

LAND BANK AUTHORITY

Erin Van Dyke
County Treasurer, Board
Chair

301 N. Main St, Adrian, MI 49221
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MEMBERS

Kristen Brown, Roger Ferguson, Nancy Jenkins-Arno
Lynne Punnett, Heather Sarnac, Jake Wright

MEETING LOCATION

301 N. Main St, Adrian, MI 49221

Minutes: Friday, July 26, 2024

I. Call to Order

The meeting was called to order at 8:34 am by Chair Erin Van Dyke.

Present: Jake Wright, Erin Van Dyke, Nancy Jenkins-Arno, Lynne Punnett, Roger Ferguson

Absent: Heather Sarnac, Kristen Brown

Also Present: Community Development Coordinator Francine Zysk, Marketing & Communications Coordinator Jennifer Ambrose, County Administrator Kim Murphy

II. Approval of Agenda

Motion by Director Punnett, seconded by Director Ferguson to approve the Agenda for July 26, 2024. Motion Carried.

III. Approval of Minutes

A. Approval of Minutes:

Motion by Director Wright, seconded by Director Punnett to approve the Minutes from June 25, 2024. Motion Carried.

IV. Finance Reports

A. Balance Sheet June 2024

B. Income Statement June 2024

Motion by Director Punnett, seconded by Director Wright to approve the Financials from June 2024. Motion Carried.

V. New Business

N/A

VI. Existing Business

A. Blight Elimination Grant

1) Round 3. 140 W Main Addison - RFP Enviromental Consulting

The Chair reviewed the Environmental Consulting bids that were received from Baker & Associates and Michigan Environmental & Consulting for the round 3 Blight Grant. Director Ferguson inquired about committing to one of the services over the other, Chair Van Dyke reminded the board that Michigan Environmental worked on the Land Banks round 1 Blight Grant project at 2471 E Maumee St. and were very pleased with their work, they also came in at a lower bid. Director Punnett made a motion to approve MCE for the contract work, seconded by Director Ferguson. Motion Carried.

VII. Community Development Coordinator Comments

The Community Development Coordinator let the board know that she is actively working on grant applications for the Land Bank properties. She encouraged the board to continue to forward any property inquiries to her.

VIII. Public Comment

N/A

IX. Adjournment

Motion by Director Wright, seconded by Director Jenkins-Arno to adjourn the meeting at 8:41 am. Motion Carried.