

LAND BANK AUTHORITY

Erin Van Dyke
County Treasurer, Board
Chair

301 N. Main St, Adrian, MI 49221
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MEMBERS

Kristen Brown, Roger Ferguson,
Nancy Jenkins-Arno, Lynne Punnett,
Heather Sarnac, Jake Wright

MEETING LOCATION

301 N. Main St, Adrian, MI 49221

Minutes: Tuesday, April 23, 2024

I. Call to Order

The meeting was called to order at 8:30 am by Chair Erin Van Dyke

Present: Lynne Punnett, Erin Van Dyke, Nancy Jenkins-Arno, Kristen Brown, Jake Wright, Roger Ferguson

Absent: Heather Sarnac

Also Present: Wendy Knox (Habitat of Lenawee), Community Development Coordinator
Francine Zysk, County Administrator Kim Murphy, Marketing and Communications
Coordinator Jennifer Ambrose

II. Approval of Agenda

Motion by Director Punnett, seconded by Director Ferguson to approve the Agenda for April 23, 2024. Motion Carried.

III. Approval of Minutes

A. Approval of Minutes: March 19, 2024

Motion by Director Jenkins-Arno, seconded by Director Wright to approve the Minutes from March 19th 2024. Motion carried.

IV. Finance Reports

A. Balance Sheet March 2024

B. Income Statement March 2024

Motion by Director Punnett, seconded by Director Brown to approve the Financials from March 2024. Motion Carried.

V. New Business

A. Habitat Of Lenawee - Wendy Knox

Ms. Knox from Habitat of Lenawee addressed the board stating there might be concern about a property that Habitat was granted from the Land Bank that was sold on the open market and not to a habitat family. She stated that the construction was done during the pandemic

during which they lost the potential homeowner and had no other candidates. They spoke with Habitat International and were advised to sell the property to generate income to support the organization. The Chair let her know that the Land Bank does also require funding to put into future properties and projects and that the discussion was had to set provisions if the situation was to happen in the future.

VI. Existing Business

A. Blight Elimination Grant

1) 2471 E Maumee Update

The Chair let the board know that staging for the demolition of the Red Door would begin this week and that the demo is scheduled for April 29th.

B. Application Status

1) 1365 E Beecher St. / Dura

The Chair advised the board that the potential buyer and the corporate counsel representing the Land Bank are still negotiating terms for the purchase of 1365 E Beecher St.

2) 849 Oak St.

The Chair let the board know that the closing for 849 Oak St to Mrs. Joni Legg is set for this week and will be represented in next month's financials.

C. Property Acquisition

1) 140 W. Main St Addison

Chair Van Dyke advised the board that the last and final hearing for 140 W. Main St. was on April 8th at which time a default judgment was filed against the previous owner, Mr. Walsh, a certified judgment putting the property back into ownership of the Land Bank will be filed with the Register of Deeds.

2) Update on Current Property Inventory

D. Lawn Maintenance

The Chair let the board know that an RFP for lawn maintenance was not finalized before the mowing season began. The company that has provided the services in previous years did provide the required insurance coverage and was given the go ahead to proceed for this year.

VII. Community Development Coordinator Comments

Francine Zysk let the board know that she will be providing a book with the current inventory as well as the policies and procedures at the June Land Bank meeting. She is currently

working on solutions concerning the private road that the Land Bank owns and will bring them to the board when available. Ms. Zysk notified the board of funds that are becoming available in October through a MSHDA grant for property development.

VIII. Public Comment

None

IX. Adjournment

*Motion by Director Wright, seconded by Director Ferguson to adjourn the meeting at 8:57 am.
Motion carried.*