HOMELAND SECURITY & LOCAL EMERGENCY PLAN

Craig Tanis
Emergency Mgmt Director

150 W Maple St, Adrian, MI 49221
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MEMBERS

MEETING LOCATION

Scott Damon, Larry VanAlstine, Troy Bevier, Craig Tanis, Nic Wilson, Dave Craig, Corinne Perdue, Terry Collins, Monica Hunt, Jessica Nelson, Ben Ricker, Travis Howell, Tony Garcia

Chambers

301 N. Main St, Adrian, MI 49221

Minutes: Tuesday, December 17, 2024

I. Call to Order

Meeting was called to order at 10:00

ROLL CALL

Present

- *Craig Tanis*
- *Dave Craig*
- *Troy Bevier*
- *Terry Collins*
- *Corinne Perdue*
- *Micah Hassenzahl for Ben Ricker*
- *Aric Massingill for Scott Damon*
- *Monica Hunt*
- *Kyle Brown for Jessica Nelson*
- *Nic Wilson*
- *Larry VanAlstine*
- *Tony Garcia*

Absent

- *Travis Howell*

Guests

- *Chris Hudson*
- *Chris Foerg*
- *Justin Henry*
- *John Veres*
- *Jen Ambrose*

III. Approval of Minutes

A. Approval of Minutes: **8/20/2024 Meeting**

On a motion by Commissioner Collins and support from T. Garcia, the minutes from the August 20, 2024 meeting were unanimously approved.

IV. Reports - HS/LEPC

A. Finance Report - HS/LEPC

On a motion by D. Craig and support from T. Bevier, the FY22, FY23, and Donation fund financial were unanimously approved.

B. Emergency Management Report

The Emergency Management Director report was provided in the meeting packet. On a motion by Commissioner Collins and support from D. Craig, the EMD report was unanimously accepted.

C. E911 Director's Report - HS/LEPC

The 911 Director report was provided in the meeting packet. On a motion by T. Bevier and support from T. Garcia, the 911 Director report was unanimously accepted.

D. Drone Subcommittee Report - HS/LEPC

The Drone Subcommittee report was provided in the meeting packet. After discussing processes and procedures for drone team call-outs, the report was unanimously accepted on a motion by N. Wilson and support from C. Perdue.

V. Existing Business

A. FY22 HSGP Funds - $1,600 remaining to spent by 5/31/25

EMD Tanis discussed the remaining balance of the FY22 Grant funds, which is actually $6,056, that needs to be spent by May 31, 2025. After discussion about either purchasing tactical entry tools for the Tactical Support Team or cold weather gear for the Tactical Support Team, Commissioner Collins made a motion to expend all remaining FY22 funds on cold weather gear for the Tactical Support Team. A. Massingill supported the motion and the motion passed unanimously.

VI. New Business

A. Grant Request - TECC Class - $2,873.51 - FY23 HSGP

EMD Tanis presented a grant project to host a Tactical Emergency Casualty Care class for Rescue Task Force members. The project is for $2,873.51 from FY23 grant funds. The *request passed unanimously on a motion by Commissioner Collins and support from T. Bevier.*

B. 2025-2026 Board Members

EMD Tanis provided the committee with new LEPC guidance from the State of Michigan.

1) 2024 State LEPC Handbook Requirements

- New Positions
- Eliminate Private Security Position

The new state guidance requires adding a media position to the board. A motion was made by N. Wilson to amend our by-laws to add a media position to align with state requirements. A. Massingill supported the motion and the motion passed unanimously.

The new state guidelines removed the required position of private security. A motion was made by A. Massingill to amend our by-laws to remove the private security position to align with state requirements. T. Bevier supported the motion, and it passed unanimously.

2) Current Board Members

All current board member's terms expire on 12/31/24. A motion was made by C. Perdue to reappoint the board as it currently sits. T. Garcia supported the motion. All current board members agreed to serve another 2-year term expiring 12/31/26. The motion passed unanimously.

3) Chair, Vice-Chair, and Secretary

A motion was made by T. Bevier to re-elect Larry VanAlstine as Committee Chair. The motion was supported by Commissioner Collins. No other nominations were made. The motion passed unanimously.

A motion was made by C. Perdue to re-elect Sheriff Bevier as Committee Vice-Chair. The motion was supported by Commissioner Collins. No other nominations were made. The motion passed unanimously.

The Secretary position is mandated to be the Emergency Management Director, so no action was necessary.

C. 2025 Meeting Schedule

The 2025 meeting schedule was presented to remain the 3rd Tuesday of the even months at 10:00 am. A motion to accept the 2025 meeting schedule as presented was made by N. Wilson and supported by T. Garcia. The motion passed unanimously.

D. New Public Works Rep - John Veres, LCRC District Supervisor. Dave Craig is retiring

Dave Craig, the public works representative from the Lenawee County Road Commission is retiring. D. Craig introduced John Veres, his replacement at the Road Commission, and made a motion that John Veres replace him on the committee. The motion was supported by Commissioner Collins. The motion passed unanimously.

E. New Health Dept. Alternate - Justin Henry to replace Cindy Merritt

County Health Officer Monica Hunt requested that Justin Henry from the County Health Department be her alternate instead of Cindy Merritt. N. Wilson made a motion to replace Cindy Merritt with Justin Henry as Monica Hunt's alternate. The motion was supported by T. Bevier, and it passed unanimously.

VII. Public Comment

None.

VIII. Adjournment

The meeting was adjourned at 10:31 on a motion by N. Wilson and support from T. Bevier.