24

Comm. Collins reported from the Personnel/Ways & Means Committee.

Veregy LED Lighting

This was discussed and voted on at the Personnel Ways & Means meeting 10/9/24; to recommend approval to the Board of Commissioners to fund $560,000 for the LED lighting project from Capital Fund
Contingency Division account #401.901-890 and authorize Board Chairman Jim Van Doren to sign the contract.
Details of the contract are under review by both the County legal counsel and Veregy's legal counsel.

Motion by Collins, seconded by Bolton to approve the funding of the LED lighting project of $560,000 from the Contingency Division of the Capital Fund, and authorize board chairman Van Doren to sign contract, from Veregy. (2) Nays- Jenkins-Arno, Krasny, (6) Yays- Van Doren, Collins, Bales, Bolton, Martis, Tillotson (1) absent: Stimpson.

POLICIES & PROCEDURES (Comm. Jenkins-Arno)

Policy Proc. minutes 10/7/24

Comm. Jenkins-Arno reported from the Policy & Procedure Committee.

Credit Card Acceptance Policy

Comm. Jenkins-Arno moved to adopt the revised Credit Card Acceptance Policy, Comm. Martis seconded. Motion CARRIED.

Equal Employment Opportunity Revision

Comm. Jenkins-Arno moved to adopt the revised Equal Employment Opportunity Policy, as presented, seconded by Martis. Motion CARRIED.

PHYSICAL RESOURCES (Comm. Krasny)

Phy. Res. minutes 10/3/24

Comm. Krasny reported from the Physical Resources Committee.

RULES & APPOINTMENTS (Comm. Martis)

Rules & appts minutes 10/8/24
Comm. Martis reported from the Rules & Appointments Committee.

BOARD APPOINTMENT (VOTING MEMBER) REPORTS

AG ADVISORY LAND USE (Comm. Tillotson)
No report, at the call of the chair.

AIRPORT COMMISSION (Comm. Bales)

Airport minutes 10/7/24
Comm. Bales reported from the Airport Commission.

COMMUNITY ACTION AGENCY (Comm. Stimpson)
Comm. Bolton reported from the Community Action Agency.

COMMUNITY MENTAL HEALTH AUTHORITY (Comm. Stimpson)
No report out.

COUNTY PLANNING COMMISSION (Comm. Bolton)

Minutes 9/19/24
Comm. Bolton reported from the County Planning Commission

DEPARTMENT ON AGING (LDA) (Comm. Bolton)
No report.

DEPARTMENT OF HEALTH & HUMAN SERVICES (Comm. Bolton)
Comm. Bolton reported from the Dept. of Health & Human Services Committee.

EMERGENCY 911 DISTRICT BOARD (Comm. Collins)
Comm. Collins reported from the Emergency 9ll District Board.

Request: 5 year Strategic Plan
Motion by Collins to adopt the Lenawee County Sheriff's Office Central Dispatch Five-Year Strategic Plan, as presented, seconded by Martis. Motion Carried.

HEALTH BOARD (Comm. Collins)

Health Board minutes 9/18/24
Comm. Collins reported from the Health Board.

HOMELAND SECURITY & LOCAL EMERGENCY PLANNING (Comm. Collins)
No report.

LAND BANK AUTHORITY (Comm. Jenkins-Arno)

Landbank minutes 9/24/24
Comm. Jenkins-Arno reported for the Land Bank Authority Committee.

LENAWEE PUBLIC TRANSPORTATION AUTHORITY (Comm. Tillotson)
No report.

MAC - Finance & General Government (Admin. Murphy)
Admin. Murphy discussed the MAC conference that was attended in September. No meeting until November.

MAC- Judiciary & Public Safety (Deputy Elliott)
No report.

MAURICE SPEAR CAMPUS (Comm. Collins)
Comm. Collins reported from the Maurice Spear Campus Committee.

PARKS COMMISSION (Comm. Tillotson)

Park minutes 9/16/24
Comm. Bales reported from the Parks Commission Meeting.

Request: 2025-2029 Parks Plan
Request to publish the draft 2025-2029 Parks Plan, for 30 day public review period and set a public hearing on November 13, 2024.

Motion by Bolton, seconded by Tilloton to publish the draft parks plan and set a public hearing. Motion CARRIED.

REGION 2 PLANNING COMMISSION (Comm. Tillotson)
Comm. Van Doren reported from the Region 2 Planning Commission.

SOLID WASTE/MATERIALS MANAGEMENT COMMITTEES (Comm. Stimpson)

Materials Mangement minutes 10/2/24
No discussion, minutes included in packet.

SUBSTANCE USE DISORDER OVERSIGHT POLICY BOARD (Comm. Tillotson)
No report.

TRIAD COMMITTEE (Comm. Bolton)

Comm. Bolton reported from the Triad Committee.

LIAISON (NON-VOTING) REPORTS

MICHIGAN TOWNSHIP ASSOCIATION (Comm. Martis)
No report.

ROAD COMMISSION (Comm. Martis)
Comm. Martis reported from the Road Commission.

VETERANS' AFFAIRS (Comm. Collins)

VA minutes 9/13/24
Comm. Collins reported from Veteran's Affairs Committee

OTHER LIASON APPOINTMENTS

UNFINISHED BUSINESS:
None.

NEW BUSINESS:
None.

PUBLIC COMMENT: [on any topic- 3 minute limit]
None.

COMMISSIONER COMMENT:
Comm. Collins made comment.

ANNOUNCEMENTS:
None.

ADJOURN/RECESS:
Motion by Martis, Second by Tillotson to adjourn the meeting at 02:24 PM. Motion carried.

James Van Doren, Board Chairman

Carissa Zubke, Deputy Clerk