Craig Tanis
Emergency Mgmt Director

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MEMBERS

Scott Damon, Larry VanAlstine, Troy Bevier, Craig Tanis, Nic Wilson, Dave Craig, Corrine Perdue, Terry Collins, Monica Hunt, Jessica Nelson, Ben Ricker, Travis Howell, Tony Garcia

MEETING LOCATION

Chambers

301 N. Main St, Adrian, MI 49221

Minutes: Tuesday, April 16, 2024

I. Call to Order

The Chair called the meeting to order at 10:03 AM.

II. Attendance

EM Tanis called the roll. The following members were present: Craig Tanis, Sheriff Bevier, Commissioner Collins, Lt. Perdue, Ben Ricker, Chief Damon, Monica Hunt, Jessica Nelson, Chief Wilson, Deputy Chief Van Alstine, Ed Soto for Travis Howell, Nicole Zielinski for Tony Garcia. The following member(s) were absent: Dave Craig. The following public was also present: Chris Foerg, Lenawee Co. Emergency Management, Chief Massingill, Adrian Fire Dept., Sgt. Hudson, LCSO, Deputy Administrator Shannon Elliott, Carissa Zubke, and Jennifer Ambrose

III. Public Comment

None

IV. Approve Current Agenda

EM Tanis asked to amend the agenda to add the approval of Nicole Zielinski from Anderson Development as Tony Garcia's alternate. A Motion to approve the amended agenda was made by Comm. Collins and supported by Chief Damon. The motion passed unanimously.

V. Approve Alternate for Tony Garcia

Nicole Zielinski, from Anderson Development, was approved unanimously as Tony Garcia's alternate on the committee on a motion by Comm. Collins and support from Chief Damon.

VI. Approval of Minutes

A. Approval of Minutes: February 20, 2024

The minutes from the February 20, 2024 meeting were provided to members ahead of the meeting. The minutes were approved as presented on a motion by Comm. Collins and support from Sheriff Bevier.

VII. Reports - HS/LEPC

A. Finance Report - HS/LEPC

The secretary reviewed the FY21, FY22, & FY23 grant fund balance and the 234 Donation fund balance. The financial report was accepted on a motion by Sheriff Bevier and support from Chief Wilson.

B. Emergency Management Report - HS/LEPC

The written report provided highlights of the Emergency Manager's activities from Feb. 2024 through March. 2024. The EM report was unanimously accepted on a motion by Chief Wilson and support from Chief Damon.

C. E911 Director's Report - HS/LEPC

Lt. Perdue provided the committee with a written report. Lt. Perdue also gave the following verbal update: Vespa onsite Controller for 911 phone system is installed and working; CAD to CAD with Jackson is complete and being tested; Radio fleet maintenance is complete; Ashley Conn has been promoted to shift leader; The Board of Commissioner's passed a resolution recognizing National Public Safety Telecommunicators Week; The county tornado siren test was complete in March; There is currently one dispatcher position open The E-911 report was unanimously accepted on a motion by Comm. Collins and supported by Chief Damon.

D. Drone Subcommittee Report - HS/LEPC

Chris Foerg reported that the drone team will support the SHU commencement on May 4th and the Adrian College commencement on May 5th. The team will also provide a demonstration to the LISD public safety class. The team now has twenty members with 9 licensed pilots. The report was unanimously accepted on a motion by Sheriff Bevier and support from Comm. Collins.

VIII. Existing Business

None.

IX. New Business

A. Grant Request: EV Plugs – FY21 HSGP – Increase previous approval from $4,054.39 to $4,539.

EM Tanis requested an increase to the previously approved request from $4,054.39 to $4,539. The increase along with $15,000 in additional funding from the region will provide enough funding to purchase one plug for each county fire department. These plugs disable electric vehicles and keep them from spontaneously engaging after an accident during rescue operations. The request was approved unanimously on a motion by Chief Wilson and support from Chief Damon.

B. Grant Request: Tourniquets – FY21 HSGP - $1,654.77.

EM Tanis requested $1,654.77 to purchase tourniquets for the county RTF medical bags. This request will expend all remaining funds from the FY21 grant. The request was unanimously approved on a motion by Sheriff Bevier and support from Comm. Collins.

C. By-Law Revisions

- *EM Tanis provided the committee with the following proposed by-law revisions, which were unanimously approved on a motion by Comm. Collins and support from Chief Wilson:*
    1. *Article V Part B: Removal of the American Red Cross from committee membership due to no participation and no response in over 7 years.*
    2. *Article VI, Part F: Added "following calendar" to the verbiage for accuracy*
    3. *Multiple Sections: Change Emergency Management Coordinator to Emergency Management Director*

X. Public Comment

None.

XI. Adjournment

Next meeting is on June 18th, 2024 at 10:00 AM in the Commissioner's Chambers at the Old Courthouse at 301 N. Main St., Adrian.

The next Meeting is scheduled for Tuesday, June 18th, at 10:00 AM in the Commissioner's Chambers at the Old Courthouse at 301 N. Main St., Adrian.
On a motion by Comm. Collins and support from Lt. Perdue, the meeting adjourned at 10:20.