

PARKS COMMISSION

Kimberly L. Murphy
County Administrator

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MEMBERS

Ralph Tillotson, Karol "KZ" Bolton, Nancy Jenkins-Arno, Dawn Bales, Dan Bruggeman

MEETING LOCATION

Chambers

301 N. Main St, Adrian, MI 49221

Minutes: Monday, June 17, 2024

I. Call to Order

The meeting was called to order at 11:00 AM by Commissioner Tillotson.

Present: Commissioner Ralph Tillotson, Commissioner Karol Bolton,
Commissioner Nancy Jenkins-Arno, Commissioner Dawn Bales,
Commissioner Van Doren

Also Present: Building & Grounds Deputy Superintendent Rob VanNieuwenhze,
Deputy Administrator Shannon Elliott, Marketing & Communications
Coordinator Jennifer Ambrose,

Absent: Board Member Dan Bruggeman

II. Approval of Minutes

A. Approval of Minutes: May 20, 2024

Motion by Commissioner Bolton, Second by Commissioner Jenkins-Arno to approve the minutes of May 20, 2024. Motion Passed.

III. Finance Reports

A. Finance Report

Deputy Administrator Elliott presented the finance reports.

IV. Parks Updates

A. Parks Monthly Report

Building & Grounds Deputy Superintendent Rob VanNieuwenhze presented the monthly Parks Report. Temporary seasonal help has been hired. Parks are open and will remain so until Labor Day. Entrance and Trail Head signs at Bicentennial Park were presented as examples of the new signs being installed.

B. Ramsdell Barn

Building & Grounds Deputy Superintendent Rob VanNieuwenhze presented the options available regarding the painting or metal siding for the barn at Ramsdell Park. Much discussion ensued.

Motion by Commissioner Bales, Second by Commissioner Jenkins-Arno to have Administration and Buildings & Grounds pursue quotes and funding options for metal siding for the barn. Motion Passed.

V. 2024 Parks Plan

A. Presentation: 2024 Parks Survey Results

Marketing & Communications Coordinator Ambrose presented highlights from the 2024 Parks Survey, which ran from May 8 - June 8, 2024. We collected responses online through our website, social media, email, media, and a printed flayer with a QR code. We received 512 responses, which was a 180% increase over the last survey results. Typical time spent responding was 2 minutes and 45 seconds. Full results are available in the meeting packet. Commission was urged to digest and review the results, as well as the previous parks plan goals, and come to the next meeting with feedback regarding goals for the next parks plan. The Administrator's office will continue to work on the parks plan, the proposed plan will be presented at the August meeting.

B. Report: 2024 Parks Survey Results

VI. Parks Commission Goals

Deputy Administrator Elliot reiterated to review the previous Parks Plan goals and survey results and come to the next meeting with feedback for building our next Parks Plan.

VII. Updates & Other Business

Commissioner Bolton mentioned that she has visited some area parks and will have pictures of ideas she has for the next parks meeting packet.

VIII. Public Comment

There was no public comment.

IX. Adjournment

Motion by Commissioner Bales, Second by Commissioner Bolton to adjourn the meeting at 12:21 PM. Motion Passed.