

DEPARTMENT OF VETERANS AFFAIRS EXECUTIVE

Tammy Sheldon
Veteran's Service Director

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MEMBERS

Michael Shadbolt, Aaron Ricketts, Samantha Tubbs, John Saxton
Ste 3017
1040 S Winter St, Adrian, MI 49221

MEETING LOCATION

Minutes: Friday, July 12, 2024

I. Call to Order

Chairman Shadbolt called the meeting to order at 10:08 a.m.

Attendance: Executive Committee Members- Chairman Shadbolt, Ricketts, Tubbs and Saxton. Staff-Sheldon, Veterans Service Director; Ruple. Deputy Veterans Service Director were present. Liaison Terry Collins, County Commissioner excused.

II. Approval of Agenda

Motion Initiated by Ricketts, second by Tubbs and motion carried.

III. Approval of Minutes

A. Approval of Minutes: June 14, 2024

Motion Initiated by Tubbs, second by Ricketts and motion carried.

IV. Approval of Bills

Motion Initiated by Saxton, second by Ricketts and motion carried

A. Executive Committee Per Diem Pay

Executive Committee per diem pay of \$160.00 (\$40.00 x 4).

B. County Burials

County burials totaling \$300.00 (\$300.00 x 1)

V. Reports - Veterans Affairs

A. Service Officer's Report

VSD Sheldon reported on the department's activities and submitted the CVSF Grant FY24 amendments and CVSF FY25 Grant Proposal.

B. Meetings and Occurrence Reports

VSD Sheldon reported that she met with County Administrator Murphy and the finance team on June 14 to review the CVSF grant FY25 budget request and the FY24 CVSF grant budget amendment. Administrator Murphy complimented the well-organized prepared grant budget

reports before signing them as the authorized official. The FY24 and FY25 grant budget reports were submitted into MVAA on June 17. We are still waiting for the final approval from MVAA. DVSD Ruple reported that he attended the June 26 Lenawee County Veterans Treatment Court virtual meeting. VSD Sheldon reported attending an in-person June 26 Management Team meeting where each department present provides an occurrence report and the county administration staff report on current county affairs and the upcoming budget process. VSD Sheldon and DVSD Ruple commented that they attended the June 26 Adrian College American Legion Post 275 and Post 325 Thank A Vet Baseball Game as an outreach effort to connect with veterans. The event was well attended by many veterans of all eras who all received a gift. VSD Sheldon commented that the Q3 CVSF grant reimbursement report of (174) pages was sent into MVAA on July 3. DVSD Ruple reported on July 09, COC virtual Meeting. DVSD Ruple commented that he attended the July 11 virtual Veteran's by Name Homeless meeting. VSD Sheldon reported that she attended the July 11 United Veterans Council meeting held at the American Legion Post #97 in Adrian. The main topic discussed during this meeting was the upcoming Veterans Day event at the Lenawee County fair.

VI. Existing Business

A. Staffing Update

Staffing: VSD Sheldon reported receiving 38 applications for the Veterans Relief Service Officer position. We are in the selection and interviewing process.

VII. New Business

No New Business for the month of June.

VIII. Commissioner Comment

No county occurrence report or county current events reports.

IX. Veterans Relief Fund

A. Review of VRF and PRF Applications

VSD Sheldon reported there had been (0) zero VRF applications since last meeting and (0) zero PRF applications since last meeting.

B. VetFuel Program

DVSD Ruple reported that there were (6) Veterans that received Vet Fuel gift cards totaling \$300.00 since the last meeting.

C. Meijer Food Voucher Program

DVSD Ruple reported that there had been (5) one veteran that received Meijer gift card totaling \$600.00 since the last meeting.

X. Partner Comments

A. MVTF Updates from Shadbolt

Chairman Shadbolt reported the MVTF had (3) three cases to review with none from Lenawee since the last meeting.

XI. Public Comment

DVSD Ruple reported that the DAV Van has been repaired and is back in operation.

XII. Adjournment

Motion initiated by Tubbs, second by Ricketts and motioned carried. The meeting adjourned at 10:52 a.m.