

MATERIALS MANAGEMENT PLANNING COMMITTEE

Julie Maurer
Program Coordinator

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[Website](#)



MEMBERS

D. Pixley, D. Stimpson
B. Bollwahn, G. Elliott, J. May, J. Gagnon, L. Jones, J. Michalec, V. Riddle, J. Williams, Z. Smith
301 N. Main St, Adrian, MI 49221

MEETING LOCATION

Chambers

Minutes: Wednesday, June 5, 2024

I. Committee Business

A. Introduction of members

The meeting was called to order at 10:00 AM by Julie Maurer

Present: *Bollwahn, Pixley, Gagnon, Elliott, Williams, May, Jones, Riddle, Smith*

Also *Marketing & Communications Coordinator Jennifer Ambrose, Deputy*

Present: *Administrator Shannon Elliott, Solid Waste Program Coordinator Julie Maurer, Environmental Health Director Kasee Johnson, Health Officer Monica Hunt, County Administrator Kim Murphy, Administrative Coordinator Carissa Zubke*

Maurer thanked everyone for their time volunteering for this new committee. She explained that the state mandates for each seat on the committee to be filled by a certain role within the community. She went through each role and introduced who would be representing that position on the committee.

<i>Solid waste disposal facility operator</i>	<i>Jon Gagnon -Republic Services, general manager of the team overseeing the mothballed Adrian Landfill</i>
<i>Managed materials hauler</i>	<i>Jim May – Stevens Disposal</i>
<i>Materials recovery facility operator</i>	<i>Larry Jones – LRS, which owns the MRF in Chicago where our recyclables from the DOS go</i>
<i>Compost or anaerobic digester facility operator</i>	<i>Greg Elliott – City of Adrian, composting site</i>
<i>Waste diversion, reuse, or reduction facility operator</i>	<i>Joe Michalec – Goodwill Industries of Southeastern Michigan Recycling Center</i>
<i>Environmental interest group</i>	<i>Brooke Bollwahn – District Manager of Lenawee Conservation District</i>
<i>Individual that generates a managed material</i>	<i>Jamie Williams - Environmental Supervisor, Anderson Development</i>
<i>Regional planning agency (R2Planning)</i>	<i>Zack Smith, R2 Planning</i>
<i>Elected official from county</i>	<i>Dave Stimpson (BOC rep)</i>

<i>Elected official from a township</i>	<i>Dave Pixley – Palmyra township board of supervisors</i>
<i>Elected Official for a city or village</i>	<i>Vicki Riddle – Tecumseh City Council</i>

B. Selection of Chair

Motion by Jones, Second by Elliott to nominate Jim May as chairman of the committee.

Motion by Williams to nominate Dave Pixley as the chairperson of the committee, seconded by May.

Motion by Smith to close nominations. All voted in favor, motion passed.

Voting for May as chair: Elliott, Jones, May, Gagnon

Voting for Pixely as chair: Riddle, Smith, Bollwahn, Pixely, Williams

Pixely is elected as the chairman of the Materials Management Committee

C. Selection of Vice-Chair

Motion by Jones, Second by Williams to elect Jim May to serve as vice-chairman of the committee. Votes in Favor: Bollwahn, Pixley, Gagnon, Elliott, Williams, May, Jones, Riddle, Smith. Opposed: None. Motion Passed.

D. Review and Approval of By-Laws

Maurer shared that the by-laws for the committee were made of a compilation of state mandates, the existing solid waste committee's by-laws, and county guidelines. The Materials Management Planning Committee by-laws were already approved by the Solid Waste Committee, the Rules and Appointments Committee and the Board of Commissioners. If any further changes were requested, they could be made and would be sent for approval once again.

Motion by Elliott, Second by Jones to approve the by-laws of the Materials Management Planning Committee. Votes in Favor: Bollwahn, Pixley, Gagnon, Elliott, Williams, May, Jones, Riddle, Smith. Opposed: None. Motion Passed.

E. Meeting Schedule

Maurer noted that the SW Committee had the 10 a.m., first Wednesday of every month schedule set aside in perpetuity for meetings, and this committee could take that time slot since it will eventually replace the Solid Waste Committee.

Meeting dates for the rest of the year would be:

August 7

September 4

October 2

November 6

December 4

Motion by May, Second by Williams to meet at 10 a.m. the first Wednesday of every month. Jones requested that though the committee is choosing the first Wednesday dates for now, the topic would be up for discussion at a later date after they've had time to consult with their calendars.

Votes in Favor: Bollwahn, Pixley, Gagnon, Elliott, Williams, May, Jones, Riddle, Smith.

Opposed: None. Motion Passed.

II. Monthly Reports

A. Solid Waste Department Finance Report

Maurer noted that this report is included every month. She said that the SW department is now several thousand under budget because of the new hauling and recycling contract for the DOS that went in effect back in March.

B. Waste Hauler Tonnage Logs

Municipal Solid Waste numbers were up during the month of April.

C. Recycling & Drop Off Site (DOS) Report

1) DOS Report

DOS numbers in April were higher than last year for the same month.

2) Countywide Recycling Report

Countywide recycling numbers continue to climb. Now included in the report are the Raisin Township numbers. Goodwill has also started sending over its recycling numbers.

D. Program Coordinator's Report

Education and Outreach:

- *Social media: Facebook and Instagram - residents respond the most to their recycling stats.*

1. Top posts were:

- *April DOS numbers*
- *April Countywide Recycling Numbers*
- *Results from spring collection day*
- *FAQ Friday*

• **Media**

- 1. Blog posts and media releases – Low Waste Strategies for Memorial Day and Other Summer Events, The Truth about Pizza Boxes,*
- 2. Interviewed on May 1 for radio spot on the spring cleanup event.*
- 3. Did four live radio spots on Saturday, June 1 with WLEN at the Adrian Market – talked about the recycling program, MMP, summer recycling activities, and food*

waste. This is a benefit of us being under the Health Department umbrella now because they organize these events.

- *Sent out MMP newsletter to municipal leaders*

Spring Cleanup Event:

- *Collected 1,100 scrap tires on May 11 – filled one trailer and onto the second. 160 Cars came through and it was 15.2 tons.*
- *At the Wacker and Anderson event, they collected more than 80,000 pounds of household hazardous waste.*

Current Projects:

1. *Met with Nicole from NextCycleMI about our organics program. She gave us lots of ideas.*

III. Existing Business

A. Overview of MMP Process

Maurer gave an explanation of the state's new Materials Management Planning laws and what is expected of this new committee.

B. Snapshot of Current Plan

IV. New Business

A. Work Plan

Maurer said the work program is just a general timeline for the steps needed to get our MMP completed and an estimate of the budget. She reached out to EGLE to review her draft, and was told this will be something that's included in the grant application process. Maurer will send the excel file of the plan out to the committee members so they could get a closer look and make notes prior to the next meeting where it will be up for discussion and possible approval.

B. Community Survey

Maurer noted that there will be a community survey on the recycling program from July 1-31 to help get a read on how our residents feel about it. This will be a helpful tool in guiding the materials management plan writing process.

V. Public Comment

Pixely shared that illegal dumping has slowed in Palmyra, but he is also looking into finding signs that post the new increased state penalties for littering. He said that if the state or county could make them available for purchase by municipalities, it would be a huge help. Maurer promised to follow up on the topic.

VI. Adjournment

Motion by Elliott, Second by Riddle to adjourn the meeting at 10:59 AM. Motion Passed.