

PARKS COMMISSION

Kimberly L. Murphy
County Administrator

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MEMBERS

Ralph Tillotson, Karol "KZ" Bolton, Nancy Jenkins-Arno, Dawn Bales, Dan Bruggeman

Chambers

301 N. Main St, Adrian, MI 49221

MEETING LOCATION

Minutes: Monday, August 19, 2024

I. Call to Order & Park Commission Goals

- Further development of parks and activities • Potential projects volunteer group • Review Parks Plan Partnership with forest management (LISD or Lenawee Conservation, MSU Extension, Lenawee Farm Bureau, forestry group, others) -Decrease dead wood, increase good production, tear out grape vine, clean out invasive & diseased vegetation/trees

Meeting was called to order at 11:03 AM by the Chair, Commissioner Ralph Tillotson.

Present: *Commissioner Ralph Tillotson, Commissioner Karol Bolton, Commissioner Nancy Jenkins-Arno, Commissioner Dawn Bales*

Also Present: *Board Member Dan Bruggeman, Building & Grounds Superintendent Tim Mehan, Building & Grounds Deputy Superintendent Rob VanNieuwenhze, Administrator Kim Murphy, Deputy Administrator Shannon Elliott, Marketing & Communications Coordinator Jennifer Ambrose, Commissioner Van Doren, Budget Analyst Tracy Stace, Finance Director Dan Zimolzak*

II. Approval of Minutes

Motion by Commissioner Bolton, Second by Commissioner Bales to approve the minutes of July 15, 2024. Votes in Favor: Commissioner Bolton, Commissioner Tillotson, Commissioner Jenkins-Arno, Commissioner Bales, Bruggeman. Opposed: None. Motion carries.

A. Approval of Minutes: July 15, 2024

III. Finance Reports

A. Finance Report

Administrator Murphy reviewed the finance reports.

B. Grant Applications

Administrator Murphy reviewed pending grant applications for three projects at our County parks.

C. CIP schedule

Administrator Murphy reviewed the revisions to the 2025-2029 Parks Division of the Capital Improvement Plan.

IV. Parks Updates

A. Parks Monthly Report

Building & Grounds Deputy Superintendent VanNieuwenhze reviewed the monthly Parks Report. Board Member Bruggeman complimented the work at Bicentennial Park. Commissioner Bolton questioned if we need speed bumps at Gerber Park. Deputy Superintendent VanNieuwenhze will check into it to see the feasibility with the gravel parking lots and drives.

V. 2025-2029 Parks Plan

A. REQUEST: 2025-2029 Parks Plan

Administrator Murphy reviewed highlights of the proposed 2025-2029 Parks Plan with the Parks Commission. Comments and minor suggested edits were received. Motion by Commissioner Bolton, Second by Commissioner Jenkins-Arno to approve the plan and recommend to the Board of Commissioners. Votes in Favor: Commissioner Bolton, Commissioner Tillotson, Commissioner Jenkins-Arno, Commissioner Bales, Bruggeman. Opposed: None. Motion Passed.

B. Plan timeline

VI. Updates & Other Business

A. Musical Instrument Equipment quotes

Administrator Murphy reviewed the quotes provided by Deputy Superintendent VanNieuwenhze for the Musical Playground Equipment. Commissioner Tillotson recommended we wait to find out the results of our grant applications. Commissioner Bales agreed.

Administrator Murphy recommended that our next meeting we will have more information and then will be able to see what will we be able to do fiscally.

Deputy Administrator Elliott reported out on the Great Start Storywalk project and the potential of that happening at Gerber Park. We are awaiting the grant application from Great Start.

VII. Public Comment

There was no public comment.

VIII. Adjournment

Parks Commission
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Motion by Commissioner Bolton, Second by Commissioner Bales to to adjourn at 12:22 PM. Votes in Favor: Commissioner Bolton, Commissioner Tillotson, Commissioner Jenkins-Arno, Commissioner Bales, Bruggeman. Opposed: None. Motion Passed.