

PERSONNEL/WAYS & MEANS COMMITTEE

Martin D. Marshall
County Administrator

301 N. Main St, Adrian, MI 49221
p: 517-264-4508 | f: 517-264-4512
lenawee.mi.us



MEMBERS

Ralph Tillotson, Terry Collins
Committee of the Whole

Agenda: Tuesday, July 13, 2021 – Immediately following 10 A.M. Rules & Appointments

* In compliance with the State of Michigan authorization of electronic meetings,
this meeting will be held via ZOOM*

Join Zoom Meeting

[https://us02web.zoom.us/j/83224937654?pwd=MzhQ](https://us02web.zoom.us/j/83224937654?pwd=MzhQcDRNZUINOE8xM2JkZRo0dz09)

[cDRNZUINOE8xM2JkZRo0dz09](https://us02web.zoom.us/j/83224937654?pwd=MzhQcDRNZUINOE8xM2JkZRo0dz09)

Meeting ID: **832 2493 7654**

Passcode: **135714**

Phone In

877 853 5247 US Toll-free

888 788 0099 US Toll-free

I. Approval of Minutes – June 8, 2021

II. Personnel Business

A. Employment Changes

B. Friend of the Court – Personnel Request

C. Drain Commission – Reclassification of Sewer/Water Systems
Superintendent

D. Other Personnel Business

III. Ways & Means Business

A. Finance Reports

B. Lenawee Transportation – Sec 5311 CARES Act (revised)

C. Physical Resources – Lake Arrowhead

D. American Rescue Plan Act – Committee to review requests and develop
recommendations

E. Campus Projects

F. Other Ways & Means Business

G. Public comment

IV. Adjournment

***** Items approved at this meeting will be placed on the
Board of Commissioners Consent Agenda unless requested to be removed *****

LENAWEE COUNTY
EMPLOYMENT CHANGES REPORT

Processed as of July 9, 2021

NEW HIRES

Name	Department	Position	Status	Date
Cramer, Jordan S.	Buildings & Grounds	Cust/Gen Lab/ HSKP	On-Call	6/21/2021
Andrews, Stephanie	Circuit Court I	Jud Secretary/Assign Clerk	Full-Time	7/6/2021
Rider, Linda S.	Circuit Court I	Court Recorder	On-Call	6/16/2021
Barron, Rachel	Department on Aging	Home Care Aide	Part-Time	7/8/2021
Hernandez, Rebecca A.	Department on Aging	Cook I	Part-Time	6/29/2021
Hernandez, Ruth M.	Department on Aging	Cook I	Part-Time	6/29/2021
Ries, Kym L.	Department on Aging	Center Director	Full-Time	6/15/2021
Swartz, Pierce M.	Health Department	Compliance Check Youth Decoy	On- Call	6/21/2021
Hanson-Grimes, Ashley	Probate Court/Juvenile	Juvenile Court Referee	Part-Time	7/8/2021
Johnson, Christina	Public Defender	Office Manager	Full-Time	7/7/2021
Firth, Amber R.	Sheriff's Department-Jail	Intake Officer	Full-Time	6/28/2021

TERMINATIONS

Name	Department	Position	Status	Date
Mitchell, Brett S.	Building & Grounds	Maintenance Person I	Full-Time	6/4/2021
Rincon, Eva M.	Building & Grounds/Parks	Custodian/General Laborer	On-Call	6/15/2021
Szymanski, Patricia	Circuit Court	Certified Court Recroder	Full-Time	7/1/2021
Woodbury, Beverly	Department on Aging	Assist Center Director	Part-Time	6/29/2021
Gillenwater, Tom	Drain Commission	Sewer & Water Systems	Full-Time	7/1/2021
Swartz, Pierce	Health Department	Compliance Check Youth Decoy	Temp	6/22/2021
Batchelor, Janay A.	Maurice Spear Campus	Youth Specialist	On-Call	6/28/2021
Rusinek, Shane	Maurice Spear Campus	Youth Specialist	On-Call	6/24/2021
Strong, Ashley P.	Maurice Spear Campus	Youth Specialist I	Full-Time	6/4/2021
Trout, Hanna	Maurice Spear Campus	Youth Specialist	On-Call	6/10/2021
Young, Jalen A.	Maurice Spear Campus	Youth Specialist	On-Call	5/21/2021
Nighbert, Rebecca L.	Probate Court/Juvenile	Probate/Juvenile Court Referee	Full-Time	6/1/2021
Coopshaw, Susan	Public Defender	Office Manager	Full-Time	7/1/2021
Johnson, Jeffrey D.	Sheriff's Department	Deputy	Full-Time	5/15/2021
Bear, John A.	Sheriff's Department-Jail	Correctional Officer	Full-Time	6/6/2021
Wandt, David	Sheriff's Dept/Jail	Correctional Officer	Full-Time	6/30/2021

OTHER

Department	Name	Action	Date
------------	------	--------	------



Circuit Judges
ANNA MARIE ANZALONE
MICHAEL R. OLSAVER

STATE OF MICHIGAN
THIRTY-NINTH JUDICIAL CIRCUIT
Rex B Martin Judicial Building
425 North Main Street
Adrian, Michigan 49221

KRISTI DRAKE
Court Administrator
Friend of the Court
425 North Main Street
Adrian, MI 49221
Phone: (517) 264-4706
Fax: (517) 264-4765

July 2, 2021

Martin Marshall
County Administrator

RE: Request for new position at the Friend of the Court

Dear Mr. Marshall,

I am asking that you and the County Commission consider my request to create a new non-union supervisory position for a legal secretary/administrative assistant to the FOC Director/Circuit Court Administrator.

The Friend of the Court added a much needed a second referee in 2017 to address the increase in caseload experienced by our office. Since that time our caseload has increased and with the use of remote hearings the number of referee hearing held has significantly increased since March 2020.

Currently the Friend of the Court has one secretary who is responsible for all of the scheduling of intake appointments and referee hearings. That translates to scheduling the weekly dockets of four staff members in the FOC, 2 referees and 2 intake clerks. In addition to scheduling, that person pulls all of the files from the Clerk's office and FOC, prepares all of the paperwork, mails copies of orders and updates case information in the MiCSES system on all cases scheduled for a referee hearing. She also delivers files and orders to the County Clerk and/or Judges for processing. She also prepares required statistical reports regarding the referee caseload as required by the State Court Administrative Office and the Office of Child Support.

With the increase in volume of referee hearings that we have experienced, one secretary is unable to adequately perform all of the necessary duties of the position. There is simply too much work for one person.

Judge Anzalone and I have been made aware of attorney complaints that the referee secretary is not available to schedule matters because she is not sitting at her desk. Many of her current duties require her to be away from her desk.

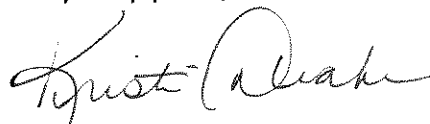
I am requesting that a non-union supervisor position be created to alleviate some the workload for the current Friend of the Court secretary position and make the person who does the scheduling more available to attorneys and the public creating better customer service.

The proposed position would supervise the current FOC secretary position and would be responsible for ensuring the timely scheduling, preparation and processing of the intake and referee dockets. In addition, the new position would be responsible for the preparation and maintenance of statistical reports required by the State Court Administrative Office and Office of Child Support. Also, the new position would act as the legal secretary to the referees and the administrative assistant to the Friend of the Court Director and Circuit Court Administrator. This would include additional duties not currently assigned to the FOC secretary. I have attached a proposed job description for your review and consideration.

The proposed position would be eligible for reimbursement under the IV-D contract for the work that is associated with the collection of child support which I anticipate would be between 80 to 90 percent of workload. This greatly reduces the actual cost of the position to the County. The pay scale I am requesting is the same as the current pay scale for two other non-union supervisors on my staff. I have submitted a request for this position in 2022 which is attached but am requesting that the position be created and filled as soon as possible.

I appreciate your consideration of this request. I can be reached at 517-264-4722 or Kristi.drake@lenaweee.mi.us for questions.

Very truly yours,

A handwritten signature in black ink, appearing to read "Kristi Drake", with a stylized flourish at the end.

Kristi Drake
39th Circuit Court Administrator
Friend of the Court Director

Proposed Position: Executive legal secretary/Administrative assistant to the Friend of the Court Director/Circuit Court Administrator

General Statement of Duties - Under general supervision, performs legal secretarial functions for the Friend of the Court Director/Circuit Court Administrator and Friend of the Court Attorney Referees. Includes supervision of the Friend of the Court Secretary to ensure proper scheduling of referee and intake dockets and processing of all paperwork and reports associated with intake and referee proceedings.

Supervision Received – Reports directly to the Friend of the Court Director/Circuit Court Administrator but work is also performed under the supervision of the Friend of the Court Attorney Referees and Assistant Friend of the Court.

Supervision Exercised – Supervision of the Friend of the Court secretary and other clerical employees assigned to assist.

Essential Duties and Responsibilities – An employee in this class may be called upon to do any or all of the following: (These examples do not include all of the tasks which an employee is expected to perform).

- Serves as legal secretary to the Friend of the Court Director/Circuit Court Administrator and Friend of the Court Attorney Referees.
- Typing and maintaining legal and confidential material including letters, reports, records and forms.
- Supervision of the Friend of the Court secretary to ensure proper scheduling of referee and intake dockets and processing of all paperwork and reports associated with intake and referee proceedings.
- Provides information and assistance to attorneys, clients, members of the public and court staff regarding Friend of the Court policy and procedure.
- Compile statistical data and prepare reports as assigned.
- Assist the Circuit Court Administrator with special projects, assignments and implementation of new court processes.
- Prepare communications and administrative orders at the direction of the Circuit Court Administrator.
- Communicates with the State Court Administrative Office and State Office of Child support regarding assigned matters.
- Accurately input information regarding cases into the MiCSES and JIS case management systems.
- Operate standard office equipment such as computer, printer, copy machine, fax, paper shredder.
- Successfully complete all required training as directed.

- May coordinate and prepare notices of meetings.
- May take and receipt payments.
- May open, sort and distribute mail.

Desirable Education, Experience and/or Qualifications – An employee in this class, upon appointment, should have the equivalent of the following training or experience.

- High school graduate or its equivalent with office skill court work, prefer advanced legal secretarial or court management course work.
- Five years legal secretarial experience in a court or closely related legal setting.
- Ability to qualify as a notary and type with speed and accuracy as required.
- Ability to pass a required background check and consent to fingerprinting as required by this position.

Physical Requirements –

See/Hear/Speak	Ability to see, hear and speak effectively and without limitation.
Stand/Sit	Ability to stand or sit in one spot for long periods of time, moving hands, back and entire body.
Understand/Follow	Ability to understand and follow oral and written instructions.

PERSONNEL REQUEST

BUDGET YEAR: 2022

Please Check One:

NEW POSITION ☒

RECLASSIFICATION ☐

PART-TIME TO FULL-TIME ☐

PRESENT		PROPOSED	
DEPARTMENT		DEPARTMENT Friend of the Court	
POSITION NO. / TITLE		POSITION NO. / TITLE Executive legal secretary/admin asst to FOC/Ct. Admin	
EMPLOYEE NAME (If applicable)		EMPLOYEE NAME (If applicable)	
GRADE-STEP	HRLY RATE	GRADE-STEP NU75CT - 5 YR	HRLY RATE 21.6510
HRS/YEAR	ANNUAL	HRS/YEAR	ANNUAL 42,219.45
CO SHARE (If App)		CO SHARE (If App)	

Administrator's Office will calculate fringe benefit costs

Please explain this employee's job duty changes or increase in responsibility which justify your request.

I would like to create a non-union supervisory position for a legal secretary/legal administrative assistant. This position would supervise the current FOC union secretary position. This position would also be the legal administrative assistant to the FOC Director/Circuit Court Administrator and handle all assigned duties. Such duties would include but are not limited to preparation of communications and administrative orders, running and working administrative reports and communicating with SCAO and other offices regarding court administration matters. This position would also include assistance on implementation of new court processes such as electronic filing and like projects. This position would also serve as an executive legal secretary/administrative assistant to the attorney referees at the friend of the court. This position would supervise the current FOC secretary position and be responsible for ensuring proper scheduling and paperwork associated with FOC intake appointments and referee hearings, collection of required statistical data and timely and professional communications by the supervised staff. A more detailed job description will be provided for consideration.

interoffice

MEMORANDUM

To: Martin Marshall, County Administrator
From: Jenny Escott, Drain Commissioner
Date: June 22, 2021
Subject: Sewer/Water Superintendent



Marty – The current Sewer & Water Superintendent will be retiring from Lenawee County on June 30, 2021. I have a possible replacement of a current Systems Operations Leader with some adjustments to the position, specifically financial. As we have discussed in the past, the sewer/water utility operators and especially the Superintendent are grossly underpaid for this industry as compared to other government and private sector positions. I will be submitting a new wage scale for these positions in my 2022 budget request, but I need to address the Superintendent position now in order to fill this position. This is an extremely critical position and by promoting someone from within, they will be familiar with the County and the responsibilities of the job. Across the State this position ranges from approximately \$68,000 - \$85,000 per year and we are currently at \$58,110 for the 7yr step (NU8041). I am proposing the following for a new wage scale effective July 1, 2021 for the Sewer/Water Systems Superintendent:

	Current	NU8041		Proposed	NU8048
ST	\$24.6486	\$51,269.09	ST	\$28.9044	\$60,121.234
1 yr	\$25.3881	\$52,807.25	1 yr	\$29.7718	\$61,925.37
2 yr	\$25.8810	\$53,832.48	2 yr	\$30.3498	\$63,127.55
3 yr	\$26.3739	\$54,857.71	3 yr	\$30.9278	\$64,329.92
4 yr	\$26.8670	\$55,883.36	4 yr	\$31.5059	\$65,532.29
5 yr	\$27.3601	\$56,909.01	5 yr	\$32.0840	\$66,734.66
6 yr	\$27.8529	\$57,934.03	6 yr	\$32.6623	\$67,937.61
7 yr	\$27.9376	\$58,110.21	7 yr	\$33.1808	\$69,016.16

At this time, Jason Morris has indicated his interest is being promoted to the Superintendent position. Jason has been with this department since June of 2008 and has gone from Utility Operator to Systems Operation Leader. He is very knowledgeable about the sewer and water systems and currently has a “C” license. He has attempted to obtain his “B” license but was unsuccessful. However, I would like to make the following offer to him; to take on the Superintendent position on an interim basis up to 6 months at the 5yr wage rate of NU8048, \$66,734.66. During this 6 month period he would determine if he will stay in the position permanently, along with writing for his “B” license. Once he has successfully received this license, the pay for the position would be adjusted to the following scale:

Sewer/Water Systems Superintendent NU8050

ST	\$30.2652	\$62,951.66
1 yr	\$31.1733	\$64,840.43
2 yr	\$31.7783	\$66,098.96
3 yr	\$32.3839	\$67,358.46
4 yr	\$32.9891	\$68,617.38
5 yr	\$33.5945	\$69,876.50
6 yr	\$34.1998	\$71,135.61
7 yr	\$34.7533	\$72,286.89

This adjustment would only happen upon receipt of his “B” license. By promoting someone from within, they are familiar with our current projects going, working with our EGLE representative, required reports to the State of Michigan specific to our operations, and the overall total County operations. This will save months of training for hiring someone from outside this department, and I am certain I could not hire someone at the current wage scale. If we want to keep our long-term employees in this sector, we must be more competitive in our wages.

In addition, I currently have one opening for a Utility Operator, and with this promotion I would have 2. I recently interviewed a person for an Equipment Operator position who would like to be considered for the Utility Operator, and I have a previous employee with 6 years' experience that would like to return to Lenawee County employment. Again, with a previous employee returning this saves several months of training.

All of these positions are 100% reimbursed by the various sewer and water systems, so the effect on my budget would be an increase to both revenue and expense for the remainder of 2021.

Thank you for the consideration.



General Fund Income Statement

Through 07/08/2021
Summary Listing

Organization	Organization Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category Governmental Funds							
Fund Type General Fund							
Fund 101 - General Fund							
REVENUE					BENCHMARK	51.78%	
131	Circuit Court	168,948.00	.00	59,517.60	109,430.40	35	86,160.64
136	District Court	1,663,137.00	21,139.18	636,997.53	1,026,139.47	38	678,207.61
141	Friend of the Court	1,184,000.00	3,231.14	433,828.10	750,171.90	37	672,586.55
148	Probate Court	251,674.00	.00	111,029.20	140,644.80	44	120,519.72
149	Probate Juvenile	70,040.00	.00	9,743.58	60,296.42	14	16,419.54
172	Administrator	65,000.00	35.00	(226,708.44)	291,708.44	(349)	(202,750.85)
215	Clerk	262,550.00	5,306.96	135,084.91	127,465.09	51	111,227.51
241	Service Contracts	.00	.00	680.00	(680.00)	+++	.00
228	Information Technology	.00	285.53	10,960.61	(10,960.61)	+++	170.60
238	Bonds & Misc Insurance	8,000.00	.00	7,551.97	448.03	94	7,384.01
240	Indirect Costs	561,822.00	.00	550,010.00	11,812.00	98	514,384.00
244	Geographic Information Systems	120,000.00	.00	19,490.95	100,509.05	16	19,864.80
253	Treasurer	23,926,895.00	102,701.47	2,805,887.80	21,121,007.20	12	2,976,340.45
257	Equalization	.00	.00	177.92	(177.92)	+++	1,589.53
262	Elections	10,000.00	.00	7,904.14	2,095.86	79	850.25
265	Building & Grounds	8,100.00	.00	10,755.29	(2,655.29)	133	2,894.34
261	Cooperative Reimbursement	189,721.00	.00	40,656.01	149,064.99	21	58,344.78
262	Victims Rights	145,068.00	.00	32,623.00	112,445.00	22	32,885.00
263	DHS Contract	145,337.00	.00	68,670.41	76,666.59	47	89,101.75
264	RHN	36,000.00	.00	19,205.61	16,794.39	53	19,143.51
265	Economic Crimes Unit	66,000.00	.00	23,099.70	42,900.30	35	29,332.00
267	Prosecuting Attorney	686,026.00	14,174.75	224,380.69	461,645.31	33	273,517.04
268	Register of Deeds	840,775.00	25,667.85	574,714.50	266,060.50	68	404,462.88
271	Public Defender	197,000.00	1,652.41	110,106.74	86,893.26	56	68,718.96
282	County Farm	29,735.00	.00	14,760.63	14,974.37	50	14,867.55
301	Sheriff	278,187.00	.00	40,081.78	238,105.22	14	27,211.06
330	Liquor Law Enforcement	10,088.00	.00	27.50	10,060.50	0	.00
346	Court Bailiffs	.00	.00	.00	.00	+++	100.00
351	Jail	404,980.00	.00	1,497.96	403,482.04	0	2,171.71
403	Coalition Compliance Check	5,086.00	.00	.00	5,086.00	0	.00
426	Emergency Management	24,250.00	.00	160.00	24,090.00	1	.00
430	Animal Control	134,300.00	1,353.50	75,665.00	58,635.00	56	78,612.50
649	Hillsdale	98,100.00	.00	58,759.25	39,340.75	60	34,048.79
648	Medical Examiner	134,350.00	.00	97,458.10	36,891.90	73	57,702.30
REVENUE TOTALS		\$31,044,943.00	\$175,547.79	\$5,711,084.06	\$25,333,858.94	18%	\$5,933,212.70
EXPENSE							
101	Board of Commissioners	262,885.00	6,210.55	127,139.41	135,745.59	48	101,869.30
131	Circuit Court	607,824.00	24,318.61	330,564.46	277,259.54	54	284,795.48
136	District Court	1,617,507.00	59,109.98	771,544.71	845,962.29	48	742,404.97
141	Friend of the Court	1,438,697.00	54,655.47	739,844.04	698,852.96	51	666,718.65
148	Probate Court	624,945.00	21,214.16	304,153.62	320,791.38	49	278,818.99
149	Probate Juvenile	511,508.00	13,794.56	243,278.63	268,229.37	48	209,831.54
151	Circuit Court Probation	3,500.00	.00	508.57	2,991.43	15	1,062.44
172	Administrator	913,850.00	31,962.16	505,707.87	408,142.13	55	370,492.61
215	Clerk	631,147.00	21,753.98	306,648.10	324,498.90	49	355,081.18
216	Jury Board	1,900.00	680.00	1,727.66	172.34	91	1,825.73
223	External Audit	65,000.00	.00	56,100.00	8,900.00	86	59,600.00
241	Service Contracts	520,000.00	9,615.00	338,990.40	181,009.60	65	356,581.07
245	Telecommunications	52,000.00	(50.00)	24,884.58	27,115.42	48	27,052.57
228	Information Technology	1,234,524.00	36,378.84	690,027.64	544,496.36	56	672,700.17
233	Printing/Purchasing	480,448.00	13,182.04	230,176.79	250,271.21	48	209,663.03
236	Utilities	479,000.00	.00	208,356.91	270,643.09	43	223,279.97
237	HSB Rent	130,001.00	.00	62,528.52	67,472.48	48	65,176.26
238	Bonds & Misc Insurance	581,600.00	246.15	262,361.01	319,238.99	45	243,771.36
244	Geographic Information Systems	290,968.00	4,590.44	158,599.65	132,368.35	55	125,831.53
253	Treasurer	515,317.00	16,797.30	227,709.15	287,607.85	44	226,866.70
257	Equalization	420,346.00	11,674.59	194,105.35	226,240.65	46	143,587.85
261	MSU Extension	268,757.00	4,492.97	170,504.13	98,252.87	63	167,241.49
262	Elections	91,680.00	2,017.90	52,712.42	38,967.58	57	64,545.53
265	Building & Grounds	922,839.00	22,732.86	380,288.63	542,550.37	41	351,319.88
266	Legal Counsel	30,000.00	.00	19,142.32	10,857.68	64	8,293.50
261	Cooperative Reimbursement	191,500.00	6,040.28	93,432.27	98,067.73	49	96,432.51



General Fund Income Statement

Through 07/08/2021
Summary Listing

Organization	Organization Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
262	Victims Rights	143,037.00	4,763.45	72,038.03	70,998.97	50	53,795.67
263	DHS Contract	183,403.00	4,857.78	67,422.66	115,980.34	37	52,846.22
264	RHN	38,740.00	1,484.71	19,303.35	19,436.65	50	17,974.09
265	Economic Crimes Unit	88,435.00	3,179.08	45,818.81	42,616.19	52	41,370.27
267	Prosecuting Attorney	2,188,589.00	79,605.42	1,115,206.20	1,073,382.80	51	975,308.30
230	Plat Board	304.00	.00	.00	304.00	0	.00
268	Register of Deeds	294,286.00	9,583.16	135,455.90	158,830.10	46	126,222.10
271	Public Defender	229,212.00	10,611.10	129,143.97	100,068.03	56	121,174.82
278	Surveyor	2,880.00	.00	.00	2,880.00	0	.00
280	Lenawee Conservation District	40,000.00	10,000.00	30,000.00	10,000.00	75	30,000.00
281	River Raisin Watershed	1,500.00	.00	500.00	1,000.00	33	500.00
282	County Farm	4,500.00	2,466.18	2,466.18	2,033.82	55	.00
301	Sheriff	4,189,489.00	128,546.54	2,064,401.71	2,125,087.29	49	1,904,565.53
330	Liquor Law Enforcement	10,088.00	.00	.00	10,088.00	0	.00
346	Court Bailiffs	352,409.00	13,364.66	171,482.86	180,926.14	49	144,066.45
351	Jail	4,932,867.00	199,030.84	2,554,842.28	2,378,024.72	52	2,410,882.74
403	Coalition Compliance Check	5,086.00	.00	.00	5,086.00	0	.00
426	Emergency Management	102,195.00	3,684.22	52,958.71	49,236.29	52	46,853.44
430	Animal Control	126,810.00	2,912.49	47,554.03	79,255.97	38	53,588.21
445	Drains - Public Benefit	150,000.00	.00	144,783.34	5,216.66	97	153,282.14
632	Substance Abuse - Liq Tax	145,000.00	.00	67,664.50	77,335.50	47	75,887.50
649	Hillsdale	109,849.00	961.86	47,604.06	62,244.94	43	57,462.68
650	Jackson	51,053.00	1,849.55	26,272.40	24,780.60	51	1,646.67
648	Medical Examiner	507,465.00	7,997.30	258,625.35	248,839.65	51	256,314.08
652	Lenawee Transportation	55,000.00	13,750.00	41,250.00	13,750.00	75	41,250.00
670	Department of Human Services	22,000.00	.00	1,220.00	20,780.00	6	.00
672	Region 2 Area Agency on Aging	6,300.00	1,575.00	4,725.00	1,575.00	75	4,725.00
682	Veterans Affairs	92,036.00	3,010.58	45,256.94	46,779.06	49	51,071.65
685	Community Mental Health	365,686.00	91,421.50	274,264.50	91,421.50	75	274,264.50
691	Housing	3,000.00	.00	2,232.34	767.66	74	146.92
720	Planning - Region 2	27,907.00	6,976.75	20,930.25	6,976.75	75	20,930.25
721	Planning - County	1,500.00	.00	520.00	980.00	35	520.00
728	Lenawee Now	150,000.00	37,500.00	112,500.00	37,500.00	75	112,500.00
890	Contingencies	934,342.00	.00	.00	934,342.00	0	.00
899	Tax Tribunal	50,000.00	.00	7,822.53	42,177.47	16	16,467.31
Department 966 - Transfer Out							
902	Parks Commission (208)	30,000.00	7,500.00	22,500.00	7,500.00	75	22,500.00
903	Drug Court (218)	.00	.00	.00	.00	+++	10,766.25
904	Health Department (221)	300,000.00	75,000.00	225,000.00	75,000.00	75	337,500.00
908	Mental Health (222)	.00	.00	.00	.00	+++	162,341.00
910	Mental Hlth-Wrap Around (222)	.00	.00	.00	.00	+++	20,502.00
911	Solid Waste (232)	60,000.00	15,000.00	45,000.00	15,000.00	75	112,500.00
914	Drain Commission (251)	270,000.00	67,500.00	202,500.00	67,500.00	75	135,000.00
915	Public Defender (253)	214,605.00	53,651.25	160,953.75	53,651.25	75	151,829.74
916	Law Library (269)	23,400.00	5,850.00	17,550.00	5,850.00	75	17,550.00
920	Dept Human Services (290)	.00	.00	.00	.00	+++	16,500.00
921	Child Care - Prob Juv (292)	282,336.00	70,584.00	211,752.00	70,584.00	75	211,752.00
922	Child Care-MSD (292)	1,317,664.00	329,416.00	988,248.00	329,416.00	75	988,248.00
926	Child Care-MSD IHT (292)	121,548.00	30,387.00	91,161.00	30,387.00	75	91,161.00
928	Child Care-DHS (297)	250,000.00	62,500.00	187,500.00	62,500.00	75	300,000.00
929	Other Spec Rev (299)	18,000.00	4,500.00	13,500.00	4,500.00	75	13,500.00
932	Capital (401)	1,000,000.00	250,000.00	750,000.00	250,000.00	75	750,000.00
934	Airport (581)	43,000.00	10,750.00	32,250.00	10,750.00	75	32,250.00
Department 966 - Transfer Out Totals		\$3,930,553.00	\$982,638.25	\$2,947,914.75	\$982,638.25	75%	\$3,373,899.99
EXPENSE TOTALS		\$31,044,943.00	\$1,950,486.55	\$16,277,450.93	\$14,767,492.07	52%	\$15,769,199.09
Fund 101 - General Fund Totals							
REVENUE TOTALS		31,044,943.00	175,547.79	5,711,084.06	25,333,858.94	18%	5,933,212.70
EXPENSE TOTALS		31,044,943.00	1,950,486.55	16,277,450.93	14,767,492.07	52%	15,769,199.09
Fund 101 - General Fund Net Gain (Loss)		\$0.00	(\$1,774,938.76)	(\$10,566,366.87)	(\$10,566,366.87)	+++	(\$9,835,986.39)



Fund Equity Changes Report

Through 07/08/2021
Summary Listing

		Beginning			YTD	Estimate
Fund	Fund Description	Balance	YTD Revenues	YTD Expenses	Encumbrances	Fund Balance
Fund Category Governmental Funds						
Fund Type General Fund						
101	General Fund	10,945,504.82	5,711,084.06	16,277,450.93	9,184.20	369,953.75
	Fund Type General Fund Totals	\$10,945,504.82	\$5,711,084.06	\$16,277,450.93	\$9,184.20	\$369,953.75
Fund Type Special Revenue Funds						
201	County Road	4,975,380.37	9,477,558.96	7,432,586.77	.00	7,020,352.56
208	Parks	112,416.71	24,113.60	18,673.01	.00	117,857.30
211	AG Committee	12,146.37	.00	1.00	.00	12,145.37
214	Sobriety Court	103,269.74	36,056.84	62,998.28	.00	76,328.30
215	Friend of the Court	329,701.58	33,953.31	459.50	.00	363,195.39
216	Caseload Assistance	35,296.59	9,272.16	5,373.50	50.98	39,144.27
217	Enhanced Treatment Court	15,448.35	23,730.97	42,072.23	.00	(2,892.91)
218	Adult Drug Treatment Court	11,399.60	57,058.97	42,297.61	.00	26,160.96
221	Health	2,516,141.06	2,643,541.66	2,487,155.49	(25,483.62)	2,698,010.85
222	Community Mental Health	.00	.00	.00	.00	.00
223	Lenawee Transportation	14,560.51	317,438.79	318,268.51	.00	13,730.79
230	Drug Testing Facility	4,018.92	43,237.47	38,632.04	.00	8,624.35
232	Solid Waste	.96	45,000.00	29,598.77	140.54	15,261.65
234	Lenawee Local Emergency	3,073.63	.00	.00	.00	3,073.63
236	Criminal Justice Comm Allocation	83,890.57	30,126.80	70,250.90	699.90	43,066.57
243	Brownfield Redevelopment Authori	.00	.00	.00	.00	.00
245	Public Improvement	1,677,960.92	87.06	.00	.00	1,678,047.98
251	Drain	244,479.48	834,419.63	1,034,594.40	5,133.75	39,170.96
252	MCF Millage	3,890,162.85	736,649.36	90,424.15	.00	4,536,388.06
253	Indigent Defense	680,318.24	285,127.96	569,574.84	2,756.97	393,114.39
254	Survey/Remonumentation	2,828.36	24,054.82	1,100.00	.00	25,783.18
255	Land Bank	103,237.13	25,420.16	20,025.50	.00	108,631.79
256	Register of Deeds Automation	465,140.83	59,687.85	74,790.13	35,685.50	414,353.05
257	Concealed Pistol Licensing	123,402.37	42,879.21	53,467.87	.00	112,813.71
258	Disaster Contingency	67,976.68	186,861.05	71,036.77	230.68	183,570.28
259	Law Enforcement Training	.00	.00	.00	.00	.00
260	Mobile Data Terminal	87,744.77	.00	20,654.31	490.42	66,600.04
261	911 Service	3,242,383.03	978,162.37	1,102,241.60	(681.52)	3,118,985.32
262	Hard Labor	59,070.62	14.06	.00	.00	59,084.68
263	Marine Law Enforcement	4,061.17	284.08	5,555.04	.00	(1,209.79)
264	Local Corrections Officer Train	153,927.20	4,819.60	10,902.20	.00	147,844.60
265	Drug Law Enforcement	89,446.79	62.92	.00	.00	89,509.71
266	Law Enforcement	314.52	3,043.90	16,857.17	.00	(13,498.75)
269	Law Library	19,367.33	17,550.00	14,120.21	.00	22,797.12
273	Comm Oriented Police Serv	38,512.40	.00	.00	.00	38,512.40
274	Homeland Security	74.95	22,704.12	37,478.61	.00	(14,699.54)
280	Secondary Road Patrol	13,313.71	19,239.94	37,579.49	.00	(5,025.84)
285	ARP Funds	.00	9,561,476.50	78,417.71	359.00	9,482,699.79
286	Veteran Service	62,090.22	937.00	21,060.74	.00	41,966.48
287	Housing Rehabilitation	32,704.09	27,919.68	.00	.00	60,623.77
290	Social Welfare	.00	.00	.00	.00	.00
292	Child Care	547,787.23	1,998,025.53	1,949,259.23	220.00	596,333.53
293	Veterans Relief	303,378.15	146.20	44,306.43	.00	259,217.92
294	Veterans Trust	.00	.00	.00	.00	.00



Fund Equity Changes Report

Through 07/08/2021
Summary Listing

		Beginning			YTD	Estimate
Fund	Fund Description	Balance	YTD Revenues	YTD Expenses	Encumbrances	Fund Balance
296	Department on Aging	3,868,153.50	3,579,022.67	2,773,801.95	2,284.52	4,671,089.70
297	Child Care - DHS	595,284.26	214,525.01	38,951.96	.00	770,857.31
298	Lilley	52,107.75	(235.51)	3,147.60	.00	48,724.64
299	Other Special Revenue	5,020.43	13,875.91	15,735.06	.00	3,161.28
Fund Type Special Revenue Funds Totals		\$24,646,993.94	\$31,377,850.61	\$18,633,450.58	\$21,887.12	\$37,369,506.85
Fund Type Debt Service Funds						
301	General Debt Service	999,500.00	320,738.71	852,065.64	.00	468,173.07
350	City of Morenci Debt	.00	.00	.00	.00	.00
352	Posey Lake Debt	.00	.00	.00	.00	.00
353	Riga Twp Water Debt Sch Mng	.00	.00	.00	.00	.00
354	Madison Water Debt	.00	.00	.00	.00	.00
355	Cambridge/Franklin Debt	101,267.81	23.73	.00	.00	101,291.54
356	Lake Arrowhead Debt	.00	.00	.00	.00	.00
357	Riga Twp Sewer-Debt Csh Mng	.00	.00	.00	.00	.00
360	Wamplers Lake Sewer Debt	.00	.00	.00	.00	.00
361	RWSS Plt Exp Debt CM	1,708.05	4,126.32	4,125.00	.00	1,709.37
363	Central Len Sewer Disp Debt	10,506.93	15,246.37	15,363.26	.00	10,390.04
364	South Shore Water Debt	5,737.87	4.04	.00	.00	5,741.91
366	Jail Building Debt	116,589.66	216,209.44	4,456.62	.00	328,342.48
854	Human Services Building - Debt	.00	.00	.00	.00	.00
Fund Type Debt Service Funds Totals		\$1,235,310.32	\$556,348.61	\$876,010.52	\$0.00	\$915,648.41
Fund Type Debt Service Funds - Special						
870	Loch Erin Debt (Ch 20)	.00	.00	.00	.00	.00
Fund Type Debt Service Funds - Special		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund Type Capital Project Funds						
401	Capital Projects	6,004,294.98	1,057,725.17	3,175,966.92	.00	3,886,053.23
402	Equipment and Replacement	.00	.00	.00	.00	.00
403	Building & Site	.00	.00	.00	.00	.00
455	Cambridge/Franklin Const	.00	.00	.00	.00	.00
458	Adrian Twp Construction	15,349.32	10.81	.00	.00	15,360.13
459	Loch Erin Reserve	38,116.75	41,236.32	3,136.39	.00	76,216.68
460	Wamplers Lake Sewage Disp	.00	.00	.00	.00	.00
463	Central Lenawee Sewer Const	.00	.00	.00	.00	.00
466	Jail Building - Construction	8,367.08	5.89	.00	.00	8,372.97
471	Library Building	.00	.00	.00	.00	.00
475	Wamplers Lake/Common	1,040.14	.74	.00	.00	1,040.88
Fund Type Capital Project Funds Totals		\$6,067,168.27	\$1,098,978.93	\$3,179,103.31	\$0.00	\$3,987,043.89
Fund Type Capital Project Funds -						
801	Drain	(225,236.33)	1,669,567.20	1,319,360.96	.00	124,969.91
802	Revolving Drain	(6,025.11)	.00	.00	.00	(6,025.11)
804	Revolving Drain Maintenance	845,436.84	308,773.76	141,057.72	.00	1,013,152.88
820	Rollin/Woodstock Cap Imp (Ch 20)	277,192.10	46,762.99	21,987.86	.00	301,967.23
821	Rollin/Woodstock O&M (Chp 20)	204,093.84	372,794.61	358,408.76	.00	218,479.69
822	Rollin/Woodstock Plnt Exp-Chp 20	.00	.00	.00	.00	.00
823	Loch Erin Cap Imp (Ch 20)	50,806.59	21.30	.00	.00	50,827.89
824	Rollin/Woodstock Construction	(171,121.28)	57.92	188,839.31	.00	(359,902.67)
841	Lake Level	(19,721.28)	105,004.15	50,714.92	.00	34,567.95
Fund Type Capital Project Funds -		\$955,425.37	\$2,502,981.93	\$2,080,369.53	\$0.00	\$1,378,037.77
Fund Category Governmental Funds Totals		\$43,850,402.72	\$41,247,244.14	\$41,046,384.87	\$31,071.32	\$44,020,190.67



Fund Equity Changes Report

Through 07/08/2021
Summary Listing

		Beginning			YTD	Estimate
Fund	Fund Description	Balance	YTD Revenues	YTD Expenses	Encumbrances	Fund Balance
Fund Category Proprietary Funds						
Fund Type Enterprise Funds						
502	Human Services Building	4,617,120.95	597,414.75	409,852.88	708.43	4,803,974.39
503	Summer School Tax	12,943.35	.00	.00	.00	12,943.35
506	Delinquent Tax Admin	312,458.25	126.30	2,071.76	.00	310,512.79
512	Medical Care Facility	3,557,981.72	7,968,481.28	9,052,170.34	.00	2,474,292.66
516	Delinquent Tax Revolving	25,848,781.65	653,810.75	320,738.71	.00	26,181,853.69
547	Appraisal/Assessing	653,828.11	107,646.43	79,192.38	.00	682,282.16
552	Posey Lake San Drain O&M	177.95	55,248.28	45,542.11	.00	9,884.12
553	Riga Twp Swr Sys O&M	41,137.91	96,230.35	101,490.87	.00	35,877.39
556	Lake Arrowhead Est - O&M	10,216.63	28,703.50	22,114.74	.00	16,805.39
557	Riga Twp Wtr Sys O&M	11,381.21	285,163.07	227,582.91	.00	68,961.37
558	Adrian Twp O&M	38,878.85	78,151.40	77,812.13	.00	39,218.12
559	Loch Erin O&M	264,075.52	119,777.86	64,115.81	.00	319,737.57
560	Wampler's Lake O&M	428,698.85	208,482.23	233,326.47	.00	403,854.61
563	Central Len Sew Disp O&M	222,721.80	203,778.58	153,512.12	.00	272,988.26
564	South Shore Wtr O&M	10,367.68	28,355.17	22,921.41	.00	15,801.44
568	Manor Farms O&M	536.67	14,769.04	13,000.43	.00	2,305.28
573	Village/Clayton-SSS-O&M	3,401.75	26,112.35	22,735.72	.00	6,778.38
574	Fairfield Twp O&M	330.65	28,440.04	22,003.28	.00	6,767.41
581	Airport	14,990,839.23	278,706.19	240,867.00	286.87	15,028,391.55
595	Jail Commissary	15,713.58	41,746.44	55,384.01	.00	2,076.01
597	Business Loan Revolving	254.63	.77	.00	.00	255.40
Fund Type Enterprise Funds Totals		\$51,041,846.94	\$10,821,144.78	\$11,166,435.08	\$995.30	\$50,695,561.34
Fund Type Internal Service Funds						
631	Building & Grounds Maintenance	.00	.00	.00	.00	.00
633	Central Stores	304,323.14	116,211.42	126,377.56	152.43	294,004.57
639	Drain Equipment - Revolving	538,469.06	105,469.30	186,917.43	.00	457,020.93
Fund Type Internal Service Funds Totals		\$842,792.20	\$221,680.72	\$313,294.99	\$152.43	\$751,025.50
Fund Category Proprietary Funds Totals		\$51,884,639.14	\$11,042,825.50	\$11,479,730.07	\$1,147.73	\$51,446,586.84
Grand Totals		\$95,735,041.86	\$52,290,069.64	\$52,526,114.94	\$32,219.05	\$95,466,777.51



LENAWEE COUNTY
MICHIGAN

Action Request Form

To: Personnel/Ways & Means

Date of meeting: July 13, 2021

FROM: Marcia Bohannon

Title: LTC Agreement

DEPT: Lenawee Transportation Corporation

Description of
request

Attached is a revised project authorization for federal operating assistance under the CARES Act for Lenawee Transportation. This revision will provide FY 2021 operating assistance based on 36% of the estimated eligible costs and will be used to reimburse expenses from October 1, 2020 – September 30, 2021.

Request: *Recommend adoption of resolution #2021-21 the Revised Project Authorization for Federal Operating Assistance (CARES Act) for Lenawee Transportation.*

Amount Requested:

Account Number:

List Attachments:

MDOT Agreement #2017-0080, Auth P19/R1, Job211509N1/212605NI
Resolution #2021-21

Prepared by MB/rb

Upcoming agenda items shall be reported to the Administrator at least seven **(7) days prior** to the meeting. All supporting information shall be submitted to the Administrator's Office no later than **3:30 pm the day preceding** the meeting, or by noon on the day of scheduled evening meetings. Exceptions may only be approved by the Chairperson, or in his/her absence, the Vice Chairperson of that Committee.

LENAWEE COUNTY BOARD OF COMMISSIONERS

301 N. Main St. Courthouse ~ Adrian, MI 49221

(517) 264-4508

www.lenawee.mi.us



CHAIR

David Stimpson

VICE-CHAIR

Terry Collins

Nancy Jenkins-Arno

John Lapham

Dawn Bales

Karol "KZ" Bolton

Jim Goetz

Ralph Tillotson

Chris Wittenbach

RES#2021-21

**REVISED PROJECT AUTHORIZATION FOR
FEDERAL OPERATING ASSISTANCE (CARES ACT) FOR LENAWEЕ TRANSPORTATION**

WHEREAS, the Lenawee County Board of Commissioners has made known its intent to provide public transportation service, and

WHEREAS, the Lenawee County Board of Commissioners has contracted with the Lenawee Transportation Corporation to provide that transportation service, and,

WHEREAS, a Project Authorization had been proposed (P19) which provides FY 2021 Section 5311 Operating assistance for such service, effective October 1, 2020, and expiring September 30, 2021, based on 36% of the estimated eligible costs, and, the maximum amount to be paid will not exceed 36% of the audited costs and if funds are insufficient to reimburse at 36% of the audited costs, a new reimbursement percentage will be calculated for all agencies, and,

WHEREAS, a REVISED Project Authorization, under the CARES Act, has been proposed which provides FY 2021 Section 5311 Operating assistance funding based on 36% of the estimated eligible costs and will be used to reimburse expenses from October 1, 2020 through September 30, 2021, and be it,

RESOLVED, that the Lenawee County Board of Commissioners does hereby approve the proposed REVISED Agreement no. 2017-0080, Authorization No. P19/R1 for FY 2021 Section 5311 Operating Assistance, and be it,

FURTHER RESOLVED, that the monies from the grant be given to Lenawee Transportation in accordance with the terms of the Authorization No. P19/R1, and,

HEREBY, authorize the Chairman and County Clerk to execute Authorization No. P19/R1 for and on behalf of Lenawee County.

PASSED BY ROLL CALL VOTE of the Lenawee County Board of Commissioners at a regular meeting held Wednesday, July 14, 2021 in Adrian Michigan.

David Stimpson, Chair

Roxann Holloway, County Clerk

Date: April 15, 2021
Agreement No.: 2017-0080
Authorization No.: P19/R1
Job Nos.: 211509NI/212605NI
Agenda: MA

**REVISED PROJECT AUTHORIZATION
LENAWEE COUNTY BOARD OF COMMISSIONERS
FY 2021 SECTION 5311 OPERATING
FORMULA GRANTS FOR
RURAL AREAS PROGRAMS**

This information is required by the Michigan Department of Transportation (MDOT) in order to record agreement of utilization of funds provided by the Federal Transit Administration, United States Department of Transportation and MDOT. The funds shall be used by the AGENCY in accordance with the above referenced Master Agreement.

Authorization Effective Date: October 1, 2020
Authorization Expiration Date: September 30, 2021
Fiscal Year of Effective Contract Clauses: 2021

The Federal grants associated with the PROJECT AUTHORIZATION are Permanent Nos. MI-2020-015 and MI-2020-008-03. Award Years: 2020 and 2021

The Catalog of Federal Domestic Assistance Number for the Federal Transit Administration Formula Grants for Rural Areas Program is 20.509.

Funding reflects the amount of funds currently available under the Federal appropriation. If additional funds become available, a grant amendment and revised PROJECT AUTHORIZATION will be prepared.

Payments to the AGENCY under this PROJECT AUTHORIZATION will be based on 36% of the estimated eligible costs. The maximum amount to be paid will not exceed 36% of the AGENCY's audited costs. If Section 5311 operating assistance funds are insufficient to reimburse at 36% of audited costs, a new reimbursement percentage will be calculated for all participating agencies.

CARES Act funding will be used to reimburse expenses from October 1, 2020, through September 30, 2021.

In accordance with Section 8 of the Master Agreement, the dollar amount for third party contracts as identified in COMMISSION policy is \$25,000. All agencies who are not self-certified must submit third party contracts over \$25,000 to MDOT for approval. Please refer to Section 8 of the Master Agreement for competitive bidding requirements.

The AGENCY will be financially and legally responsible for the terms and conditions of the Special Section 5333(b) labor warranty as agreed to in your annual application. The Special Section 5333(b) warranty can be found at: <https://www.dol.gov/olms/reggs/compliance/compltransit.htm>.

Lenawee County BOC
Agreement No.: 2017-0080
Authorization No.: P19/R1
Job Nos.: 211509NI/212605NI
Page: 2 of 2

The AGENCY agrees to prepare and submit to MDOT quarterly operating assistance reports via the Public Transportation Management System (PTMS). Instructions on preparing the report are available in the "Local Public Transit Revenue and Expense Manual" (October 1, 2020, through September 30, 2021). The manual is available on the web at www.michigan.gov/mdotptd by locating the resources box on the home page and opening the item listed "Audit/Accounting Information."

Funding sources:

BW7973B20/3120 \$78,281 (F)
2021/56150/3120 \$78,281 (F)

PRF Nos.: 2021-50
2021-405

LENAAWEE COUNTY BOARD OF COMMISSIONERS

Signature

Signature

MICHIGAN DEPARTMENT OF TRANSPORTATION

Title: Department Director

AWARD DATE
Michigan Department of Transportation

MANAGEMENT APPROVAL

The County of Lenawee is the owner of the Lake Arrowhead Estates Water System. In 2019, the monthly O&M charge increased by \$5.00 per month, per resident, in order to start building a reserve fund for future replacements and large repairs. In January, there was a balance of approximately \$12,000 but several projects were recently completed and there are bids for others.

The replacement of the roof, two roof hatches, and installing a commercial dehumidifier will cost of approximately \$13,000.00. The Drain Commissioner is proposing to add a debt service on to the monthly bills, \$5.50 for 3 years to cover these costs. There are 66 customers within the Lake Arrowhead Estates Water System.

Motion by Stimpson, seconded by Collins, to recommend adoption of the Capital Improvement/Debt Service Charge resolution. Motion carried.

V. Campus Improvements / Renovations

Old Courthouse: Marty provided an update on the building renovations.

- Much of the basement floor has been removed and replaced to facilitate replacement of sanitary sewer lines; almost all sanitary lines in the building and out to the street have been replaced
- The concrete entrance ramp into the basement has been replaced to fix storm water drainage problems
- The pediment above the chairman's desk has been recreated
- The railing and balusters on second floor are being installed
- Carpet on second floor has been installed and the starting on the first floor
- The stained glass dome is set to be installed the second week in August

VI. Other Business

There was no other business.

VII. Public Comment

There was no public comment.

VIII. Adjournment

Motion by Collins, seconded by Stimpson, to adjourn the meeting at 10:32 a.m. Motion carried.

MEMORANDUM

TO: LENAWEЕ COUNTY BOARD OF COMMISSIONERS

FROM: JENNY ESCOTT, LENAWEЕ COUNTY DRAIN COMMISSIONER

SUBJECT: LAKE ARROWHEAD ESTATES, RAISIN TOWNSHIP

DATE: JUNE 15, 2021

The County of Lenawee is the owner of the Lake Arrowhead Estates Water System located in Raisin Township. During the last 34 years there have been 2 temporary increases in monthly charges for capital outlay/debt service projects, and most recently in 2019, the monthly O&M charge was increased by \$5.00 per month, per resident in order to start building a replacement fund for future replacements and/or large repairs. In January of 2021, we had built up approximately \$12,000.00 and since that time were able to complete several projects including painting the tank, some new piping along with removing a large tree next to the well house. We have current estimates for replacement of the roof, 2 roof hatches and installing a commercial dehumidifier for a cost of approximately \$13,000.00. I am proposing to add a debt service on to the monthly bills beginning September 1, 2021 in the amount of \$5.50 for 3 years to cover these costs. We will still be accumulating funds toward the replacement fund from the increase in the O&M charge, and this \$5.50 will be specifically for this current project. The monthly O&M rate will not be changing and remain at \$37.50 for 0-6,000 gallons/month, \$2.50 per 1,000 gallons over 6,000 in addition to the \$37.50 minimum, and \$2.00 per 1,000 gallons over 12,000 gallons in addition to the \$2.50 per 1,000 gallons for 6,001-12,000 gallons, and the \$37.50 minimum for the first 6,000 gallons.

Attached is a Resolution Authorizing Rate Increase for Capital Improvements/Debt Service Charge I am requesting to be approved.

Thank you.



LENAWEE COUNTY BOARD OF COMMISSIONERS

301 N. Main St. Courthouse ~ Adrian, MI 49221

(517) 264-4508

www.lenawee.mi.us

CHAIR

David Stimpson

VICE-CHAIR

Terry Collins



Nancy Jenkins-Arno

John Lapham

Dawn Bales

Karol "KZ" Bolton

Jim Goetz

Ralph Tillotson

Chris Wittenbach

RES#2021-20

LAKE ARROWHEAD ESTATES WATER SYSTEM

Resolution Authorizing Rate Increases for Capital Improvements/Debt Service Charge

WHEREAS, the County of Lenawee (the "County") is the owner of the Lake Arrowhead Estates Water System (the "System") in the Township of Raisin (the "Township") in the County; and

WHEREAS, by resolution adopted on April 14, 1982, the Township Board of the Township requested the Board of Commissioners of the County to accept and exercise jurisdiction over the System, to provide the necessary operation and maintenance services for the System and to charge and collect sufficient revenues from the users of the System to pay all costs of the System in perpetuity; and

WHEREAS, as a result of said action by the Township Board, the Board of Commissioners authorized and directed the Drain Commissioner to operate and maintain the System on behalf of the users thereof; and

WHEREAS, a roof replacement, purchase of 2 new roof hatches along with a new commercial dehumidifier was completed during June 2021 to insure continued use of the well house building to service the Lake Arrowhead water system; and

WHEREAS, the Board of Commissioners has determined, upon the recommendation of the Drain Commissioner, that it is necessary to add a monthly debt service charge for a period of (36) thirty-six months not to exceed \$13,000.00.

NOW THEREFORE, BE IT RESOLVED that:

1. Effective September 1, 2021 the monthly debt service charge for repayment of roof replacement and associated costs will be \$5.50 per month for (36) thirty-six months. Debt service charge to be included in monthly operations and maintenance billing statement.
2. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are rescinded.

PASSED BY ROLL CALL VOTE of the Lenawee County Board of Commissioners at a regular meeting held Wednesday, July 14, 2021 in Adrian Michigan.

David Stimpson, Chair

Roxann Holloway, County Clerk