

PHYSICAL RESOURCES COMMITTEE

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MEMBERS

Ralph Tillotson, Terry Collins, Dustin Krasny

MEETING LOCATION

301 N. Main St – Adrian, MI

Minutes: Monday, December 5, 2022 – 10:01 a.m.

Present: Commissioners Tillotson, Collins, Krasny, and Stimpson

Also Present: Tim Mehan, Matt Turgeon, Jenny Escott, Kim Murphy, Shannon Elliott, and Becky Borton, and Rob VanNieuwenhze

I. Approval of Minutes

Motion by Collins, seconded by Krasny, to approve the minutes of the November 7, 2022, meeting. Motion carried.

II. Finance Reports: Administrator Kim Murphy reviewed the finance report. The report shows both open projects and those that were closed in 2022. The current fund balance of the Building & Site Division is approximately \$2.2 million and \$224,000 in the Maurice Spear Campus division of the Capital Fund.

III. Building & Grounds Report: Tim Mehan reviewed the monthly report (on file).

- The jail alarm system upgrade project is expected to be completed soon
- The water heater has been replaced in the Judicial Building and awaiting a generator transfer pump
- Work continues on the MSC Chapel
- Preparing to handle winter weather

IV. Drain Commission: The Drain Commission fund balance report was available. Drain Commissioner, Jenny Escott, provided the following highlights:

- The Drain crew is finishing up on several petition projects
- Hallenbeck Hwy will be closed for about a month, notices have been sent.
- Lift stations 3 and 4 are expected to be completed prior to breaking for the winter. The project including all 18 lift stations is expected to be completed by July of 2024.

Jenny also reported that she has lost another employee that found employment elsewhere at higher rate.

V. Other Business

Chambers: Kim provided an update on the acoustics and video options within the Chambers. The acoustics report has been submitted to the vendor for pricing and there are a couple of options for the video setup for presentations and video recording, or possibly live streaming.

- Media wall that was originally proposed will cost approximately \$56,000
- Media wall with a couple of mounted 85" screens is approximately \$96,500
- To install a couple of mounted screens along the sidewalls, and an 85" screen behind the bench will cost approximately \$35,000 to \$38,000 depending on the size of the side screens.

The cost for the acoustics has not been received.

There was discussion regarding the media wall including the original cost and restocking fee. The media wall was ordered several years ago but had not been delivered to the vendor until earlier this year. A \$12,000 restocking fee is associated with this purchase which was cut down to \$7,500.

Sheriff Boat: Shannon reported that the Sheriff has found a boat w/trailer for \$32,500 less than the approved in the 2023 Capital Improvement Plan. They will be bringing the purchase request to the Committee next month for approval.

VI. Public Comment

There was no public comment.

VII. Adjournment

Motion by Collins, seconded by Krasny, to adjourn the meeting at 10:43 a.m. Motion carried.