

DEPARTMENT OF VETERANS AFFAIRS EXECUTIVE

Tammy Sheldon
Veteran's Service Director

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MEMBERS

Michael Shadbolt, Aaron Ricketts, Samantha Tubbs, John Saxton
Human Services Building - Ste 3017
1040 S Winter St, Adrian, MI 49221

MEETING LOCATION

Minutes: Friday, May 10, 2024

I. Call to Order

Chairman Shadbolt called the meeting to order at 10:00 a.m.

II. Attendance

Executive Committee Members- Chairman Shadbolt, Ricketts, Tubbs and Saxton. Staff- Sheldon, Veterans Service Director; Ruple, Deputy Veterans Service Director and Jacob, Veterans Relief Service Officer were present. Liaison Terry Collins, County Commissioner excused.

III. Approval of Agenda

Motion Initiated by Ricketts, second by Tubbs and motion carried.

IV. Approval of Minutes

Motion Initiated by Ricketts, second by Saxton and motion carried.

A. Approval of Minutes: April 12, 2024

Motion Initiated by Ricketts, second by Saxton and motion carried.

1) April 12, 2024 Minutes

V. Approval of Bills

Motion Initiated by Tubbs, second by Ricketts and motion carried.

A. Executive Committee Per Diem Pay

Executive Committee per diem pay of \$160.00 (\$40.00 x 4).

B. County Burials

County burials totaling \$300.00 (\$300.00 x 1).

VI. Department Reports

A. Report of Department Activities

VSD Sheldon reported on the department's activities.

B. Meetings and Occurrence Reports

VSD Sheldon, DVSD Ruple, and VRSO Jacob reported the very informative MACVC spring conference held in Frankenmuth April 16-19 where they achieved their annual continuing education units. DVSD Ruple reported on the April 24 virtual Lenawee County Veteran's Treatment Court meeting. VSD Sheldon and DVSD Ruple reported on the April 23 and April 24 NVLSP Webinar where the speaker discussed recent court decisions. VSD Sheldon reported that she attended the April 25 in-person Department Head meeting at the old courthouse where the administrative staff gave us a quarterly occurrence report. VRSO Jacob reported that she attended the April 26 virtual COC Equitable Results Team meeting. DVSD Ruple reported on May 3 he attended the virtual Human Services Collaborative meeting where several agencies gave a briefing regarding their department updates. Lynn Punnett was the guest speaker giving an update on the ProMedica Ebeid Neighborhood promise. VRSO Jacob reported on the May 9 Lenawee Homeless Veterans by Name virtual meeting.

VII. Existing Business

- A. Reminder: Staff will be attending the NACVSO Annual Conference during May 12-17:

VSD Sheldon reminded the committee that the staff will be attending the NACVSO Annual Conference, and the office will be closed from Monday, May 13 to Friday, May 17.

VIII. New Business

The Executive Committee reviewed and had discussion on Veterans Relief Fund policy on dependents.

IX. Commissioner's County Updates

No county occurrence report or county current events reports.

X. Veterans Relief Fund

- A. Review of VRF and PRF Applications

VRSO Jacob reported there had been (2) two VRF applications since last meeting, both were approved, totaling \$2,076.86. (3) three non-completed applications and there were (0) zero PRF applications since last meeting. VRSO Jacob also reported that she had received (10) ten relief inquires.

- B. Meijer Food Voucher Program

VRSO Jacob reported that there had been (1) one veteran that received Meijer gift card totaling \$50.00 since the last meeting.

- C. VetFuel Program

VRSO Jacob reported that there were (2) two veterans that received VetFuel gift cards, totaling \$150.00 since the last meeting.

XI. Partner Comments

A. MVTF Updates from Shadbolt

Chairman Shadbolt reported that MVTF had (2) two cases to review with none from Lenawee since the last meeting.

XII. Public Comment

No public comments.

XIII. Adjournment

*Motion initiated by Ricketts, second by Tubbs and motioned carried.
The meeting adjourned at 11:17 a.m.*