

BOARD OF HEALTH

Monica Hunt
Health Officer

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MEMBERS

John Tuckerman, Dr. Lorrie Tritt
Lee Ann Minton, Terry Collins, Aimrie Ream-Taylor
301 N. Main St, Adrian, MI 49221

MEETING LOCATION

Chambers

Minutes: Wednesday, September 18, 2024

I. Call to Order

Present: BOH John Tuckerman, BOH Vice Chair Dr. Lorrie Tritt, Commissioner Terry Collins, Aimrie Ream-Taylor, Lee Ann Minton

Also Present: Monica Hunt, Cindy Merritt, Jaime Greenwald, Natalie Johnson, Nicole Hanna, Justin Henry, Courtney LaCourse, Kim Murphy, Shannon Elliott, Jen Ambrose

The September 18, 2024, BOH meeting was called to order at 4:00 PM by BOH Chair John Tuckerman.

II. Approval of Agenda

Motion by Lee Ann Minton supported by Dr. Lorrie Tritt to approve the September 18, 2024, BOH agenda as presented. Motion carried, 5-0.

III. Approval of Minutes

A. Approval of Minutes: August 21, 2024

Motion by Commissioner Collins supported by LeeAnn Minton to approve the August 21, 2024, BOH meeting minutes as presented. Motion carried, 5-0.

IV. Reports - Board of Health

A. Review of Accounts Payable Report

Accounts Payable (AP) Invoice Report [August 2024] - The monthly AP Invoice Report (full text on file) was reviewed. Motion by Commissioner Collins supported by Lee Ann Minton to accept the August Accounts Payable Report as explained. Motion carried, 5-0.

B. Health Officer's Report

Health Officer Monica Hunt reported that the tire collection held last month collected 18 tons of tires. On October 14, starting at 2:00 PM, the Human Services building will be closed for ALICE Training. Monica provided a brief update on construction, including the completion of the cubicles in both departments, and hopes to complete other ongoing construction at the end of the week. More requests for department updates will be made in the near future. Two Harmful Algal Blooms (HABs) were identified by environmental health in August: one at Lake

Hudson on August 21 and another at Hayes State Park on August 30. Since then, the HABS have dissipated. Monica provided a brief epi update.

1) Statewide Sanitary Code Draft 7

Monica provided a few updates on the Statewide Sanitary Code Draft 7 (full text on file). Discussion followed.

V. Existing Business

No discussion.

VI. New Business

A. LCHD Food Service Program Enforcement Policy

The LCHD Food Service Program Enforcement Policy was reviewed [full text on file].

Motion by Lee Ann Minton supported by Commissioner Terry Collins to rescind the Food Protection Program Enforcement Policy from Nov. 8, 2000. Motion Carried, 5-0.

Motion by Lee Ann Minton supported by Dr. Lorrie Tritt to approve the LCHD Food Service Program Enforcement Policy effective September 18, 2024. Motion Carried, 5-0.

B. Environmental Health Fee Schedule

An updated Environmental Health Fee Schedule was provided (full text on file).

Motion by Lee Ann Minton to approve the updated Environmental Health Fee Schedule supported by Commissioner Collins. Motion Carried, 5-0.

VII. Program Reports - Board of Health

A. Personal Health

Nicole Hanna provided an update on the upcoming Flu and COVID clinics that will start taking place on September 30th on Mondays 8 AM -12 PM and 1 PM - 3:30 PM, and again on Fridays 8 AM -12 PM. The Health Department received another shipment of COVID test kits to distribute to those in need.

B. Environmental Health

Cindy briefly reviewed the Environmental Health Report for August 2024, (full text on file). Cindy stated that there was an increase in applications for well and septic applications and permits for the month of August. The Food Service Program is still seeking a Program Secretary. Body Art facility plan reviews and licensing for inspections have significantly increased. Additionally, there were 21 plan reviews for food services last month, which is an increase from previous years.

C. Emergency Preparedness

Monica Hunt introduced Justin Henry, the new Emergency Preparedness Coordinator.

D. Finance

Jaime reported that the end of the month is the end of FY 2024. Jaime provided an opportunity for any questions.

VIII. Public Comment

A public comment was received on August 25, 2024. Discussion followed.

- A. A public comment was received from Anne, located in Adrian, on August 25, 2024.

Subject of Comment:
Feral cats

Comments:

A major problem in Adrian. I feed 12 and others in my neighborhood feed also. Time for the city to do a TNR (trap, neuter & release). Cats are dropped off often at the fairgrounds. I have neutered 9 & have no females left. THIS IS GETTING SERIOUS! Not sure where to put my comment.

IX. Adjournment

The Lenawee County BOH meeting was adjourned at 4:22 PM by BOH Chair John Tuckerman.