

LAND BANK AUTHORITY

Erin Van Dyke
County Treasurer, Board
Chair

301 N. Main St, Adrian, MI 49221
p: 517-264-4548 | f:517-264-4556
[Website](#)



MEMBERS

Kristen Brown, Roger Ferguson, Nancy Jenkins-Arno
Lynne Punnett, Heather Sarnac, Jake Wright

MEETING LOCATION

301 N. Main St, Adrian, MI 49221

Minutes: Tuesday, May 28, 2024

I. Call to Order

The meeting was called to order at 8:30 am by Chair Erin Van Dyke.

Present: Lynne Punnett, Erin Van Dyke, Kristen Brown, Jake Wright, Roger Ferguson, Heather Sarnac

Absent: Nancy Jenkins-Arno

Also Present: Community Development Coordinator Francine Zysk, County Commissioner Terry Collins, Administrative Coordinator Carissa Zubke, Marketing and Communications Coordinator Jennifer Ambrose, County Administrator Kim Murphy

II. Approval of Agenda

Motion by Director Brown, seconded by Director Wright to approve the Agenda for May 28, 2024. Motion Carried

III. Approval of Minutes

A. Approval of Minutes:

Motion by Director Ferguson, seconded by Director Wright to approve the Minutes from April 23, 2024. Motion Carried.

IV. Finance Reports

A. Approval of Financial Reports:

Motion by Director Punnett, seconded by Director Brown to approve the Financial from April 2024. Motion Carried.

V. Existing Business

A. Blight Elimination Grant

1) 2471 E. Maumee Update

a. Demolition

Chair Van Dyke let the board know that the building has been demolished and that the Land Bank received approval from MUSTA for up to one million dollars for the remediation and tank

removal with a two thousand dollar deductible. The Michigan State Land Bank Authority is willing to factor that cost into the grant reimbursement amount.

B. Application Status

Motion by Director Punnett, seconded by Director Ferguson to go into closed session at 8:34 am. Motion carried.

Motion by Director Punnett, seconded by Director Brown to begin open session at 9:16 am. Motion Carried

1) Closed Session - 1365 E. Beecher

Motion made by Director Punnett regarding 1365 E Beecher to continue with negotiations with ESA as discussed in closed session, seconded by Director Wright. Motion passed.

2) Closed Session - Jefferson School

Motion by Director Sarnac in regards to the Jefferson School property to authorize the Community Development Coordinator Francine Zysk to continue discussions with the City Administrator Elliott on the project as discussed in closed session, seconded by Director Wright. Motion passed.

3) Closed Session - Private Rd, Adrian Twp.

Motion by Director Wright in regards to the Private Rd in Adrian Township to authorize Francine Zysk to continue discussions with all parties as discussed in closed session and authorize her to negotiate for the Land Bank to help fund it as discussed, seconded by Director Sarnac. Motion passed.

Chair Van Dyke asked that it be on the record that Francine Zysk be a liaison for the Land Bank board and potential purchasers of properties, she is and will be in communication with the Chair on all matters. Motion by Director Ferguson, seconded by Director Punnett. Motion Carried.

C. Property Acquisition

1) Update on Current Property Inventory

Mrs. Zysk let the board know that they will be provided with a packet with the current property inventory. Properties can be removed as they are sold and added as aquired.

VI. New Business

A. Lenawee County Policy Documents

Chair Van Dyke advised the board that they were provided with three policy documents adopted by the county and being agents of the county, administration thought it appropriate that the Land Bank board review and sign them as well.

VII. Community Development Coordinator Comments

Francine Zysk let the board know that she attended a clean energy conference which offered funding opportunities to utilize for the Land Bank.

VIII. Public Comment

None

IX. Adjournment

*Motion by Director Wright, seconded by Director Sarnac to adjourn the meeting at 9:21 am.
Motion Carried.*