

BOARD OF COMMISSIONERS



MEMBERS

Committee of the Whole
Second Floor, Old Courthouse
301 N, Main St.
Adrian, MI 49221

MEETING LOCATION
Commission Chambers

Minutes: Wednesday, May 8, 2024

CALL TO ORDER: Invocation - Pledge - Cell Phone Reminder:

The meeting was called to order at 01:30 PM by Chairman Van Doren.

ROLL CALL:

Present: Commissioners James Van Doren, Dawn Bales, Karen Bolton, Terry Collins, Nancy Jenkins-Arno, Terry Collins, Nancy Jenkins-Arno, Dustin Krasny, Kevon Martis, David Stimpson, Ralph Tillotson.

Also

Present: Sheriff Troy Bevier, Undersheriff Jeff Ewald, Corp. Counsel John Gillooly, Sandy Brissette, Beth Blanco, Ian Wendt (WLEN), I.T. Director Ben Ricker, Administrative Coordinator Carissa Zubke, Detective Dale Sharp, Gail Dunaway, Captain Jake Pifer, Matt Witte, Todd Gillman, Judy Gilmore, Wendy Chetkovich, Vivian Witte, County Administrator Kim Murphy, Assistant County Administrator, Shannon Elliott, Marketing & Communications Coordinator Jen Ambrose, Community Development Coordinator Francine Zysk, County Clerk, Roxann Holloway.

The meeting was opened with an invocation and the Pledge of Allegiance.

APPROVAL OF MINUTES:

Approval of Minutes: April 10, 2024

Comm. Bolton moved to approve the minutes from the April 10, 2024, meeting, Comm. Martis seconded, Motion CARRIED.

AMENDMENTS TO THE AGENDA

Comm. Tillotson moved to approve the agenda as presented, Comm. Martis seconded, Motion CARRIED.

PETITIONS and COMMUNICATIONS:

Communications were received.

INTRODUCTION OF SPECIAL GUESTS:

None

LIMITED PUBLIC COMMENT: [on any agenda item – 3 minute limit]

None

RESOLUTIONS/PROCLAMATIONS:

Proclamation: Police Officer Week (Comm. Krasny)

*Comm. Krasny moved to adopt the following Proclamation, Comm. Tillotson seconded.
Motion carried.*

PRO#2024-007

Police Officers Week

Whereas, in 1962 President Kennedy proclaimed May 15th of each year to be “National Peace Officers Memorial Day” and designated the week this date falls within as “National Police Week”, and

Whereas, members of law enforcement deserve the appreciation and respect of the people of Lenawee County for the merit, dignity, bravery, and reliability they exhibit every day. We also recognize and honor the sacrifices made by their families as each day they face the uncertainty of their loved one’s return home, and;

Whereas, Lenawee County and all Michigan citizens have turned to members of law enforcement for assistance and support in times of distress, whether they are coping with a personal crisis, or struggling through civil disorder, or a natural disaster. We rely on these courageous individuals when it is difficult to stand on our own, and we are indebted to the unwavering public service of our local sheriff, police officers, and state police. We are indeed fortunate and grateful for the contributions of law enforcement officers to the people of this state;

Whereas, we pray for the safety and protection of all 800,000 plus sworn Law Enforcement Officers being vigilant throughout our county and great nation despite nearly half a million violent crimes committed each year

Whereas, we publicly salute the service of law enforcement officers in our county, as well as, those of our state and nation, and honor police who place their lives on the line for the safety and security of their communities.

Whereas, the Lenawee County Board of Commissioners remembers and honors the ultimate sacrifice that the following 8 Lenawee County Officers have made:

Adrian City Police **Officers Dennis Lyons and Bobby Williams**,

Clayton Village **Constable Richard Teske**,

Lenawee County Sheriff **Deputy Stanley Hoisington**,

MI State **Troopers Calvin Jones, Dugald Pellot, Rodger Adams, and Byron Erickson**

We will never forget the officers who gave the ultimate sacrifice and their families.

Whereas, Lenawee County’s fallen officers will never be forgotten, nor will their service to our communities. By choosing to commit themselves to law enforcement, these brave individuals answered the call for service and willingly put their lives in jeopardy. We commend them for choosing a noble career and protecting public safety.

Whereas, on May 15th we humbly request that flags throughout the County be flown at half-staff to commemorate “Law Enforcement Officer Memorial Day” and to honor those who are serving our County.

Now, Therefore Be It Resolved that the Lenawee County Board of Commissioners, does hereby proclaim the week of May 12 through May 18, 2024, as “**Police Officer Week**” in Lenawee County and calls upon the citizens in the community to show our sincere appreciation and support for the police officers of Lenawee County by deed, remark, and attitude; and to honor those who have given the ultimate sacrifice.

Motion CARRIED by a Unanimous Roll Call Vote.

SPECIAL PRESENTATIONS:

None

APPROVAL OF CONSENT AGENDA:

(Roll Call Vote)

May Consent Agenda

Comm. Bolton moved to approve the Consent Agenda, Comm. Stimpson seconded. Motion carried.

APPROVAL OF COMMITTEE ACTIONS

Rules & Appointments (05/07/2024)

The following resignations, reappointments, and appointments are submitted for your confirmation.

MATERIALS MANAGEMENT PLANNING COMMITTEE ~11 MEMBERS | 5 YEAR TERM

Jon Gagnon, Republic Services	5/29
Jim May, Stevens Disposal	5/29
Larry Jones, LRS	5/29
Greg Elliott, Composting Site	5/29
Joe Michalec, Goodwill Recycling	5/29
Brooke Bollwahn, Lenawee Conservation District	5/29
Jamie Williams, Anderson Chemical	5/29
Zack Smith, Region 2 Planning	5/29
Dave Stimpson, Board of Commissioners	5/29
Dave Pixley, Palmyra Twp.	5/29
Vicki Riddle, Tecumseh City	5/29

Personnel /Ways and Means Committee (05/07/2024)

Assistant Public Defender I

Administrator Murphy reflected that employee changes are not typically made outside the annual budget, unless circumstances call for it. The request is to change the current position of part-time Legal Secretary I to a full-time Assistant Public Defender I, at pay grade NU7549. Nick Sears will be graduating from law school this month and taking the Bar in July. A law

school graduate, per court rules, can work under the supervision of another attorney. The request is to open a full-time Assistant public defender I, pay grade NU7549 at \$33.7964/hour, \$65,822 annually, and to close the part-time Legal Secretary I. Motion by Van Doren, to move the request to open a full-time Assistant Public Defender I position at paygrade NU7549, \$65,822, to the Board of commissioners, seconded by Bales. Motion carried.

Approval of Stock Kill Claim

Sheriff Bevier reviewed the stock kill claim. 35 chickens and 2 Guinea fowls were killed by two loose dogs on 3/18/24. Dogs were taken to the Humane Society and no owners came forward. The stock owners are requesting a reimbursement of \$200.93, the expense of the actual stock. The amount would be paid from Animal Control account #101.430-877. Motion by Martis to move the reimbursement for stock kill in an amount of \$200.93 to the Board of Commissioners, seconded by Bolton. Motion carried.

Purchase of vehicle for Dispatch Training

The sheriff presented the request to purchase a vehicle for the 911 dispatchers to attend the state-mandated training courses. The training courses are held all over the State of Michigan, some 2–3 hours away. Previously decommissioned police vehicles were utilized, but securing a reliable vehicle is getting difficult to obtain. The request is to approve the purchase of a 2024 Chrysler Pacifica Touring L minivan for the amount of \$42,911, to allow 911 employees to travel to mandated training courses.

Motion by Krasny, to move the request to purchase a 2024 Chrysler Pacifica for the amount of \$42,911, to the Board of Commissioners, seconded by Van Doren. Motion carried.

Approval of Pre-construction Design

Deputy Elliott provided an overview of the request to the committee. Elliott stated Granger has provided bids for the kitchen and detention expansion at Maurice Spear Campus, that includes precast walls, panels, Hollowcore slabs and panels, and detention equipment and security electronics. The request is to allow the administrator to sign the bids, requested by Granger, in the amount of \$117,000.

Motion by Bolton to move the request authorizing the Administrator to sign the Owner Change Order containing bids recommended by Granger for \$117,141.00, to the Board of Commissioners, seconded by Simpson. Motion carried.

Reallocate ARPA funds

Previously, the commission allocated \$750,000 of the ARPA funds into an account for "EC1- Public Health", for a new mobile command unit. It was determined a new unit is not needed and can instead be renovated for \$125,000. The administrator is requesting the balance of \$625,000 be reallocated to "EC3- Disproportionately impacted communities", and use it for jail improvements including: Jail booking area, clothing washing area, shower repairs, kitchen, doors, a total of \$625,000.

In addition, the "Indirect Allocation for Government Spending" of \$500,000 was allocated for a document management system and \$9,500,000 to Judicial Building improvements.

Administrator would like to reallocate those totals of \$9,750,000 to MSC, which falls under the same category. The Administration reported that this amount is required to be used by end of 2026.

Recommend that the Board of Commissioners reallocated \$625,000 of ARPA funds from EC1 to EC3 and reallocate \$9,750,000 to the Maurice Spear Campus in the Indirect Allocation for

Government Spending Category.

Motion by Bolton to recommend reallocation of \$625,000 of ARPA funds from account EC1 to EC3 and \$9,750,000 to the Maurice Spear Campus in the Indirect Allocation for Government Spending Category, to the Board of Commissioners, seconded by Stimpson. Motion carried.

Attorney Liability coverage

Deputy Elliott reported MMRMA covers our liability insurance, but certain areas do not receive coverage. It was recently discovered that professional liability for our public defenders' office is not covered, since they have a unique relationship with their clients. Elliott requests the committee to move the authorization for the administrator to sign the contract with ALTA PRO, in the amount of \$16,552, to the Board of Commissioners, for Professional liability coverage for attorneys in the Public Defender's office.

Motion by Stimpson, to move the request authorizing the administrator to sign the contract with ALTA PRO, in the amount of \$16,552, to the Board of Commissioners, seconded by Martis. Motion carried.

Approval of PA 116 application

Comm. Bolton informed Region 2 Planning Commission received a PA116 Application for M. Beagle. It is located in Ogden Township and requests the Board of Commissioners' approval. Motion by Martis, to forward the PA 116 application to the Board of Commissioners for approval, seconded by Bolton. Motion carried.

Motion CARRIED by a Unanimous Roll Call Vote.

STANDING COMMITTEE REPORTS

ACCOUNTS PAYABLE (Comm. Collins)

Approve Accounts Payable Vouchers

Admn. Murphy reported from the Accounts Payable Committee.

April 18, 2024- Total vouchers: \$2,667,917.55 with the general fund's portion: \$470,487.51

Comm. Bolton moved to approve the total vouchers, Comm. Tillotson seconded, Motion CARRIED.

May 2, 2024- Total vouchers: \$2,702,229.34 with the general fund's portion: \$271,769.04

Comm. Bolton moved to approve the total vouchers, Comm. Tillotson seconded, Motion CARRIED.

CRIMINAL JUSTICE (Comm. Collins)

Criminal Justice Committee Minutes 5/2/24

Comm. Krasny reported from the Criminal Justice Committee.

HUMAN SERVICES (Comm. Bolton)

Human Services minutes 5/6/24

Comm. Bolton reported from the Human Services Committee.

IT/EQUALIZATION (Comm. Krasny)

IT/Equalization Minutes 5/2/24

Comm. Krasny reported from the IT/Equalization Dept.

PERSONNEL / WAYS & MEANS (Comm. Collins)

Approval of PA116 Application- M. Beagle

Personnel/Ways & Means Minutes 5/7/24

Comm. Tillotson reported from the Personnel/Ways& Means Meeting.

POLICIES & PROCEDURES (Comm. Jenkins-Arno)

Policy & Procedures minutes 5/6/24

Comm. Jenkins-Arno reported from the Policy and Procedures Committee.

*REQUEST: Eliminate the Hiring Freeze Policy #G89-01

Comm. Jenkins-Arno moved to remove the hiring freeze policy, Comm. Martis seconded, discuss followed. Motion CARRIED.

*Travel Reimbursement Policy # 2024-010

Comm. Jenkins-Arno moved to approve the Travel Reimbursement Policy, as amended, Comm. Martis seconded, Motion CARRIED.

PHYSICAL RESOURCES (Comm. Krasny)

Physical Resources Minutes 5/2/24

Comm. Krasny reported from the Physical Resources Committee.

RECOVERY HOUSING (Comm. Jenkins-Arno)

Recovery Housing Subcommittee Minutes 4/24/24

Comm. Jenkins-Arno reported from the Recovery Housing Committee.

RULES & APPOINTMENTS (Comm. Martis)

Rules & Appointments minutes 5/7/24

Comm. Martis reported from the Rules & Appointment Committee.

BOARD APPOINTMENT (VOTING MEMBER) REPORTS

AG ADVISORY LAND USE (Comm. Tillotson)

Comm. Tillotson reported from the AG Advisory Land Use Committee.

AIRPORT COMMISSION (Comm. Bales)

No report this month.

COMMUNITY ACTION AGENCY (Comm. Stimpson)

Comm. Stimpson reported from the Community Action Agency Committee.

COMMUNITY MENTAL HEALTH AUTHORITY (Comm. Stimpson)

No report this month.

COUNTY PLANNING COMMISSION (Comm. Bolton)

Lenawee County Planning Comm Minutes 04 18 24

Comm. Bolton reported from the County Planning Commission Committee.

DEPARTMENT ON AGING (LDA) (Comm. Bolton)

Comm. Bolton reported from the Dept. on Aging.

DEPARTMENT OF HEALTH & HUMAN SERVICES (Comm. Bolton)

Comm. Bolton reported from the Dept. of Health and Human Services Committee.

EMERGENCY 911 DISTRICT BOARD (Comm. Collins)

No report this month.

HEALTH BOARD (Comm. Collins)

No report this month.

HOMELAND SECURITY & LOCAL EMERGENCY PLANNING (Comm. Collins)

No report this month.

LAND BANK AUTHORITY (Comm. Jenkins-Arno)

Land Bank Minutes 4/23/24

Comm. Jenkins-Arno reported from the Land Bank Authority Committee.

LENAWEE PUBLIC TRANSPORTATION AUTHORITY (Comm. Tillotson)

Comm. Tillotson reported from the Lenawee Public Transportation Authority Committee.

MAC - Finance & General Government (Admin. Murphy)

Admn. Murphy reported from the MAC-Finance & General Government.

Admn. Murphy recognized Comm. Collins for being the first commissioner in Lenawee County to receive his certification.

MAC- Judiciary & Public Safety (Deputy Elliott)

Deputy Admin. Shannon Elliott reported from the MAC- Judiciary & Public Safety.

MAURICE SPEAR CAMPUS (Comm. Collins)

Comm. Bolton reported from the Maurice Spear Campus.

PARKS COMMISSION (Comm. Tillotson)

No report this month.

REGION 2 PLANNING COMMISSION (Comm. Tillotson)

No report this month.

SOLID WASTE COORDINATING COMMITTEE (Comm. Stimpson)

Solid Waste Minutes 5/1/24

Comm. Stimpson reported from the Solid Waste Coordinating Committee.

SUBSTANCE ABUSE (Comm. Tillotson)

No report this month.

TRIAD COMMITTEE (Comm. Bolton)

No report this month.

LIAISON (NON-VOTING) REPORTS

MICHIGAN TOWNSHIP ASSOCIATION (Comm. Martis)

MTA Minutes 04 15 24

No report this month.

ROAD COMMISSION (Comm. Martis)

Comm. Martis reported from the Road Commission.

VETERANS' AFFAIRS (Comm. Collins)

Admn. Murphy announced that the Veteran's Office will be closed next week for National Training.

OTHER LIASON APPOINTMENTS

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

None.

PUBLIC COMMENT: [on any topic- 3 minute limit]

Beth Blanco announced her candidacy for County Commissioner District 4.

Matt Witte from Raisin Twp., announced his candidacy for County Commissioner District 8.

COMMISSIONER COMMENT:

None.

ANNOUNCEMENTS:

None.

ADJOURN/RECESS:

Comm. Tillotson moved to adjourn at 2:30 pm, Comm. Martis seconded, Motion CARRIED.